

# Lydiard Millicent Parish Council

## Notice of Meeting and Summons to Attend

**To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**  
Councillors Robert Baggs, Dean Cobb, Roland Dodge, Andrew Harris  
(Chairman), Jonathan Hearn, Andre Kayani, Vernon Montgomery, Alan Pflieger  
(Vice Chairman), Mike Sharp.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972 –  
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be  
held on Thursday 2<sup>nd</sup> June 2016 in the Parish Hall, Lydiard Millicent,  
commencing at 7.30pm.**

*Deborah Bourne*

DEBORAH BOURNE  
Parish Clerk

26 May 2016

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative and Community Speed Watch Co-ordinator will be invited to address the Council at this time.

**Report from Wiltshire Councillor:** An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 12<sup>th</sup> May 2016.
4. **Chairman's Communications**  
The Chairman will report on events he has been asked to attend on behalf of the Parish Council. This will be for noting only; no decisions can be made under this item.

5. **Attendance at Meetings with Outside Bodies**

A number of members have requested the opportunity to report back to Council on meetings they have attended as Parish Council Representatives.

Councillors will be invited to give a report on meetings they have attended on behalf of the Parish Council. Reports under this item will be for information only.

6. **Planning Matters:**

a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

16/01814/FUL – 6 The Beeches, Lydiard Millicent

Revision to Planning Permission 15/00169/FUL – Two Storey side extension and ground floor rear extension, new garage and retrospective application for ground floor side and rear

*Decision : Approve with Conditions*

b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

16/04624/FUL – 8 Meadow Springs, Lydiard Millicent

Demolition of Existing Conservatory, Erection of a New Single Storey Flat Roofed Side Extension and Alterations to Existing Fenestration.

7. **Finance**

Appendix A.

The Council is asked to authorise the accounts for payment contained in the Finance Report for May. Cheques will be signed for these accounts at the end of the meeting.

8. **Annual Accounts**

Appendix B.

Grant Thornton UK LLP has been appointed by Public Sector Audit Appointments Limited to audit the accounts of Lydiard Millicent Parish Council for the year ended 31 March 2016. The Accounts and Audit Regulations 2015 require the Annual Return to be approved at a Full Council meeting before 30<sup>th</sup> June 2016.

The Council is asked to :

- a. Approve the Annual Governance Statement as set out in Section One of the Annual Return,
- b. Approve the Accounting Statements as set out in Section Two of the Annual Return,
- c. Note the Internal Audit will take place shortly, and
- d. Note that under the Local Audit and Accountability Act 2014 s 26 & 27 a period of 30 consecutive working days, to include the first 10 working days of July, will be made available for any interested person to inspect the Accounts. Commencement dates will be placed on Noticeboards and the website.

9. **NEW-V Neighbourhood Plan**

To receive a verbal report on progress of the NEW-V Neighbourhood Plan project.

10. **Working Group Reports**

Reports will be given by representatives of the following Working Groups

- a. Finance and Administration
- b. Open Spaces
- c. Highways
- d. Planning

11. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 7<sup>th</sup> July 2016 at Lydiard Millicent Parish Hall commencing at 7.30pm