

LYDIARD MILLICENT PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Monday 18th May 2015

TO: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL: Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Annamarie Beswick-Edwards, Dean Cobb, Roland Dodge, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

You are hereby summoned to attend the Annual Parish Council Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 28th May 2015 commencing at 7:30pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

AGENDA

1. **ELECTION OF CHAIR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Declaration of Acceptance of office from the newly elected Chair of the Council.
3. **ELECTION OF VICE CHAIR**
4. **DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Declaration of Acceptance of Office from the newly elected Vice-Chair of the Council.
5. **APOLOGIES**
6. **DECLARATION OF INTERESTS**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
7. **MINUTES**
The Minutes of the Full Council meeting held on Thursday 14th May 2015 need to be agreed and signed as a correct record (Appendix One)

8. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

9. APPOINTMENT OF WORKING PARTIES

To consider setting up any Working Parties to consider various parish matters and advise Council as appropriate.

10. APPOINTMENT OF WORKING GROUP MEMBERS

To appoint members to the Working Groups.

11. STANDING ORDERS AND FINANCIAL REGULATIONS

To review and adopt Standing Orders and Financial Regulations for 2015/16.

12. WORKING GROUP TERMS OF REFERENCES

To review and adopt Terms of Reference for 2015/16.

13. APPOINTMENT TO OUTSIDE BODIES

To consider the appointment of Council representatives to represent Lydiard Millicent Parish Council on any Outside Bodies as considered appropriate.

14. INSURANCE COVER

To confirm the Annual Insurance cover for the Parish Council

15. ANNUAL SUBSCRIPTIONS

To ratify Council's Annual Subscriptions including NALC, SLCC and any other subscriptions as considered appropriate.

16. COUNCIL COMPLAINTS PROCEDURE

To consider the adoption of a Parish Council Complaints Procedure.

17. FREEDOM OF INFORMATION

To review and adopt Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.

18. PRESS AND MEDIA POLICY

To consider and adopt Council's policy for dealing with the press and media.

19. MEETING SCHEDULE

To consider and adopt Council's meeting scheduled for the following year.

20. DATE OF NEXT MEETING

The next Parish Council meeting will be held on Thursday 4th June 2015 in the Parish Hall commencing at 7.30pm.