

## LYDIARD MILLICENT PARISH COUNCIL

### FULL COUNCIL MEETING

You are summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Village Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 3<sup>rd</sup> April 2014 commencing at 7:30pm at which your attendance is required.

Wednesday 26<sup>th</sup> March 2014

**TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**

Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

### AGENDA

**1. APOLOGIES**

**2. SAFETY BRIEFING**

**3. DECLARATION OF INTERESTS**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**4. MINUTES**

The Minutes of the Full Council meeting held on Thursday 6<sup>th</sup> March 2014 need to be agreed and signed as a correct record (Appendix One)

**5. MATTERS ARISING**

To consider any matters arising from the minutes of the previous meeting held on 6<sup>th</sup> March 2014 which do not appear on the agenda.

The Chairman has given notice that he will be reporting on the following items:

- Holborn Path;
- The Village Clean up on Sunday 23<sup>rd</sup> March 2014;
- The fence between The Close and Buryfields.

**6. POLICE REPORT**

To receive a Police Report, if available.

**7. WILTSHIRE COUNCIL REPORT**

To receive a Wiltshire Council Report, if available.

**8. PUBLIC RECESS**

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

**9. ITEMS OF LATE BUSINESS**

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 3<sup>rd</sup> April 2014.

**10. PARISH HALL COMMITTEE**

To receive a report from the Parish Hall Committee from Cllr Bennett if available.

**11. PLAYGROUND INSPECTION REPORTS**

To receive the Playground Inspection Report for April 2014 from Cllr Blackmore.

**12. PLANNING MATTERS**

- (a) **Planning Applications** – The following planning applications have been received for consideration. Please note that no grants or refusals have been received.

Application Number: 14/02164/FUL

Site Location: 6 Common Platt, Purton, Swindon, Wiltshire SN5 5JX

Proposal: Single Storey Rear Extension, Timber Carport & Store & Improvements to Existing Access

Application Number: 14/02304/OUT

Site Location: 15 The Beeches, Lydiard Millicent, Swindon, SN5 3LT

Proposal: Single Storey Dwelling (Outline)

- (b) **Wiltshire Local Plan** – Please see the attached letter from the Planning Inspector (Appendix Two)

- (c) **Notification of Intention to Prepare Two New Development Plan Documents** – Wiltshire Council has published its intention to prepare the following Development Plan Documents (DPDs):

- Wiltshire Housing Site Allocations DPD; and
- Chippenham Site Allocations DPD.

To ensure development plans are as informed as possible from the outset of the preparation process, the Council is undertaking a consultation designed to seek representations on the proposed scope of such documents. The purpose of this letter is to invite such comments.

**Consultation arrangements**

If you would like to comment on the proposed scope of these documents, representations should be submitted during the **6 week** consultation period, running from **Monday 24 March** until **Monday 5 May 2014**.

Representations can be emailed to: [spatialplanning@wiltshire.gov.uk](mailto:spatialplanning@wiltshire.gov.uk).

Alternatively, please send your representations to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall, Trowbridge, BA14 8JD.

**13. HIGHWAY MATTERS**

(a) **Royal Wootton Bassett & Cricklade Community Area Transport Group (CATG) Meeting** – The next meeting will take place on Thursday 10 April, from 7-9pm at the Cricklade Town Council office.

(b) **Temporary Closures** – Further to e-mails circulated on 22<sup>nd</sup> January 2014 and 29<sup>th</sup> January 2014, Council has now been notified that this closure has been cancelled. The work will be carried out in the school summer holidays and Council will be advised of the revised dates once confirmed. The original notice was as follows:

Phase 1: C28 The Street (Part), Lydiard Millicent; from its junction with Park Lane to its junction with Walnut Tree Gardens. Phase 2: C28 The Street (Part), Lydiard Millicent; from a point outside “The Sun” public house to its junction with The Close. To enable: Wiltshire Council to carry out carriageway surfacing/repairs and associated works.

**14. NEIGHBOURHOOD PLAN**

To receive an update on moving the Neighbourhood Plan forward. Please see Appendix Three requesting people to sit on the Steering Group. Ratification is also required to spend £40 to print the leaflet for distribution.

**15. SPEEDWATCH UPDATE**

To receive an update on the Speedwatch Initiative from Cllr Pflieger.

**16. FUTURE COUNCIL MEETING DATES**

Council needs to agree a date for The Annual Parish Meeting and Annual Parish Council meeting in May 2014

**17. FINANCIAL MATTERS**

(a) **Monthly Expenditures** – To consider ratification of the following expenditure:

<b>PAYEE</b>	<b>ITEM</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>
R Leckie	Salary	£39.00	£0.00	£39.00
P Russell	Salary	£351.35	£0.00	£351.35
LMP Hall	Hire of Hall	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00

Mr Haworth	White Lining	£100.00	£0.00	£100.00
J Richens	JCH Cleaning Feb 14	£84.00	£0.00	£84.00
Information Commissioner	Data Protection fee	£35.00	£0.00	£35.00
British Telecom	Annual Fee	£300.00	£60.00	£360.00
Swindon Commercial Services	Grass Cutting fee	£545.72	£109.14	£654.86
Cllr Pepperall	Expenses Claim	£116.01	£0.00	£116.01
	<b>TOTAL</b>	<b>£2,016.08</b>	<b>£253.14</b>	<b>£2,269.22</b>

- (b) **Revised Financial Regulations** – Further to the NALC briefing F04E-14 which includes information about the repeal of section 150 of the Local Government Act 1972 revised draft financial regulations have been developed and require adoption. Please see Appendix Four.
- (c) **Grounds Contract** –To ratify the extension of the existing Grounds Contract with Enlan for a further year at a cost of £30 per month increasing the monthly cost from £420 to £450 per month.
- (d) **Burial Fees** – To consider the proposed increases in the current burial fees. Please see table below:

<b>BURIALS</b>	<b>Residents</b>		<b>Non-Residents</b>	
	<b>Existing</b>	<b>Proposed</b>	<b>Existing</b>	<b>Proposed</b>
Grant of Exclusive Rights of Burial (Next available space)	£200.00	£225.00	N/A	N/A
Grant of Exclusive Rights of Burial (Choice of location)	£265.00	£295.00	N/A	N/A
Interment of a body of a child under 1 year	No charge	No charge	No charge	No charge
Interment of body of child aged 1-16 years	£55.00	£70.00	£55.00	£110.00
Interment of a body exceeding 16 years	£200.00	£225.00	£200.00	£450.00
Re-open of a grave for purpose of interment	£200.00	£225.00	£200.00	£450.00
<b>CREMATED REMAINS</b>				
Grant of Exclusive Rights – cremated remains section	£100.00	£125.00	N/A	N/A
Interment of cremated remains under 1 year	£100.00	£100.00	£100.00	£100.00
Interment of cremated remains 1-16 years	£100.00	£100.00	£100.00	£100.00
Interment of cremated remains over 16 years	£100.00	£125.00	£100.00	£250.00
Re-open grave for purpose of interment of cremated remains	£100.00	£100.00	£100.00	£200.00
<b>MEMORIALS</b>				
Administration Fees Right to erect or place headstone – under 16 years	£100.00	£100.00	£100.00	£100.00
Right to erect or place headstone – over 16 years	£100.00	£125.00	£100.00	£175.00
Additional inscriptions	£40.00	£50.00	£40.00	£75.00

Only persons on the electoral register may purchase a grave space.

Non-resident fees will apply to all who have moved away from the Parish and have not lived in the parish for 3 years or more.

**18. PUBLICATIONS**

The following publications are available:

- (a) **Wiltshire Council Financial Plan 2014/15** – The executive summary of this document has been received.
- (b) **Mobile Library Timetable** – A copy of this timetable has been received.
- (c) **Our Community Matters** – Link: <http://rwbc.ourcommunitymatters.org.uk>
- (d) **Wiltshire Parish News** – Link below:  
<http://www.wiltshire.gov.uk/council/parishnewsletterhome.htm>
- (e) **Rural Services Online:** <http://www.rsonline.org.uk>
- (f) **Active Wiltshire Website** – This new interactive website has just been launched [www.activewiltshire.org.uk](http://www.activewiltshire.org.uk)

**19. DATE OF NEXT MEETING**

Thursday 1<sup>st</sup> May 2014 in the Parish Hall commencing at 7.30pm.

---

Paul Russell  
Clerk to the Council