

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Lydiard Millicent Parish Council meeting held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 5th June 2014 commencing at 7:30pm.

MEMBERS PRESENT: Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Tom Pepperall and David Rees.

20. APOLOGIES

Apologies were received and accepted from Cllrs Simon Burley and Steve Mowbray.

21. SAFETY BRIEFING

A safety briefing was given to the 10 members of the public and the 9 Councillors present.

22. DECLARATION OF INTEREST

There were no declarations of interest made.

23. MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 29th May 2014 be agreed and signed as a correct record subject to an amendment to delete the word "Annual" in Minute 19.

24. MATTERS ARISING

Concern was expressed that the Council has appointed Working Parties rather than Committees at its Annual Parish Council meeting held on 29th May 2014.

It was explained that Council Committees were subject to the same legal requirement to ensure meetings were properly publicised and open to the public. Due to the capacity of the Council it had been agreed to appoint working parties rather than committees. This would not exclude public participation but as the Working Parties were only advisory and did not resolve policy, Council had considered it better practice to appoint Working Parties.

25. POLICE REPORT

The following report regarding the number of crimes had been submitted to Council by PCSO Andy Singfield:

- burglaries had taken place within the community;
- 5 thefts had occurred;
- 3 drug offences had taken place;
- 3 drink drivers had been apprehended;
- 6 arson/criminal damage offences had taken place;
- Over the past 12 months anti-social behaviour had reduced by 32%.

The Police reminded local residents to keep their homes as secure as possible at all times and to report any strangers in the area behaving suspiciously. Report concerns to either 1201 or 999 in an emergency. Information can also be reported anonymously to Crimestoppers on 0800 555 111.

26. WILTSHIRE COUNCIL REPORT

Cllr Groom provided the following Wiltshire Council Report:

- A long service and good conduct award had been presented to Mr James Burgess by Wiltshire Council;
- Concerns had been expressed regarding plans to adjust Junction 16 on the M4 to service the Wichelstowe development in Swindon. Plans included a tunnel under the M4. CPRE was in the process of assessing whether it could challenge the plans legally.

27. PUBLIC RECESS

The following matters were raised by Members of the Public:

- Concern was expressed regarding the entrance to the Beeches which was still in a poor state of repair. It was confirmed that this was going to be addressed;
- Concern was expressed regarding the stone wall at Manor Farm. Stones within the wall were in a poor state of repair and potentially in a dangerous state of repair. There was a concern that this might compromise the safety of children walking to school. It was confirmed that the maintenance of the wall remains the responsibility of the property owners. It was agreed to bring this matter to the attention of the Wiltshire Highways Department;
- Concern was expressed regarding Planning Applications 14/04465/OUT and 14/04490/FUL especially with regard to flooding issues;
- Clarification was sought regarding Council's views on boulders being placed next to the highway. A series of boulders had been erected on a verge near the Casa Paulo which had the effect of moving cars to the centre of the highway. It was agreed to bring this matter to the attention of the Wiltshire Highways Department;
- Concern was expressed regarding a proliferation of advertising signage at the Garden centre. It was agreed to bring this matter to the attention of the Wiltshire Planning & Highways Department as this constituted a distraction to drivers.

28. ITEMS OF LATE BUSINESS

Council was informed that the following late planning application had been received. It was agreed to respond as follows:

Application No: 14/04643/FUL
Site Address: Lydiard Millicent Parish Hall SN5 3LS
Proposal: Extension to car park and associated works
LMPC Comment: Support

It was **AGREED** to delegate authority to Cllr Pepperall to contact the land agent to deal with the land at Lydiard Green. The loss of the grant (which will no longer be available to the Parish Council) will have a significant impact on next year's budget.

29. PARISH HALL COMMITTEE

Cllr Bennett informed members that there was nothing further to report regarding the Parish hall following the annual report received at the Annual Parish Meeting.

30. PLAYGROUND INSPECTION REPORTS

The Playground Inspection Report for May 2014 from as received from Cllr Pflieger.

Cllr Cobb indicated that he had completed the report for the previous months using the revamped forms.

Council **REOLVED** to adopt the new inspection reports for the JCH, the Play Areas and the Cemetery subject to a minor amendment. The current schedule would be retained for the JCH and play area inspections along with the Cemetery inspections which would be carried out every quarter.

31. PLANNING MATTERS

- (a) **Planning Applications** – The following planning applications have been received for consideration. Please note that no grants or refusals have been received.

Application Number: 14/04465/OUT

Site Location: Land at Lydiard Millicent, The Street, SN5 3LZ

Proposal: Construction of a Key Worker's Dwelling

LMPC Comments: Council strongly objects to this planning application for the following reasons:

- **The proposal is contrary to the Planning Policy Framework adopted by Wiltshire Council which seeks to strictly control the construction of new dwellings in the countryside**
- **The proposal will further contribute towards the coalescence of the village with the neighbouring town of Swindon;**
- **The proposal constitutes inappropriate development within the countryside;**
- **The proposed dwelling is outside the limits of built development of the village;**
- **The site is unsuitable for commercial development and would significantly undermine the amenity of the area;**
- **The proposal would require a change of use from agricultural land to commercial land;**
- **There is no case to support the construction of a dwelling to support the commercial operation;**
- **The proposal will adversely contribute to the existing flooding issues previously experienced in the area;**
- **The proposal will adversely contribute towards an increase in traffic in the area which does not have an adequate highway infrastructure to meet the needs and requirements of this application;**
- **The proposal may adversely affect the character of this area of the village and may create a precedent for further unsuitable development.**

Application Number: 14/04490/FUL
Site Location: Land at Lydiard Millicent, The Street, SN5 3LZ
Proposal: Construction Equestrian American Barn, Manege, Horse Walker & New Access.

LMPC Comments: Council strongly objects to this planning application for the following reasons:

- **The proposal is contrary to the Planning Policy Framework adopted by Wiltshire Council which seeks to strictly control inappropriate development in the countryside;**
- **The proposal will further contribute towards the coalescence of the village with the neighbouring town of Swindon;**
- **The proposal constitutes inappropriate development within the countryside;**
- **The proposal seeks to develop a commercial operation in an area that is outside the limits of built development of the village and has not been allocated as commercial land within the Local Plan;**
- **The site is unsuitable for commercial development and would significantly undermine the amenity and character of the area by increasing noise, traffic, especially HGV traffic, and pollution;**
- **The proposal would require a change of use from agricultural land to commercial land;**
- **The proposal will adversely contribute to the existing flooding issues previously experienced in the area;**
- **The area suffers from poor drainage and the run off from the field to be developed would increase thereby putting existing dwellings at higher risk of flooding in the future;**
- **The proposal will adversely contribute towards an increase in traffic in the area which does not have an adequate highway infrastructure to meet the needs and requirements of this application;**
- **The proposal would adversely affect the character of this area of the village and may create a precedent for further unsuitable development;**
- **The application would erode the green pastures and fields that currently protects the unique character of the village;**
- **The proposal is situated very close to an existing residential area and will significantly undermine the amenity and quality of life currently experienced by those dwellings;**
- **The proposal does not provide adequate parking for a commercial operation of this size;**
- **The proposal will undermine future plans to improve the footpath network in this area;**

- **Council is concerned regarding the potential traffic hazards the proposal may create at Holborn corner, which could be lethal to horses and riders using it.**

Application Number: 14/04598/FUL
Site Location: 3 Chestnut Springs Lydiard Millicent SN5 3NA
Proposal: Single Storey Rear Extension
LMPC Comment: Support

Application Number: 14/04635/FUL
Site Location: 1 The Crescent Swindon Wiltshire SN5 5LA
Proposal: Side Conservatory
LMPC Comment: No objection but concerns regarding potential flooding issues.

Application Number: 14/04966/FUL
Site Location: Five Summers, Common Platt SN5 5JZ
Proposal: Front & Rear Dormers, Rear Extension & Side Rooflights
LMPC Comment: No objection but concerns regarding the effect the floodlights may have regarding the surrounding properties especially relating to the lights situated on the side of the property.

The following grants were **NOTED**:

Grants

Application Number: 14/00125/FUL
Site Location: Westhills Lodge, Shaw, Swindon, Wiltshire SN5 5PP
Proposal: Renewal of Temporary Permission N/09/01814/FUL To Extend The Period Of Use For B1 & B8 Activities as Part Of The Mixed Use live/work Single Planning Unit.
Decision: Approve with Conditions

Application Number: 14/01169/FUL
Site Location: All Saints Church, Church Place, Lydiard Millicent SN5 3LS
Proposal: Conversion of Existing Boiler Room to Disabled WC, Fitting of New Boiler, Slates to Roof, New Drainage, Replacement Pathway and Installation of Bollard Light.
Decision: Approve with Conditions

32. HIGHWAY MATTERS

The following report was received:

- (a) **Washpool Bridge** – It was understood that the bridge would not be widened during remedial works taking place and the existing 7.5 tonne weight limit will be retained. Work was expected to commence mid to late August and the bridge would be closed for 5 to 6 weeks. Concern was expressed that Swindon Borough Council was unaware of the highway work scheduled in Lydiard Millicent at the same time which may create issues with the proposed diversion routes.

- (b) **Ridgeway Farm Development** – A meeting was being sought between Wimpy Taylor and the Parish Council to discuss the proposed improvements at the junction opposite the Casa Paulo.
- (c) **Resurfacing Works** – Resurfacing works were going to take place between the Greenhill crossroads and the village in the near future. It was as yet unclear as to what extent the road was going to be resurfaced. The front apron entrance to the Beeches was going to be resurfaced as part of this project.

33. OPEN SPACES

Council was requested to consider including the renewal of the flower beds with the construction work that would be taking place to create the extension to the Parish Hall car park. The potential costs would be obtained and presented to Council. The replanting of the beds would take place in the next two weeks.

34. NEIGHBOURHOOD PLAN

Council was informed that a draft document had now been produced following the recent series of meetings that had taken place to discuss the Plan. A number of sites had been identified for redevelopment and it had been agreed that a set of criteria would be developed as part of the Plan. New developments and proposals would then be judged against these criteria. It was expected that the plan would be completed in the next month.

35. SPEEDWATCH UPDATE

To date 104 speeding vehicles had been identified with the fastest speed of 51mph being recorded. All had received letters and some had been visited by the police. The signage was being erected in the near future and two further sites were being considered.

36. STANDING ORDERS AND FINANCIAL REGULATIONS

Following consideration Council **RESOLVED**:

- That the revised Standing Orders be adopted without amendment;
- That the revised Financial Regulations be adopted subject to the agreed amendments to 1.8, 4.1, deletion of 6.11 & 6.12 and 11H;
- Cllrs Pepperall and Mclean-Crawford would undertake the requirements outlined in 2.2 on a quarterly basis;
- That improved financial reporting be made available to members;
- That a copy of both policies be uploaded on the website.

37. FINANCIAL MATTERS

- (a) **Monthly Expenditures** – Council **RESOLVED** to ratify the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
P Russell	Salary	£281.15	£0.00	£281.15
PAYE	P Russell NI Contribution	£70.20	£0.00	£70.20
LMP Hall	Hire of Hall	£50.00	£0.00	£50.00

Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00
J Richens	JCH Cleaning May 14	£105.00	£0.00	£105.00
Came & Co	Insurance	£779.06	£0.00	£779.06
Westlea Housing	Easement Fee	£150.00	£0.00	£150.00
Auditing Solutions	Internal Audit Services	£340.00	£68.00	£408.00
LCP	Planning Application	£628.50	£87.20	£715.70
	TOTAL	£2,862.91	£239.20	£3,102.11

- (b) **Internal Audit** – Council considered the Internal Audit report following the audit carried out on Thursday 17th April 2014. The following actions were **NOTED**:
- Standing Orders had been formally updated and accepted at this meeting following the revised Orders being placed before Members at the Annual Parish Council meeting held on 29th May 2014;
 - The Council would consider its Risk Management arrangements as part of this meeting;
 - The current high level of reserves have been built up to finance a number of projects in the next twelve months;
 - The tax position of the Clerk is currently Basic Rate (BR);
 - The Annual Return would be amended alongside the financial software;
 - Council would be considering an IT option at its next meeting to be held on 3rd July 2014 to ensure that all its data and records are backed up on a regular basis.
- (c) **End of Year Accounts** – It was proposed by Cllr Bennett, seconded by Cllr Pflieger and formally **RESOLVED** to adopt the end of year accounts as presented and agreed at the Annual Parish Meeting and the Governance Statement.
- (d) **Risk Management Policy** – Council considered the draft Risk Management Policy and **RESOLVED** that it be adopted.

38. OTHER MATTERS

- (a) **Volunteers Required** – Members **NOTED** that the Wiltshire Citizens Advice were looking to recruit new volunteers in various roles.

39. DATE OF NEXT MEETING

It was **NOTED** that the next Parish Council meeting would be held on Thursday 3rd July 2014 in the Parish Hall commencing at 7.30pm.

There being no other business the Chairman thanked everyone for their attendance and closed the meeting at 9.15pm.

CHAIR:

DATE: