

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: **ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**

Councillors Annamaria Beswick-Edwards, Dean Cobb, Roland Dodge, Mollie Groom, Andrew Harris (Chairman), Alison McLean-Crawford, Steve Mowbray, Tom Pepperall, Alan Pflieger (Vice Chairman), David Rees, Mike Sharp.

In accordance with schedule 12, para 10(2) of the Local Government Act 1972 – Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be held on Thursday 3rd September 2015 in the Parish Hall, Lydiard Millicent, commencing at 7.30pm.

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

25 September 2015

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Youth Representative and Neighbourhood Watch Representative will be invited to address the Council at this time.

Report from Wiltshire Councillor: An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 3rd September 2015.
4. **Planning Matters:**
 - a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

15/07020/FUL – November House, Lydiard Green, Lydiard Millicent
Proposed : Rear single storey extension.
Decision : Approve with Conditions

- b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

15/08696/FUL – Land to the rear of Greatfield House, 22 Greatfield
Proposal: Erection of two detached dwellings with attached garages and associated works, following demolition of existing buildings

15/08756/FUL – 2 The Crescent, Common Platt
Proposal: Side and rear single storey extension

15/09036/FUL – 3 The Beeches, Lydiard Millicent
Proposal: Demolition of existing house and construction of new detached dwelling and detached double garage

5. Reports from Attendees on outside Bodies

- a. Parish Hall Committee
- b. NEW-V Neighbourhood Planning Group
- c. Area Board Meeting

Appendix A

6. Highways and Road Safety Working Group

Appendix B

- a. To receive report from Cllr Dean Cobb on the last meeting of the Highways and Road Safety Working Group.
- b. To ratify comments sent to Wiltshire Council enabling work to commence on Lydiard Green footway and the Church Chicane.

7. Freight Management Request

Wiltshire Council has requested Parish Councils review Freight Management requests within their parishes for relevance. More information can be obtained from Wiltshire Councils website:
http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/transportfreight/transportroadfreight.htm#Road_freight-raise-concerns--Anchor

Currently there are over 80 schemes on Wiltshire Councils Freight Assessment and Prioritisation Mechanism (FAPM). All of these schemes are currently being referred to Parish Councils for their views. On receipt of replies Wiltshire Council will be implementing a new system of prioritisation and two schemes will be progressed each year.

Requests that are currently assessed as part of the FAPM within the parish of Lydiard Millicent: *Wood Lane, Brinkworth.*

The Council is asked if it supports this request and wishes it to progress further within the FAPM.

8. Cemetery and Open Spaces Working Group

- a. To receive a verbal report from Cllr Alan Pflieger.

9. Finance and Administration Working Group

Appendix C

- a. To receive report from Cllr Annamaria Beswick Edwards on the meeting held Friday 18 September 2015.
- b. Recommendation that Working Group Chairmen supply details of further expenditure for this Financial Year in preparation for the budget to be set for 2016/17.
- c. Recommendation that each Working Group compiles an Asset Register for its own area of responsibility. This will then be added to a main Asset Register that the Council is required to maintain under current legislation.

10. Jubilee Club House and Recreation Field Working Group

Appendix D

- a. To receive a report from Cllr Tom Pepperall on the meeting held Monday 21 September 2015.
- b. Recommendation from the Working Group that the Pricing Structure for the Jubilee Club House and Recreation Field be reviewed. Details are provided in the table below.

| | Current Charge | Increase Charge |
|------------------------|--|---------------------------------------|
| Casual Pitch Hire | Not hired out on a Casual Basis | |
| LMJFC Pitch Hire | 5 & 7 a side £30 9 & 11 a side £35 | 5 & 7 a side £35 9 & 11 a side £40 |
| Room Hire | Parish £3.50/hr Non-parish £5.50/hr | This rate to be discontinued |
| Room Hire with Kitchen | Parish £5.50/hr (min charge £10.00) Non-parish £8.00/hr (min charge £12.50) | Parish £10/hr Non-parish £15/hr |
| Room Hire LMJFC | £4.00/hr | As Parish Rate |

- c. Recommendation from the Working Group that the room currently being used as a store by the LMJ Football Club be reassigned as an office for the Clerk. Filing Cabinets can be relocated from the Hall, giving more space in this area.

11. **Finance** Appendix E
The Council is asked to authorise the accounts for payment contained in the Finance Report for September. Cheques will be signed for these accounts at the end of the meeting.
12. **Annual Return** Appendix F
To receive a report from the Clerk on the end of year audit carried out by Grant Thornton, External Auditors.
13. **Publication Scheme** Appendix G
The Council is required, periodically, to review its publication scheme in line with recommended practise from the Governments Information Commissioner.
- A publication scheme schedule is attached for member's comments and approval or otherwise.
14. **Correspondence Received**
Items of correspondence not already brought to members attention will be brought to the meeting.
15. **Date of Next Meeting**
The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 1st October 2015 at Lydiard Millicent Parish Hall commencing at 7.30pm