

LYDIARD MILLICENT PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

You are summoned to attend the Annual Parish Council Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Village Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 29th May 2014 commencing at 7:00pm at which your attendance is required.

Monday 19th May 2014

TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:

Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

AGENDA

1. **ELECTION OF CHAIR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Declaration of Acceptance of office from the newly elected Chair of the Council.
3. **ELECTION OF VICE CHAIR**
4. **DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Declaration of Acceptance of Office from the newly elected Vice-Chair of the Council.
5. **APOLOGIES**
6. **DECLARATION OF INTERESTS**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
7. **MINUTES**
The Minutes of the Full Council meeting held on Thursday 1st May 2014 need to be agreed and signed as a correct record (Appendix One)
8. **PUBLIC RECESS**
Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

- 9. APPOINTMENT OF WORKING PARTIES**
To consider setting up any Working Parties to consider various parish matters and advise Council as appropriate.
- 10. APPOINTMENT OF WORKING PARTIES MEMBERS**
To appoint members to the Working Parties.
- 11. STANDING ORDERS AND FINANCIAL REGULATIONS**
To review and adopt Standing Orders and Financial Regulations for 2014/15.
- 12. APPOINTMENT TO OUTSIDE BODIES**
To consider the appointment of Council representatives to represent Lydiard Millicent Parish Council on any Outside Bodies as considered appropriate.
- 13. INSURANCE COVER**
To confirm the Annual Insurance cover for the Parish Council
- 14. ANNUAL SUBSCRIPTIONS**
To ratify Council's Annual Subscriptions incl other subscriptions as considered appropriate.
- 15. COUNCIL COMPLAINTS PROCEDURE**
To consider the adoption of a Parish Council Complaints Procedure.
- 16. FREEDOM OF INFORMATION**
To review and adopt Council's procedures for handling the Freedom of Information Act 2000 and the Data Protection Act 1998.
- 17. PRESS AND MEDIA POLICY**
To consider and adopt Council's policy
- 18. MEETING SCHEDULE**
To consider and adopt Council's meetings
- 19. DATE OF NEXT MEETING**
The next Annual Parish Council meeting will be held on Thursday 5th June 2014 in the Parish Hall commencing at 7.00pm.

Paul Russell
Clerk to the Council