

MINUTES of the Lydiard Millicent Parish Council meeting held Thursday, 2 February 2017 in Lydiard Millicent Parish Hall commencing at 7.30pm.

PRESENT: Cllrs Dean Cobb, Roland Dodge, Andrew Harris (Chairman), Jonathan Hearn, Andre Kayani, Alan Pflieger, Mike Sharp, Mrs Deborah Bourne (Clerk)

Also Present: Wilts Cllr Mollie Groom and 11 members of the public.

Public Question Time

Residents attended to make representations on three Planning Applications being considered later in the meeting (17/00446/FUL; 16/12252/FUL; 16/11952/FUL). Mainly the concerns were that these applications are not in keeping with the surrounding area and there will, in some cases, be a loss of light and privacy. There was also some concern about the closeness of these extensions to boundaries. WCllr Mollie Groom advised that there is a minimum space that must be left between buildings and boundaries (it is thought to be 1-2 metres).

Other observations made were that on social media some residents of Lydiard Millicent were suggesting a 30mph limit throughout the parish, or if possible, 20mph zones. Cllr Dean Cobb explained that speed limits were responsibility of Wiltshire Council, and he has previously requested that lower speed limits be applied. Wiltshire Council response to the request is that the road is not dangerous enough yet to warrant a change in the speed limit. Additionally, the road layout around Casa Paolo is being altered and so any speed limit changes at this location should be assessed after the new layout.

LMaP Neighbourhood Plan: Report given by Cllr Roland Dodge on a recent meeting held with Wiltshire Council Officers on the progress of the plan.

Neighbourhood Watch: Very quiet at the moment, apart from an attempted break in at one of the Garden Centres locally.

Wiltshire Council: Wilts Cllr Mollie Groom reported on various issues she is involved with including future attendance at the Strategic Planning Meeting in Trowbridge, where two applications (mixed - 320 houses, commercial etc & Hybrid - Supermarket, sheltered housing etc) will be discussed for Lydiard Tregoz.

011/17 Apologies for Absence

Apologies had been sent via e-mail at 7.20pm from Cllr Vernon Montgomery, this was after Clerk left the office and so was not noted at the meeting.

012/17 Declarations of Interest

Cllr Andrew Harris declared an interest in item 8a, Bridleway LM101.

013/17 Minutes

It was RESOLVED to adopt the Minutes of the Full Council meeting held Thursday 5th January 2017 as a true record and they were duly signed by the Chairman.

014/17 Attendance at Meetings with Outside Bodies

Cllr Mike Sharp reported on an Area Board meeting he attended; in which a presentation was given on Community Defibrillators. A defibrillator has been

located in Malmesbury since 2012 and has saved eight lives. Cllr Sharp was also able to enquire about grants for new Bus Shelters within the Parish. He was advised that the Area Board does not give grants for this purpose it is expected that Parish Councils fund these.

The Clerk attended a Society of Local Council Clerks (SLCC) branch meeting in Corsham. A presentation was given by John Watlin, Deputy Returning Officer at Wiltshire Council, on the forthcoming Parish and Unitary elections. After discussion between several clerks at the meeting, who all have several Councillor vacancies, it was suggested that Clerks arrange meetings within their parishes to encourage participation. With the Councils agreement the Clerk is happy to arrange this for Lydiard Millicent in the near future.

015/17 **Planning Matters**

a. Determinations

The Council noted the following planning decisions made by Wiltshire Council during the last month that affected the parish of Lydiard Millicent.

- 16/11173/DDD – Lydiard Millicent C of E School, The Butts, Lydiard Millicent
Fell one Turkey Oak Tree
Decision : DD Letter

- 16/10957/FUL – 3 The Crescent, Lydiard Millicent
Loft and Roof Alterations
Decision : Approve with Conditions

b. Applications

Planning Applications have previously been discussed with members of the Planning Working Group. Their recommendations were discussed and ratified as below.

- i. 16/12252/FUL – Cotswold Heights, Greenhill, Lydiard Millicent
Proposed : Front, Side and Rear Extensions and new roof over to form large dwelling house.

RESOLVED to send objections to this application. This is an overdevelopment of the site, with an adverse impact on the street scene; there will also be a loss of light and privacy to neighbouring properties.

- ii. 16/11952/FUL – Land adjacent, 2 The Butts, Lydiard Millicent
Demolition of detached garage and erection of single two storey dwelling and garage access and parking.

RESOLVED to send objections to this application. This application is not in keeping with the surrounding conservation area; although there are no objections to the building, objections are with the materials being suggested as appropriate.

- iii. 16/12386/FUL – Hillview, Stone Lane, Lydiard Millicent
Creation of new vehicular access in association with new dwelling (revision to 16/09171/FUL)

RESOLVED to send No Objections to this Planning Application.

- iv. 16/12421/FUL – Oaklands, Wood Lane, Braydon
Erection of replacement dwelling, new garage with ancillary accommodation above, new stable building and widened access

RESOLVED to send No Objections to this Planning Application.

- v. 16/12266/VAR – Unit 3 Bagbury Park, Lydiard Millicent
Vary condition 2 of 15/03957/FUL to allow for changes to elevations regarding Fenestration and Cladding

RESOLVED to send No Objections to this Planning Application.

- vi. 16/12483/FUL – Brockhurst Farm, Greenhill
Extension of existing garage to provide ancillary accommodation, new roof, and infill extension to main house

RESOLVED to send No Objections to this Planning Application.

- vii. 17/00446/FUL – 54 Chestnut Springs, Lydiard Millicent
Raise height of roof to accommodate a new first floor, single storey rear extension and front roof extension, conversion of garage into garden store/utility and kitchen extension.

RESOLVED to object to this application. It is unacceptable over development and out of keeping with the surrounding street scene. It will have an adverse impact on neighbouring property.

016/17 **Review of the Councils Financial Regulations**

The Councils Financial Regulations had been comprehensively reviewed by Robert Baggs prior to his resignation from the Council. His comments and changes were presented by the Clerk.

It was RESOLVED that members will read through Financial Regulations, and e-mail their comments to the Clerk in the next two weeks; any necessary alterations will then be made prior to the Councils formal adoption at its March meeting.

Further RESOLVED to send a letter of thanks to Robert Baggs for all his care and attention in reviewing these regulations.

017/17 **Finance**

- a. The Council noted Bank Balances totalling £80,940.09 as at 20 January 2017.

- b. Payment of regular monthly and standard accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations, were noted.

Payee	Amount
Lydiard Millicent Parish Hall	25.75
Westlea Landscaping Jan 2017	714.00
Supreme Cleaning Nov & Dec	268.80
Wiltshire Council Chargeable Waste	50.20
The Lydiards Magazine Subscription	6.00
Clerk Salary Jan 2017	534.32

- c. RESOLVED To authorise the following non standard payments.

Payee	Amount
A J Stone	80.00
Rent for Footpath in Holborn 2016 & 2017	500.00
Wybone – “Dog Poo” Bags	103.39
Perfect Colours Ltd – Printer Ink	78.53
Clerk Expenses Internet at JCH Oct / Nov / Dec + part pymt SLCC Conference	189.00

- d. *Authorise movement of monies to an investment account*

The RFO and chairman of the Finance Working Group have been investigating various investment accounts suitable for short to medium term investment. A deposit fund managed by CCLA has been identified, it has a triple A rating and is experienced in investments for Local Authorities.

RESOLVED to authorise the RFO, in consultation with the Finance WG, to open a deposit fund and invest up to £50,000 initially. It would be hoped that more will be invested to allow only a working balance to stay in the Lloyds Account, which earns no interest. For this to become feasible, authorisation to transfer money from the deposit fund to the bank account must be with the RFO.

018/17 **Working Group (WG) Updates**

- a. *Highways & Footpaths*

Due to the recent spate of “Fly Tipping” occurring on bridleway LMIL 101 the WG recommended the installation of a bollard to inhibit vehicular access.

RESOLVED to purchase and arrange for fixture of a removable bollard on LMIL 101, subject to agreement with the Rights of Way Officer and Highways Department at Wiltshire Council.

Further RESOLVED to bring to residents attention how to report “Fly Tipping” to Wiltshire Council and request they also inform the Parish Council, either through the clerk or a councillor. Any rubbish found should not be touched; there may be hazardous items or information helpful to a prosecution contained within it.

The WG Chairman and Clerk also met with a Wiltshire Council Officer to discuss the implementation of parking restrictions around the Church and Parish Hall. It is recommended that a combination of double and single yellow lines be used. This should be completed in time for the start of the new school year. Wiltshire Council will pay for road markings, but Parish Council will need to finance any necessary verge markers. It has also been suggested that a “No Parking” Banner be purchased to encourage safe use of the roads around the school.

b. Open Spaces & Jubilee Club House

Discussions continue with Purton Cricket Club to re-establish the cricket square at the Recreation Field. There is a lot of work required, but it is hoped cricket can resume in 2018.

The outside lights are currently faulty at the Jubilee Club House, repairs have been arranged. Two trip hazards were also reported, the low chain keeping vehicles from entering the field, and the kerbstones around the edge of the building. These will be monitored and consideration given to additional marking.

To encourage more use of the JCH it has been suggested that internal decoration is carried out; in the main room and kitchen initially with the addition of photos or pictures to add warmth.

c. Finance & Administration

Updates for this WG appear under discrete headings earlier in the minutes.

019/17 Date of Next Meeting

The next meeting of Lydiard Millicent Parish Council will be held **on Thursday 9th March 2017**, commencing at 7.30pm in Jubilee Club House, Chestnut Springs.

- ❖ Please note the change of date and venue of the next meeting, due to the absence of both the chairman and vice chairman the previous week. All residents are welcome to attend on **9th March in the Jubilee Club House**.

The meeting closed at 9.05pm

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Cllr Andrew Harris
Chairman