

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

You are summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 6th November 2014 commencing at 7:30pm at which your attendance is required.

Thursday 30th October 2014

TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL: Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

AGENDA

1. ELECTION OF CHAIR

Following the resignation of the current Chair, Cllr Blackmore, from this position Council is required to elect a new Chair. Each candidate must be proposed and seconded.

Following the election of the new Chair he or she will take over the chairing of the meeting. If there is a requirement to elect a Vice-Chair this will take place prior to receiving apologies.

2. APOLOGIES

3. SAFETY BRIEFING

4. DECLARATION OF INTEREST

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

5. MINUTES

The Minutes of the Full Council meeting held on Thursday 2nd October 2014 need to be agreed and signed as a correct record (Appendix One)

6. MATTERS ARISING

To consider any matters arising from the minutes of the previous meeting held on 2nd October 2014 which do not appear on the agenda.

7. POLICE REPORT

To receive a Police Report, if available.

8. WILTSHIRE COUNCIL REPORT

To receive a Wiltshire Council Report, if available.

9. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

10. ITEMS OF LATE BUSINESS

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 4th December 2014.

11. PARISH HALL

To receive a report from the Parish Hall Committee from Cllr Bennett if available.

12. PLAYGROUND INSPECTION REPORTS

(a) **Play Inspection Report** – To receive the Playground Inspection Report for October 2014 from Cllr Pepperall.

(b) **Annual Inspection Report** – To note that quotations for this inspection have been sought. A verbal update will be provided at the meeting.

13. PLANNING MATTERS

(a) **Planning Applications** – The following planning applications have been received from Wiltshire Council for consideration.

Application: 14/09679/VAR
Site Location: 31 Stone Lane Lydiard Millicent Swindon Wiltshire SN5 3LD
Proposal: Variation of Condition 13 of 09/00540/S73A in Relation to Retention of Existing Access

Application: 14/09743/PNCOU
Site Location: Greenhill Farm Nurseries, Hook, Royal Wootton Bassett, Wiltshire SN4 8EH
Proposal: Prior Notification Under Class MB - Change of Use of Agricultural Building to Dwelling

(b) **GRANTS** – The following grants have been received for noting.

Application: 14/08602/TCA
Site Location: Longhouse 1 Lydiard Green, Lydiard Millicent, SN5 3LP
Proposal: 25% Crown Reduction and Shape to Willow Tree
Decision: **No Objection**

Application: 14/07487/FUL
Site Location: 4 The Close, Lydiard Millicent, Swindon, SN5 3NJ

Proposal: Two Storey Front & Side Extension (Resubmission of 14/05083/FUL)
Comment: **Approve with Conditions**

- (c) **Payphone Consultation** – BT is proposing to discontinue with a number of payphones. Wiltshire Council is required to carry out its own consultation process to canvas the views of the local community. It is therefore seeking the views of the Parish Council regarding the telephone box sited in Common Platt telephone number 01793 770413. It is suggested that the potential removal is publicised in the Lydiards Magazine for additional consultation. Council may also wish to consider adopting the kiosk for £1.
- (d) **Land South of Tewkesbury Way, Lydiard Tregoze** – A proposal to develop part of this land for residential dwellings is currently being developed. The Parish Council has been invited to discuss the matter at a meeting on Friday 7th November 2014. A copy of the letter is attached for Members’ information only.

14. **HIGHWAY MATTERS**

- (a) **Holborn Footpath Update** – Work on this project was scheduled to commence on 29th September. An update will be provided at the meeting.
- (b) **Casa Paulo Roundabout Request** – The Council had previously submitted a request to CATG for a mini roundabout at this junction. Wiltshire Council has considered the matter and closed the request for the immediate future.
- (c) **Washpool Bridge** – To receive an update following the closure of this bridge to enable the works to take place.
- (d) **Replacement Signage for Chestnut Springs** – To consider providing two new signs at this location. One sign at £105 + VAT for the T junction at the end of the road in and one at £56 + VAT for the sign at the start of the loop. Carriage is a further £15 making a total of £176 + VAT. The signs to be replaced are over 30 years old and dilapidated. Wiltshire Council Highways has offered to put up the signs without charge if the Parish Council purchases the signs.
- (e) **Washpool Signage** – A request has been received by the Council to consider providing a nameplate at Washpool for ease of identification. Wiltshire Council has sent the following reply. Council is requested to consider making a formal request to the Area Board/CATG regarding this matter:

There are many hamlets / local areas in our County where “village nameplates” are not provided. The current street nameplate(s) indicating “Washpool” would have been provided by the former District Council. If the Parish Council would like to replace the sign then they will need to take this through the Area Board/CATG process as it is an improvement to the highway.

- (f) **Miscellaneous Highway Matters** – To consider any other items relating to Highway matters within the parish.

15. OPEN SPACES

- (a) **Community Field Car Park** – To receive an update on progress regarding this project.
- (b) **Replacement of Spring Animal** – To receive an update regarding the replacement of the spring animal.
- (c) **Purton Cricket Club** – Council has been notified that PCC do not wish to use the facilities for next year. A meeting was to be arranged to discuss the matter with the club and an update will be provided at the meeting..
- (d) **Lydiard Plain** – To receive an update regarding the loss of eligibility of the grant for this piece of land if available.
- (f) **S106 Funding** – A sum of £5,820 is to be passed over to the Council in respect of a S106 agreement relating to the development of land to the rear of 12 Bury Fields. The contribution has been taken for outdoor Sports and Recreation. At the previous meeting Members were asked to put forward suggestions at this meeting as to how the money should be spent.
- (g) **Dog Fouling** – To receive an update on whether any funding has been secured to provide additional infrastructure to help address the issue of dog fouling.
- (h) **Miscellaneous Open Spaces Matters** – To consider any other items relating to open spaces within the parish.

16. NEIGHBOURHOOD PLAN

To receive an update on the progress of this document if available.

17. SPEEDWATCH UPDATE

To receive an update on the Speedwatch Initiative from Cllr Pflieger.

17. FINANCIAL MATTERS

- (a) **Budget 2015/16** – The budget for the next financial year needs to be developed and drawn up ready for consideration by Full Council. A precept needs to be agreed at the meeting scheduled to take place on 8th January 2015.

Listed below is a summary of the key dates:

- w/c 27 October 2014 – Individual Town/Parish Taxbase and top up grant allocations for 2015/2016 will be distributed (this is one month earlier than last year)
- w/c 3rd November 2014 - website tool to be made available (a separate e-mail will be circulated)
- 16 December 2014 – Wiltshire Council Cabinet meeting to formally approve the 2015/2016 Taxbase
- 23 January 2015 – Deadline for Town/Parish Councils to submit formally approved Council Tax Requirements to Wiltshire Council

- 24 February 2015 – Wiltshire Council Full council meeting to formally approve the setting of the 2015/2016 Council Tax

(b) Monthly Expenditures – To consider ratification of the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
P Russell	Salary	£281.15	£0.00	£281.15
HMRC	PAYE Taxto	£70.20	£0.00	£70.20
LMP Hall	Hire of Hall Oct 14	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00
J Richens	Oct 14 Cleaning	£84.00	£0.00	£84.00
K Mundy	White lining 2/10	£100.00	£0.00	£100.00
T Pepperall Unknown electrician	Lamps for JCH JCH Maintenance	TBA	TBA	TBA
MicroshadeVSM	Citrix 3 month fee and set-up costs.	£196.00	39.20	235.20
	TOTAL	£1,215.35	£123.20	£1,338.55

- (c) Online Payment Control** – To formally resolve to enable Council to pay outstanding accounts online. A minimum of two additional members are required to ensure that adequate and appropriate safeguards are in place.

18. OTHER MATTERS

- (a) New Community Youth Officer** – Please see the attached letter from Wiltshire Council for information.
- (b) Defibrillator Update** – Information has been received regarding a special Council only deal for a Public Access Defibrillator (which can be fitted on a wall or in a decommissioned Telephone box). A Defibrillator with an outdoor, weatherproof, heated cabinet with a proper ‘Marine Grade’ keypad lock costs £1,395.00 + VAT. Other options include a Defibrillator with an Indoor Cabinet from £1050.00 + VAT or £875.00 + VAT with a Wall Bracket or on its own (hang it on a coat hook) for only £830.00 + VAT.

19. DATE OF NEXT MEETING

The next Parish Council meeting will be held on Thursday 4th December 2014 in the Parish Hall commencing at 7.30pm.

Paul Russell
Clerk to the Council