

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Lydiard Millicent Parish Council meeting held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 5th March 2015 commencing at 7:30pm.

MEMBERS PRESENT: Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Annamarie Beswick-Edwards, Dean Cobb, Andrew Harris, Alison McLean-Crawford, Tom Pepperall and David Rees.

OFFICER PRESENT: Clerk to the Council

MEMBERS OF THE PUBLIC PRESENT: Eleven

190 APOLOGIES

Apologies were received and accepted from Cllrs Mollie Groom and Steve Mowbray.

191 SAFETY BRIEFING

A safety briefing was given to those present.

192 DECLARATION OF INTEREST

There were no declarations of interest made.

193 MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 5th February 2015 be agreed and signed as a correct record.

194 MATTERS ARISING

The following matters arising from the minutes of the previous meeting held on Thursday 5th February 2015 were **NOTED**.

- Minute 157 Lydiard Green Grit Bin – It was **RESOLVED** that this item is not pursued further unless there is a specific request received from this part of the village in the future.
- Minute 157 Defibrillator – It was noted that an article had been drafted for the newsletter and two applications for potential funding had been commenced. The Council would need to raise between £400 to £2,000 to supply a defibrillator in the future. A further proposed site suggested for the location of the defibrillator was the telephone kiosk located at the Sun Inn.
- Minute 157 Lydiard Plain Hedge – The Rural Payments Agency grant application had yet to commence. It appeared that the new application was very complicated and the Clerk would investigate the cost of appointing an agent, Webb-Patton to carry out the application on the Council's behalf. An assessment of whether it was viable to cut the hedge would be taken at the same time.

- Minute 157 War memorial Clock Fund – It was **RESOLVED** that this matter would not be pursued further as the Council did not have a direct interest or responsibility in this fund. However, any further donations would be withheld until the matter relating to obtaining two signatories was resolved.
- Minute 181a Location of Village Spring Clean Equipment – This had yet to be located. The Clerk would investigate further.
- Casual Vacancy – Council noted that Wiltshire Council had informed the Clerk that an election to fill the casual vacancy had not been requested. Council would therefore advertise the vacancy on the notice boards and on the website and consider applications at its next meeting on 2nd April 2015.
- It was agreed to send out a skills audit form to all councillors to confirm the range and diversity of skills available on the Council.

195 POLICE/NEIGHBOURHOOD WATCH REPORT

It had been another quiet month with nothing significant to report. Further complaints had been received regarding parking at school start and finish times.

196 WILTSHIRE COUNCIL REPORT

There was no report available. Cllr Groom had sent her apologies.

197 PUBLIC RECESS

Eleven members of the public were present and the following issues were raised:

- With regard to minute 185(b) it was confirmed that this matter had been submitted to the Area Board and a sum of £1,000 had been allocated by Council. Once a re-design of the chicane was presented Council would make comment prior to a final scheme being adopted and hopefully implemented;
- Concern was also raised regarding the potential of an accident occurring due to pedestrians spilling on to the road from the pavement at the Church Chicane. This was noted and would be raised at the Area Board and CATG. One solution suggested was the erection of a safety rail;
- Holburn Footpath – It appeared that half of the path was “very spongy” and a request was submitted for the Council to look into the matter. The issue would be monitored and addressed;
- Council was informed that the Rotary Club had hosted a Youth Speakers competition at Royal Wotton Bassett and the three representatives from Lydiard Millicent Primary School had been very successful.

198 ITEMS OF LATE BUSINESS

It was **RESOLVED** that the following items of late business be considered:

- Planning Application 15/01673/FUL;
- A request to move the Washpool sign from its location on the Swindon side of the road was received. It was pointed out that Washpool included houses on the Swindon side of the road and that the position of the sign was correct. The Washpool sign near Rose Hall was obscured and it was

suggested that Cllr Harris discuss reposition of that sign with Jon Moss, Wiltshire Highways.

199 PARISH HALL

There was nothing to report.

200 PLAYGROUND INSPECTION REPORTS

(a) **Play Inspection Report** – The Playground Inspection Report for February 2015 by Cllr Pflieger was submitted and received..

(b) **Annual Play Inspection** – Council noted that the inspection had been requested but had yet to take place. Once the report had been received it would be submitted for consideration.

(c) **Play Ground Improvements** – Initial designs were being sought and would be presented to Council at its next meeting on 2nd April 2015. Funding would be from the S106 funding allocated.

201 PLANNING MATTERS

(a) **North East Wiltshire Villages (NEW-V) Neighbourhood Plan** – The plan was still progressing. Wiltshire Council had now taken the lead and there was a meeting scheduled to take place on 11th March 2015 at Purton to agree the next stages of the process.

(b) **Planning Applications** – It was **RESOLVED** to submit the following comment in response to the following planning applications received from Wiltshire Council.

Application: 14/05506/FUL

Site: 2 Blackfords Industrial Estate Greenhill Royal Wootton Bassett Swindon Wiltshire SN4 8EH

Proposal: Change of Use to Part of Yard to Bus/Coach Yard (Retrospective)

Comment: **No adverse comment.**

Application: 15/01056/FUL

Site: 7 Holborn Lydiard Millicent Swindon Wiltshire SN5 3ND

Proposal: Single Storey Front Side & Rear Extensions

Comment: **No adverse comment.**

Application: 15/01419/FUL

Site: 6 The Crescent Swindon SN5 5LA

Proposal: Single Storey Rear Extension, Replacement Attached Garage and Alterations to Roof Including Dormers to form First Floor Accommodation.

Comment: **No adverse comment.**

Application: 15/01685/TPO
Site: Manor House Church Place Lydiard Millicent Swindon Wiltshire SN5 3LS
Proposal: 20% Crown Reduction and Shape to 3 Lime Trees and Fell 1 Copper Beech.
Comment: **No adverse comment.**

Application: 15/01673/FUL
Site: Beechcroft, Common Platt, Purton Swindon Wiltshire SN5 5LB
Proposal: Rear First Floor Bedroom Extension.
Comment: **No adverse comment.**

(c) GRANTS & REFUSALS – The following grants & refusals were NOTED:

Application: 14/11460/PNCOU
Site: The Old Bakehouse 21 The Street Lydiard Millicent Swindon SN5 3LU
Proposal: Prior Notification - Change of Use of Office (B1a) to Dwelling.
Decision: **Prior Approval Not Required**

Application: 14/04465/OUT
Site: Land at Lydiard Millicent The Street Lydiard Millicent Swindon SN5 3LZ
Proposal: Construction of a Key Worker's Dwelling
Decision: **Approve with Conditions**

Application: 14/04490/FUL
Site: Land at Lydiard Millicent The Street Lydiard Millicent Swindon SN5 3LZ
Proposal: Construction Equestrian American Barn, Manege, Horse Walker & New Access.
Decision: **Approve with Conditions**

Application: 14/12084/FUL
Site: Land adjoining 12 Bury Fields Lydiard Millicent Swindon Wiltshire SN5 3NF
Proposal: Erection of Detached Dwelling (Revised proposal).
Decision: Refuse

Concern was expressed regarding the granting of applications 14/04465/OUT and 14/04490/FUL as these would have a detrimental effect on the area especially with regard to the works required to the highway and the removal of important hedging.

(d) Wiltshire Housing Site Allocations – Council NOTED that further information on the informal consultation on the Wiltshire Housing Site Allocations DPD had been received. No comment was submitted.

(e) Swindon Borough Local Plan – Council NOTED that Swindon Council had now received the Inspector's Report into the examination of the Swindon

Borough Local Plan 2026 and the Examiner's Report into the Swindon Borough Council CIL Charging Schedule which had been positive.

202 HIGHWAY MATTERS

- (a) **Highway and Road Safety Working Group Matters** – Members were provided with a copy of this report from the Working Group and the draft Road Safety Project Programme which was noted. It was further noted that Cllr Cobb was stepping down as Chair and the Working Group recommended that Cllr Harris take over after the AGM.
- (b) **Lydiard Green Footpath** – Council noted that this matter was not progressing and was now a year overdue. Cllr Cobb would discuss with Wiltshire Council and report at the next meeting.
- (c) **Traffic Regulation Order** – Council considered the request for the proposed Traffic Regulation Order (TRO) for the Butts Bus Stop and the allocation of £250 funding towards the cost of implementing the TRO. Following discussion it was **RESOLVED** that a sum of £250 be allocated from balances. Cllr Cobb would submit an issue sheet to Area Board manager.
- (d) **Bollard** – Council considered the request to formally submit a request to Wiltshire Council Highways for the insertion of a bollard next to the main road entry to Rectory Cottage and **RESOLVED** that a sum of £50 be allocated from balances. Cllr Cobb would raise an issue sheet and submit it to the Area Board manager.
- (e) **Community Speedwatch Update** – An update regarding this initiative. Cllr Pflieger had been away so only one Speedwatch event had taken place.
- (f) **Lorry Watch Update** – The update regarding this initiative was noted.

203 CEMETERY & PUBLIC SPACES

- (a) **Dog Bag Dispenser** – Council **NOTED** that a request would be submitted to the Area Board to help fund this initiative agreed at the previous meeting.
- (b) **Electrical System Check** – Following consideration it was **RESOLVED** that a suitable contractor be appointed to carry out the five year electrical test at the Jubilee Club House. Cost would be approximately £500 + VAT and a quotation was being sought.
- (c) **Community Field Car Park** – Council noted that a meeting had taken place to discuss the appointment of a design engineer for this project. Three quotations had been received and it was agreed to interview two companies. The first interview was being held on the 16th March 2015. Following the interviews a formal proposal regarding appointment would be submitted to Council for consideration.

- (d) **Re-tendering of the Grounds Maintenance Contract** – Council was informed that only two quotations had been received to carry out this work.

Following consideration it was **RESOLVED** that the quotation period be extended to give the other companies another chance to submit a price. It was further **RESOLVED** that delegated authority be given to the Tender Panel to appoint a suitable contractor at a cost of no more than £420 per month.

- (e) **Holborn Footpath** – Council considered the following items:
- Location of the legal agreements with Mr Croucher and Green Square Housing association – The legal agreements had yet to be formally registered with Land Registry by the Solicitors. A further update would be provided following registration/
 - Payment of first years rent to Mr Croucher – This was formally agreed.
 - Cotswold Tree Surgeons to root the verge when soil conditions improve – this was **NOTED**.
- (f) **New Sign for Chestnut Springs** – Following consideration by Members it was **RESOLVED** to allocate a further £25 towards the cost of this sign due to a cost increase.

204 FINANCIAL MATTERS

- (a) **Monthly Expenditures** – Council **RESOLVED** to ratify the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£40.00	£0.00	£40.00
P Russell	Salary	£293.90	£0.00	£293.90
P Russell	Mileage Expenses	£45.00	£0.00	£45.00
HMRC	PAYE Tax	£73.40	£0.00	£73.40
LMP Hall	Hire of Hall Jan 15	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract	£420.00	£84.00	£504.00
C Richens	Feb 15 Cleaning	£84.00	£0.00	£84.00
Mrs Mundy	White Lining	£100.00	£0.00	£100.00
Mr Croucher	Holborn footpath rent	£250.00	£0.00	£250.00
34SP	Domain Name	£10.00	£0.00	£10.00
Mrs Leckie	Expenses	£4.17	£0.83	£5.00
Mr Pepperall	Expenses	£45.88	£0.00	£45.88
Lydiards Magazine	Annual Subs	£5.00	£0.00	£5.00
	TOTAL	£1,396.35	£84.83	£1,481.18

- (b) **Internal Audit** – Members noted that the Council's end of year Internal Audit visit would take place on 21st April 2015. The internal audit would be carried out by Auditing Solutions Ltd.

205 OTHER MATTERS

- (a) **Discussions with the Clerk** – Council noted that the Clerk had been available in the Jubilee Clubhouse from 3:00pm to 5:00.
- (b) **Swindon Radio 105.5** – Council considered the request to upload programme details onto the village website and agreed that permission should be granted to enable this to happen.

206 DATE OF NEXT MEETING

Members noted that the next Parish Council meeting would take place on Thursday 2nd April 2015 commencing at 7.30pm.

Paul Russell
Clerk to the Council