

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:

Councillors : Dean Cobb, Andrew Fletcher, Andre Kayani, Vernon Montgomery, Sian Penning, Alan Pflieger (Chairman), Richard Selwood, Mike Sharp, Phil Shepherd, Sarah Hill Wheeler.

In accordance with schedule 12, para 10(2) of the Local Government Act 1972 – Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be held on Thursday 7th June 2018 in Lydiard Millicent Parish Hall, Lydiard Millicent, commencing at 7.30pm.

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

31st May 2018

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on *matters relating to items on this Agenda* (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative, Community Speed Watch Co-ordinator, Neighbourhood Plan Steering Group Representative and Unitary Councillor will be invited to address the Council at this time if they wish.

AGENDA

1. **Apologies for Absence:** The Council is asked to note any apologies and to accept reasons they consider to be appropriate.
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 17th May 2018.
4. **Chairman's Announcements:** General updates and information not requiring a formal decision from the Council will be relayed at this point.

5. **Planning Matters:**

a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

- 18/02925/TCA – The Vicarage, The Butts, Lydiard Millicent
Fell: T1 Bay Tree, T2 Holly Tree, T7 Cypress, T9&10 Elm Trees,
Crown Lift T15 Cherry Tree to 3 metres from ground level.

Decision : No Objection

- 18/03389/FUL – Brockhurst Farm, Greenhill, Royal Wootton Bassett
Side and First Floor extension to existing garage to provide ancillary
accommodation and single storey infill extension to main house

Decision : Approve with Conditions

b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council.

- i. 18/04143/VAR – Land to the Rear of Greatfield House, 22
Greatfield, Royal Wootton Bassett
Variation of Condition 2 of 15/08696/FUL relating to Site Layout
& Repositioning of garage and turning circle for Plot 2 &
subsequent Non-Material Amendment Approval dated 5 February
2018. Removal of Condition 7 – Code 4 of 16/03526/VAR where
the new dwellings will comply with current Building Regulations.
- ii. 18/04611/FUL – Land at Blackfords, Greenhill, Lydiard Millicent
Demolition of existing stables and construction of new stables,
relocation of approved arena, construction of a dutch barn, new
accesses and associated works.

c. The Council is asked to note the following Planning Appeals lodged. There is no mechanism for making additional representations on this site, but the Council is given the opportunity to withdraw comments made at the time of the original application, if it so wishes. Original comments sent to Wiltshire Council are given below.

- i. 17/11180/FUL – Cotswold Heights, Greenhill, Royal Wootton
Bassett (Appeal lodged under Householder Appeals Service)
Appeal will be conducted through written representations.

Lydiard Millicent Parish Council considered, at length, the above application at its meeting held on Thursday, 7th December 2017. It was RESOLVED to send No Objections to this application based on the information available at the time.

6. **Finance**

Appendix A

a. To note payment of regular monthly and standard accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations.

b. To authorise any non standard payments, highlighted on the Finance Report.

7. **Adoption of Annual Accounts**

Appendix B

PKF Littlejohn has been appointed to carry out Limited Assurance Audits of Parish and Town Councils. The Accounts and Audit Regulations 2015 require the Annual Return to be approved at a Full Council meeting before 30th June.

The Council is asked to :

- a. Approve the Accounting Statements as set out in Section Two of the Annual Return; the Governance Statements (section 1) were approved at the May Full Council meeting.
- b. Note the Internal Audit is currently taking place and a written report will be forwarded shortly,
- c. Note that under the Local Audit and Accountability Act 2014 s 26 & 27 a period of 30 consecutive working days, to include the first 10 working days of July, will be made available for any interested person to inspect the Accounts. Commencement dates will be placed on Noticeboards and website, and
- d. Consider report from RFO setting out suggestions as to how Ear Marked Reserves should be allocated.

8. **Insurance Renewal**

Appendix C

The Councils insurance is due for renewal on 1st June 2018. For several years the Council has renewed its insurance through a specialist broker (Came and Company). They investigate the Insurance market and provide details of the most appropriate policy for a Council. They also offer a three year long term agreement, which Lydiard Millicent Parish Council has previously taken up.

The Council is asked which Insurance Company it wishes engage for the next 12 months, and if it wishes to proceed with the long term agreement.

9. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 5th July 2018, commencing at 7.30pm in Lydiard Millicent Parish Hall.