

Lydiard Millicent Parish Council

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on *matters relating to items on this Agenda* (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

The Chairman of the Lydiard Millicent Neighbourhood Plan Steering Group has requested an opportunity to address the Council at this time.

AGENDA

1. **Apologies for Absence**

The Council is asked to note any apologies and to accept reasons they consider to be appropriate.

2. **Declarations of Interest**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.

3. **Minutes**

To confirm and sign as a true record Minutes of the Full Council Meeting held Thursday 7th November 2019, and of the Extra-Ordinary meeting held on Tuesday 19th November 2019.

4. **Notices, Reports and Updates**

Appendix A

To receive written reports as detailed below. Members will be invited to make comments as they feel are appropriate. Reports are for information only, their inclusion within this agenda does not indicate formal recognition by the Parish Council. They are primarily to be used as discussion documents to aid the Councils forward planning.

a. *Report from Unitary Councillor* – Cllr Mollie Groom

b. *Chairman's Announcements* – Cllr Alan Pflieger

c. *Working Group Reports* – Various Reports as received prior to meeting

d. *Representatives* – Councillors who represent the Parish Council on various outside bodies.

5. **Planning Matters**

Appendix B

- a. The Council is asked to note the decisions made by Wiltshire Council since the last meeting. Planning Schedule is attached as Appendix B.
- b. The Council is asked to consider and make comments on the Planning Applications indicated below.
 - i. 19/10761/FUL – 12 The Beeches, Lydiard Millicent
Proposed front, side and rear extension.

6. **Finance**

Appendix C

- a. *Accounts:* To note payment of regular monthly accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations.
- b. *Audited Accounts:* PKF Littlejohn LLP have completed their Limited Assurance review of the Councils accounts for year ending March 2019.

The Council is required to consider the comments and take any action they feel is necessary. The audit certificate was placed on the council's website on 30 September as required by legislation.

The Council is asked if it wishes to make any comments before adopting this document.

7. **Annual Estimates of Income and Expenditure**

Appendix C

Councillors are advised that the effect of section 106 of the Local Government Finance Act 1992 is that if, when considering budgetary items, any Councillor is in arrears for more than two months with his/her Council Tax, he/she must declare that section 106 of the Local Government Finance Act 1992 applies and neither speak nor vote on the matter before Council. Failure to observe this renders the Councillor liable for prosecution by the Director of Public Prosecutions.

It is the responsibility of the Parish Council to levy a precept on Wiltshire Council to cover its costs for the following financial year; this levy can only be demanded once in any year. Wiltshire Council is the charging authority and will collect this on behalf of the Parish Council. Wiltshire Council have requested the precept levy for 2020/21 be set by mid January for inclusion within their budget cycles.

In order for a precept to be levied the Council must first set a budget; details of the draft budget are attached. The Council will be asked to consider its budgetary requirements for 2020-21 and then decide on the precept it wishes to levy. It should also be noted that there will not be a cap on increases to Parish Council taxes for the next few years; the Government understands that Local Councils will need extra money during the devolution processes.

The Council is asked to consider the proposed draft budget report and to state the amount of tax to be collected on its behalf by Wiltshire Council.

8. **Lydiard Millicent CE Primary School draft admissions policy**

The Lydiard Millicent CE Primary School and Ridgeway Farm CE Academy are attached to the Diocese of Bristol Trust. That Trust has delegated the authority to set admission arrangements to the local governors, a draft document has been circulated for consultation. Members have been sent a copy previously, there is also a copy of the consultation document on the school website.

The Council is asked if it wishes to make any formal comments to the Governors of LM CE Primary and Ridgeway Farm CE Academy.

9. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 9th January 2020, at 7.30pm in Lydiard Millicent Parish Hall.