

# Lydiard Millicent Parish Council

## Notice of Meeting and Summons to Attend

To : ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL  
Councillors Dean Cobb, Andrew Fletcher, Sarah Hill-Wheeler, Andre  
Kayani, Vernon Montgomery, Sian Penning, Alan Pflieger (chairman),  
Richard Selwood, Mike Sharp, Phil Shepherd.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972  
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be  
held on Thursday 1<sup>st</sup> November 2018 in the Parish Hall, Lydiard Millicent,  
commencing at 7.30pm.**

*Deborah Bourne*

DEBORAH BOURNE  
Parish Clerk

26 October 2018

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to items on this Agenda (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, although no debate shall take place in this time. In some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Planning Steering Group, Neighbourhood Watch and Community Speed Watch representatives will be invited to address the Council at this time.

**Report from Wiltshire Council:** An opportunity to receive information from, and put questions to, the local Unitary Councillor Mollie Groom.

## AGENDA

1. **Apologies for Absence:** The Council is asked to note any apologies for absence and to accept reasons they consider to be appropriate.
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to keep entries in the Register of Interests up to date; please contact the clerk, if register needs updating.
3. **Minutes:** To confirm, adopt and sign as a true record, Minutes of the Meeting held on Thursday 4 October 2018.
4. **Chairman's Announcements**  
The Chairman will give a brief update on any items relating to the Parish Council. This item will not require Lydiard Millicent Parish Council to make any formal decisions.

5. **Working Group Reports** Appendix A  
Working Group Reports should be considered as internal documents as they contain aspirations or very early thoughts on projects, which may or may not be considered or progressed further. The documents are included within this agenda for transparency; it should not be assumed recommendations from the Working Groups will automatically be Council Decisions or Policies.

The Council is asked to note updates provided by the Working Group Chairmen.

- a) *Cemetery & Open Spaces*
- b) *Communications*
- c) *Finance & Admin* Meeting held Tuesday 16 October 2018 Report attached
- d) *Highways*
- e) *Planning*

6. **Planning Matters** Appendix B

- a) The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:
  - 18/05422/FUL – Casa Paolo, Common Platt, Purton  
Erection of 2x dwellings and conversion of existing restaurant premises to provide separate self-contained dwelling house.  
*Decision* : Approve with conditions
  - 18/00086/FUL – Land opposite 18 Washpool  
Proposed demolition of various outbuildings and erection of a 3 bedroom detached dwelling, detached garage and associated works.  
*Decision* : Refuse
  - 18/07946/FUL – 35 Stone Lane, Lydiard Millicent  
Demolition of outbuilding and swimming pool and erection of 1.5 storey outbuilding.  
*Decision* : Approve with conditions
- b) The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council.
  - 18/08392/FUL – Plain Farm, Lydiard Plain  
Construction of portal framed cattle building
  - 18/09197/FUL – 2 Bakery Close, Lydiard Millicent  
Propose to erect detached garage
  - 18/09007/FUL – Holly House 34 Greenhill, Royal Wootton Bassett  
Proposed Construction of a Contemporary Timber Clad Garden Studio

7. **Finance** Appendix C  
The Council is asked to note this month's Finance Report.

8. **Cricket Square** Appendix D  
Cllr Richard Selwood has prepared a report (attached) on usage of the refurbished cricket square during the summer 2018 season. The Council is asked to consider this report, and debate whether cricket can be played again in the summer of 2019.

If a decision is made to allow cricket during the 2019 season, the Council is asked to delegate authority for the Parish Clerk to oversee the day to day arrangements needed. The Council should also state, at this time, if they wish to see any changes in times of usage, currently at Tuesday and Thursday evenings, Saturday afternoon/evening and availability on Sunday for friendly matches.

The Councils instructions are sought.

9. **Parish Signs & White Gates**  
An update will be given on progress of the above project, which was originally agreed in February 2018. There has been little movement over the summer; Wiltshire Council had indicated they could provide project management services after September. Unfortunately this appears to not now be possible unless Wiltshire Councils own contractors are appointed. LMPC Financial Regulations state that three quotations must be obtained for this type of work.

The Council is asked to authorise the Clerk to seek out a suitably qualified engineer to oversee, and liaise on, this project to its conclusion.

10. **Storage Sheds**  
At a recent Open Spaces WG meeting it was suggested that two storage sheds be purchased; one to contain football equipment and one for cricket equipment. This would enable the Council to take full control of the outside storeroom, and to tidy the area to the rear of the Club House. A budget of £5,000 is recommended, which would allow for all aspects of the work to be carried out.

The Council is asked to consider setting a budget for this project from its General Reserves.

11. **Establishment Level** Appendix E  
The Council is asked to consider a report detailing establishment levels.

The Councils instructions are sought.

12. **Date of Next Meeting**  
The next ordinary meeting of Lydiard Millicent Parish Council will take place on Thursday 6 December 2018 in Lydiard Millicent Parish Hall, commencing at 7.30pm.