

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

You are summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Village Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 1st May 2014 commencing at 7:30pm at which your attendance is required.

Wednesday 23rd April 2014

TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:

Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

AGENDA

1. APOLOGIES

2. SAFETY BRIEFING

3. DECLARATION OF INTERESTS

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. MINUTES

The Minutes of the Full Council meeting held on Thursday 3rd April 2014 need to be agreed and signed as a correct record (Appendix One)

5. MATTERS ARISING

To consider any matters arising from the minutes of the previous meeting held on 3rd April 2014 which do not appear on the agenda.

6. POLICE REPORT

To receive a Police Report, if available.

7. WILTSHIRE COUNCIL REPORT

To receive a Wiltshire Council Report, if available.

8. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

9. ITEMS OF LATE BUSINESS

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 3rd April 2014.

10. PARISH HALL COMMITTEE

To receive a report from the Parish Hall Committee from Cllr Bennett if available.

11. PLAYGROUND INSPECTION REPORTS

To receive the Playground Inspection Report for May 2014 from Cllr Cobb.

12. PLANNING MATTERS

- (a) **Planning Applications** –The following planning applications have been received for consideration. Please note that no grants or refusals have been received.

Application Number: 14/03461/TCA

Site Location: All Saints Church Church Place Lydiard Millicent
Wiltshire SN5 3LS

Proposal: Fell 1 Cherry Tree

Application Number: 14/03705/FUL

Site Location: Selbrook Villa, 19 Washpool, Swindon SN5 3PN

Proposal: Erect Detached Garage

Grants

Application Number: 13/05817/FUL

Site Location: Rukia Gardens, Wood Lane, Brinkworth, SN15 5EF

Proposal: Retention Of Existing Wildlife Pond (Retrospective)

Decision: Approve with Conditions

Refusals

Application Number: 13/05989/FUL

Site Location: Land opposite 21 Greenhill Wootton Bassett Wiltshire
SN4 8EH

Proposal: Erection of a New Dwelling After Removal of Existing
Building

Other

Application Number: 14/03957/FUL

Site Location: 30 Stone Lane, Lydiard Millicent, Swindon, Wiltshire,
SN5 3LD

Proposal: Conversion & Adaption of Existing Barn to Provide
Self Contained Dwelling (Resubmission of
13/05388/FUL)

13. HIGHWAY MATTERS

- (a) **1 Tonne Salt Bag Scheme** –This scheme is being continued. Does the Parish Council wish to participate in this scheme in 2014/15? The following conditions apply:-
- The 1 Tonne bag must be kept in a secure site;
 - It must be in a dry location with easy access;
 - A nominated person (snow warden) will be responsible for managing the salt and distributing it accordingly;
 - Develop a parish weather response plan with Wiltshire Council.
- (b) **Holborn Footpath** –In order to enable the granting of an easement to the Parish Council from Westlea Housing Association a sum of £150 needs to be agreed and ratified by Full Council.

14. OPEN SPACES

- (a) **Lydiard Plain** –The existing piece of Common Land currently receives an annual European Union grant amounting to approximately £3,500. In June 2014 the Parish Council will no longer be eligible to apply for this grant. It is therefore proposed that consideration be given to finding out whether the right of grant can be sold on to a future tenant. The present tenant does not wish to purchase the right.
- (b) **Shaw Football Club** –To inform Council that a new committee has been set up following a recent meeting. It is expected that the club will carry out its own line marking in future at the same cost currently being incurred of £100 per month. A meeting is being arranged with representatives of the new committee to confirm details for the rest of the season and to understand the Club's plans for the 2014/15 season. It is understood that from 1st June the club will be rebranded Lydiard Millicent Juniors FC for the 2014/15 season.
- (c) **Hire Charges** –To consider fees for the 2014/15 season for Lydiard Millicent Juniors FC and the Cricket Club. Current fee is £600 for the Cricket Club.
- (d) **Rental of Community Field** –To consider extending the rental of this land to Kershaws for a further 6 months as the agreement expired on 30th April 2014.

15. NEIGHBOURHOOD PLAN

To receive an update on the Neighbourhood Plan. A series of meetings are taking place to develop the final elements of the plan.

16. SPEEDWATCH UPDATE

To receive an update on the Speedwatch Initiative from Cllr Pflieger.

17. FINANCIAL MATTERS

- (a) **Monthly Expenditures** –To consider ratification of the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary (inc End of Year)	£111.00	£0.00	£111.00
P Russell	Salary	£351.35	£0.00	£351.35
LMP Hall	Hire of Hall	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00
JCH Cleaning	April 14 Cleaning	£84.00	£0.00	£84.00
British Telecom	Annual Fee Greenhill Telephone Box	£300.00	£60.00	£360.00
Westlea Housing Assoc	Solicitor Fees (Subject to approval)	£150.00	£0.00	£150.00
	TOTAL			

- (b) **Internal Audit** –To receive the Internal Audit report following the audit that was carried out on Thursday 17th April 2014
- (c) **Revised Financial Regulations** –To formally adopt the revised Financial Regulations. Please see the attached Appendix Two.
- (d) **Internet Banking** –Subject to the adoption of the revised Financial Regulations to resolve to commence the use of Internet Banking and ratify the signing of the Online Bank Mandate.
- (e) **End of Year Accounts** –To receive the draft end of year accounts and bank balances if available.

18. PUBLICATIONS

The following publications are available:

- (a) **Our Community Matters** –Link: <http://rwbc.ourcommunitymatters.org.uk>
- (b) **Wiltshire Parish News** –Link below: <http://www.wiltshire.gov.uk/council/parishnewsletterhome.htm>
- (c) **Rural Services Online:** <http://www.rsonline.org.uk>

19. DATE OF NEXT MEETING

Annual Parish Meeting and the Annual Parish Council meeting will be held on Thursday 29th May 2014 in the Parish Hall commencing at 7.00pm.

Paul Russell
Clerk to the Council