

MINUTES of the Parish Council Meeting held on Thursday 3<sup>rd</sup> October 2019; in the Lydiard Millicent Parish Hall. commencing at 7.30pm.

PRESENT Cllrs Andre Kayani, Alan Pflieger (Chairman), Mike Sharp, Richard Selwood, Phil Shepherd, Jim Stubbs.  
Mrs Deborah Bourne (Clerk)

Also Cllr Mollie Groom (Wiltshire Council)  
Present Three members of the public

### **Public Question Time**

The Chairman responded to comments made by members of the public.

#### **095/19 Apologies for Absence**

Apologies were received from Cllrs Dean Cobb and Vern Montgomery due to work commitments.

#### **096/19 Declarations of Interest**

There were no Declarations of Interest made by Councillors for this meeting.

#### **097/19 Minutes of the Last Meeting**

The minutes of the full council meeting held on Thursday 5<sup>th</sup> September 2019 were adopted and duly signed by the Chairman as a true record of the decisions made.

#### **098/19 Notices, Reports and Updates**

- a. Cllr Groom gave an update on Unitary matters, including highlighting a possible change in small parish definition within the new Core Strategy.
- b. Chairmans Announcements: The Parish Office has a new telephone number, parish signs are currently being installed and all Councillors has been invited to attend a neighbouring parishes Civic Service on Sunday 13<sup>th</sup> October 2019.
- c. A written report from the Finance WG was noted; there were no representative reports to note.

#### **099/19 Planning Matters**

- a. The Council noted Wiltshire Council planning decisions published since the last meeting. These can all be viewed on the Wiltshire Council website.
- b. The Council considered the following Planning Applications:
  - i. 19/06099/REM – Land off the Mews, Lydiard Millicent Application for Approval of Reserved Matters (Appearance, Layout, Landscaping and scale) Following Outline Approval of Application 16/03969/OUT

RESOLVED to send No Comments on this application.

ii. 19/08961/TCA – The Old Rectory, Church Place, Lydiard Millicent Crown raise Yew by 2m, remove lowest limbs touching house from North side of Copper Beech and Yew Tree  
RESOLVED to send No Comments on this application.

iii. 19/08825/FUL – 22 Stone Lane, Lydiard Millicent Retrospective application for erection of single garage in rear garden.  
RESOLVED to send No Comments on this application.

#### 100/19 **Finance**

- a. *Accounts:* It was noted that two Councillors will be requested to sign cheques after the meeting, as required by the Councils Financial Regulations.
- b. *Democratic Engagement:* It was noted that a new phone line and internet connection has been installed into the Jubilee Club House.

RESOLVED that once an answerphone has been purchased full details will be sent to the Lydiards Magazine, Wiltshire Council and published on the Councils own website.

- c. *Utility Contracts:* As part of the budgeting process best practise dictates that periodically comparisons of utility companies should be carried out. Currently the Council has variable rate tariffs for its gas and electricity; savings can be made by entering into a three-year contract.

RESOLVED that the Clerk be authorised to switch utility suppliers, so that a better deal can be negotiated.

- d. *Spoil Removal:* Routine removal of spoil from the Cemetery is due to take place. Usually the cost of this will fall within the spend limit of the Clerk, being under £1,000. This year a different contractor is to be used, he suggested the price could be reduced by using a parking space towards the back of the Parish Hall, and effectively moving the heap in two rather than loading several skips. Unfortunately, the Parish Hall is unable to grant this request so skips will need to be ordered, bringing the expected cost above the clerks spend limit.

RESOLVED that for this specific project the Clerk be authorised to spend up to £1,200 on removal of the spoil heap. An addition to the Councils refuse contract should also be sought to include a bin for general waste at the Cemetery site.

#### 101/19 **Fencing at Play Area, Recreation Field**

The Chairman presented three quotations, as set out below, for repairs to the fencing around the Play Area.

| Company | A      | B      | C      | D         |
|---------|--------|--------|--------|-----------|
| Cost    | £1,425 | £1,600 | £1,375 | No Return |

After careful consideration it was:

RESOLVED that the Clerk should be authorised to select a company from one of those above, after checking insurances and legal paperwork are in place. A budget will be set for this project of £1,600.

**102/19 Replacement of Play Equipment at the Recreation Field**

Verbal quotations were presented as set out below:

| Company | A       | B       | C-1     | C-2     |
|---------|---------|---------|---------|---------|
| Cost    | £14,580 | £21,284 | £17,711 | £20,943 |

Members were all in agreement that the play area is in need of replacement equipment. They were however, unsure of the detail of each quotation; they needed written details on the exact equipment being suggested by the different companies, before a decision could be made, therefore:

RESOLVED that the chairman will provide members with copies of the written quotations which can be studied prior to being brought to the November meeting so that a final decision can be made at that time.

**103/19 Ownership of Tree between Chestnut Springs and The Close**

Cllr Mollie Groom had written to the council asking if ownership of a tree between Chestnut Springs and The Close could be identified. The Council does not believe it owns the tree.

RESOLVED to reply to Cllr Groom that the tree is not owned by the Parish Council. The issue will most likely need to be resolved between the neighbours.

**104/19 Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 7<sup>th</sup> November 2019 at 7.30pm in Lydiard Millicent Parish Hall.

**104/19 Exclusion of the Press and Public**

RESOLVED that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters as it is considered the publicity would be prejudicial by reason of the of the confidential nature of the business to be transacted.

**105/19 Cemetery Management**

A number of issues had been raised which are of a sensitive nature. It was not felt appropriate for these to be made public.

RESOLVED that the clerk reply to individuals who had raised queries, and that the councils Cemetery Policies and Procedures be updated as a priority.

The meeting closed at 9.05pm

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Cllr Alan Pflieger  
Chairman