

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:
Councillors Dean Cobb, Roland Dodge, Andrew Harris (Chairman),
Jonathan Hearn, Andre Kayani, Vernon Montgomery, Alan Pflieger
(Vice Chairman), Mike Sharp.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972 –
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be
held on Thursday 2nd February 2017 in the Parish Hall, Lydiard Millicent,
commencing at 7.30pm.**

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

26 January 2017

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative and Community Speed Watch Co-ordinator will be invited to address the Council at this time.

Report from Wiltshire Councillor: An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 5th January 2017.

4. **Attendance at Meetings with Outside Bodies**

A number of members have requested the opportunity to report back to Council on meetings they have attended as Parish Council Representatives. Councillors will be invited to give a report on meetings they have attended on behalf of the Parish Council. Reports under this item will be for information only.

5. **Planning Matters:**

a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

- 16/11173/DDD – Lydiard Millicent C of E School, The Butts, Lydiard Millicent
Fell one Turkey Oak Tree
Decision : DD Letter
- 16/10957/FUL – 3 The Crescent, Lydiard Millicent
Loft and Roof Alterations
Decision : Approve with Conditions

b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council, and Planning Appeals from the Planning Inspectorate:

- i. 16/12252/FUL – Cotswold Heights, Greenhill, Lydiard Millicent
Proposed : Front, Side and Rear Extensions and new roof over to form large dwelling house.
- ii. 16/11952/FUL – Land adjacent, 2 The Butts, Lydiard Millicent
Demolition of detached garage and erection of single two storey dwelling and garage access and parking.
- iii. 16/12386/FUL – Hillview, Stone Lane, Lydiard Millicent
Creation of new vehicular access in association with new dwelling (revision to 16/09171/FUL)
- iv. 16/12421/FUL – Oaklands, Wood Lane, Braydon
Erection of replacement dwelling, new garage with ancillary accommodation above, new stable building and widened access
- v. 16/12266/VAR – Unit 3 Bagbury Park, Lydiard Millicent
Vary condition 2 of 15/03957/FUL to allow for changes to elevations regarding Fenestration and Cladding
- vi. 16/12483/FUL – Brockhurst Farm, Greenhill
Extension of existing garage to provide ancillary accommodation, new roof, and infill extension to main house

- vii. 17/00446/FUL – 54 Chestnut Springs, Lydiard Millicent
Raise height of roof to accommodate a new first floor, single storey rear extension and front roof extension, conversion of garage into garden store/utility and kitchen extension.

- 6. **Review of the Councils Financial Regulations** Appendix A
It is best practise for Councils to review their Corporate Governance documents on a regular basis. Overarching documents include the Councils Standing Orders, Financial Regulations, Code of Conduct, Publication Policy, with other smaller documents making up the remainder of the Councils Governance. These documents were last reviewed in 2014.

The Council will be asked to start the review by considering amendments to the Financial Regulations; other policies will be reviewed at subsequent meetings.

- 7. **Finance** Appendix B
 - a. To note Bank Balances, and Budgets to end December 2016
 - b. To note payment of regular monthly, and standard accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations.
 - c. To authorise non standard payments, Clerks reimbursements and expenses.
 - d. Authorise movement of monies to investment accounts

- 8. **Working Group Reports** Appendix C
 - a. *Highways and Footpaths*
The WG recommends that a Bollard be placed at the junction of Stone Lane and Bridleway LMIL101 to stop vehicles driving out of sight to "Fly Tip" at this location.
 - b. *Open Spaces and JCH*
The WG recommends that a Bollard (or Bollards) be installed to replace the low level chain at the edge of the Recreation Field. It has been noted this could potentially be a trip hazard, especially now that the side door is being used more regularly. It is also recommended that the lighting be improved on the outside of the building; there are several kerbs that could potentially be dangerous trip hazards in the dark.
 - c. *Finance and Administration*

- 9. **Date of Next Meeting**
The next meeting of Lydiard Millicent Parish Council will be on Thursday, 2nd March 2017, commencing at 7.30pm in Lydiard Millicent Parish Hall.