

MINUTES of the Meeting held by Lydiard Millicent Parish Council on Thursday 4th April 2019, in the Parish Hall, Lydiard Millicent, commencing at 7.30pm.

PRESENT: Cllrs Dean Cobb (Vice Chairman), Sarah Hill Wheeler, Andre Kayani, Vernon Montgomery, Richard Selwood, Mike Sharp, Phil Shepherd. Mrs Deborah Bourne, (clerk).

Also Present: Five members of the public.

Due to absence of Council Chairman, the Vice Chairman took control of this meeting.

Public Question Time

Questions and comments raised by residents were answered by the Vice Chairman.

Neighbourhood Watch: It was reported that the police station at Royal Wootton Bassett is undergoing a refurbishment, as a result the Parish Council has offered the use of the Jubilee Club House if necessary. There may be an increase in police presence throughout the village during this time.

Community Speed Watch: No report given

Neighbourhood Plan SG: The draft plan will be sent to Wiltshire Council after Easter for them to complete Regulation 16.

Wiltshire Councillor: Cllr Mollie Groom sent her apologies, no report was received.

025/19 Apologies for Absence

Apologies for absence were received by Cllr Alan Pflieger, who had a long standing prior appointment. Apologies were also received (although they are not subject to the summons sent) from Cllr Mollie Groom and Mr David Tapscott.

026/19 Declarations of Interest

There were no Declarations of Interest made regarding items on this agenda.

027/19 Minutes

RESOLVED that the minutes of the meeting held on Thursday 14th March 2019 be adopted as a true record of the meeting and duly signed by the chairman.

029/19 Chairman's Announcements

Lydiard Millicent Junior Football Club have requested use of the recreation field next season for an older team, so that they are able to offer something to members who are too old for the existing junior teams. This is likely to be on a Saturday afternoon.

030/19 Planning Matters

a) The Council noted the following decisions made by Wiltshire Council since the last meeting:

- 19/00410/FUL – 28 The Beeches, Lydiard Millicent
Extensions and alterations to dwelling.

Decision : Approve with conditions

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Chairman initials

b) The Council considered the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

- i. 19/02831/TCA – 8 The Street, Lydiard Millicent
Fell 1 Walnut Tree.

RESOLVED to send no comments.

- ii. 19/02600/FUL – Lydiard Field Stud, The Street, Lydiard Millicent
Change of use of land and buildings to mixed equestrian and doggy day care and stationing of mobile home for use in connection with Doggy Day Care Enterprise (retrospective).

The owner confirmed verbally that a caravan is currently being used as a dog retreat, it is not, and will not in the future be used for human occupation. This application is retrospective, with the caravan having been used for some period of time already; councillors are not aware of any complaints.

There had been another application at this site, which has now been withdrawn by the owners, for a variance to the original planning decision.

RESOLVED to comment as follows: Whilst the Parish Council does not have any objection to a caravan being used as a dog retreat, it would be a concern to the Parish Council if subsequently this mobile dwelling was used for human habitation. The Parish Council would also respectfully ask the Planning Officer to take into consideration the apparent errors in the original application showing the extent of land covered by the conditions imposed. It would be very upsetting if, as a result of this earlier mistake, and lack of clarity of conditions in this application the area became over developed.

- iii. 19/02550/FUL – Manor Hill Farm, Purton
Proposed use of land for dog training and exercise and associated development.

This application is near to the boundary of Lydiard Millicent; residents are concerned it will impact negatively.

RESOLVED to object to this application for the following reasons:

- Increase in traffic movements in this location may increase the level of flooding on the highway at this point.
- It appears to be development in the open countryside, which is in contradiction to the Wiltshire Core Strategy.

031/19 **Finance**

- a. *Payments*: Payments, shown below were ratified by the Council. All payments had been scrutinised by two members at the same time as signing accompanying cheques.

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Chairman initials

Westlea Landscaping Ltd	2,178.00
Mike Sharp	14.54
Wybone Ltd	103.39
RCOH Ltd	1,980.00
Supreme Contractors Ltd	753.60
Supreme Contractors JCH cleaner	316.01
Datacenta Hosting	60.00
D Bourne Salary March 19	775.15
Lydiard Millicent Parish Hall	28.00
James Bliss	162.00
Total	£6,370.69

- b. *Annual Audits:* Members noted the two audits, and other accompanying documentation required at this time of year.
RESOLVED that a date be set in early May for all Councillors to attend an updating session prior to consideration and approval of the end of year accounts.

032/19 **Public Rights of Way LMIL 70**

Three quotations, outlined below, have been received for this project.

Contractor	A	B	C
Price	8,743.20	11,682	14,618.86
Relevant Certification	YES	YES	YES
Experience	YES	YES	YES

Owners of the land have advised they are in the process of considering developing this area. If planning permission is agreed the footpath could be widened.

RESOLVED to accept the quotation from *contractor A*, and instruct the clerk to arrange the appropriate contracts and confirm all legal documentation is in place before any work starts on the site. The clerk is given authority to oversee this project within the budget set, reporting back to the council on completion or in cases of variance to the original design.

033/19 **Parish Signs and Gateways**

Three quotations, outlined below, have been received for this project. Prices below do not include purchasing of the signs; these will be commissioned separately at a cost of approximately £3,660.

Contractor	D	E	F
Price	10,194.20	12,299.34	1,700e
Relevant Certification	YES	YES	N/K
Experience	YES	YES	N/K

RESOLVED to accept the quotation from *Contractor D*, and instruct the clerk to arrange the appropriate contracts and confirm all legal documentation is in place before any work starts on site. The clerk is given authority to oversee this project

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to completion, reporting back to the council on conclusion of the project, or in cases of variance to the original design or budget.

034/19 **Replacement signage indicating the vicarage**

The Council was asked by Cllr Shepherd to consider replacing a direction sign indicating the vicarage. The original sign is damaged, and not able to be repaired.

Officer advice given: Local Government Act 1894 s6 & s8 transfer powers, duties and liabilities, with the exception being anything related to the affairs of the church or to ecclesiastical charities, or anything transferred from the church to another authority. Collaboration that these conditions still apply are confirmed by the National Association of Local Councils (NALC) legal topic LO1-18 dated January 2018 and a report from ChurchCare dated March 2018. Members should consider if they will be acting ultra vires when considering this request; and whether this would be considered by the auditors as unlawful expenditure.

Cllr Sarah Hill Wheeler left the meeting.

RESOLVED to purchase and install a new vicarage sign to replace the broken sign at the entrance to The Butts at a cost no higher than £100.

035/19 **Replacement Play Area Signage**

It was requested that this item be withdrawn from the agenda for discussion as Financial Regulation 4.1 will apply in this case. The Council agreed to this request.

036/19 **National Pay Awards**

A National pay award for Clerks was issued in 2018, with a rise of 2% in 2018 and 2% in April 2019. The Clerk is employed at SCP 24 (£11.643 per hour) on the old National scale. The April 2019 2% increase equates to an hourly rate of £11.908.

RESOLVED that the 2% pay increase take effect from 1st April 2019 as recommended in National guidelines.

037/19 **Working Groups**

The council noted the written reports that were submitted by working groups.

038/19 **Date of Next Meeting**

It was noted that the next meeting of Lydiard Millicent Parish Council will take place on Thursday 2nd May 2019 in Lydiard Millicent Parish Hall, commencing at 7.30pm. This meeting will be the Annual Meeting of the Council as laid down in the Local Government Act 1972 sch 12 para 7, the first item of business will be to elect a chairman for the ensuing civic year.

The meeting closed at 9.00pm

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Cllr Alan Pflieger
Chairman

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