

Finance Report

Receipts Received and Invoices Paid
To 31st December 2019

New Direct Debits set up:

Date	Description	Amount
Dec	Corona (Utilities – Gas)	
Dec	British Gas (Utilities – electric)	

Payments for ratification by Council previously signed by two cheque signatories:

Payee	Amount
Microshade 2 nd Quarter	157.50
Datacenta – Virus control	35.00
RoSPA Play Area Inspection	164.40
SLCC Enterprises - Clerks Manual	47.50
PKF Littlejohn Audit	360.00
RWB Poppy Appeal	30.00
Supreme Contract Services Cleaning JCH Sept/Oct	324.22
Salary Oct 2019	792.91
Westlea Landscaping Aug / Oct	2232.00
LexisNexis – Local Council Administration	110.99
Mr A Pflieger Soil for Play Area	11.00
Salary Nov 2019	792.91
Mr Alan Pflieger	44.82
Westlea Landscaping Nov	738.00
Wason & Webb	900.00
Wybone Dog Poo Bags	109.66
ASF Signs (Repairs)	234.00
A D Stevens (repair to Gents toilets)	120.00
Avon Extinguishers	90.40
Initial (consumables)	126.47
Initial (yearly contract)	780.99
Playforce (50% of total cost)	8,748.00
Stamps	21.90
Salary Dec 2019	792.91
Total	£17,765.58

Note to all Councillors: Cheques should only be signed when Invoice or File Note from RFO is present. Signatories are encouraged to ask questions and only sign if they are comfortable with the detail.

DEBORAH BOURNE
Responsible Financial Officer
Lydiard Millicent Parish Council

31st December 2019