

Present : T Blackmore, T Pepperall, David Rees, Alan Pflieger, John Bennett,

1. Apologies for absence: Cllr Groom, Cllr Cobb, Cllr Mowbray, Cllr Harris and Cllr Burley
2. Safety Briefing was given to 8 Residents, and 5 Councillors.
3. There were no declarations of Interest.
4. Minutes of the meeting held on Thursday 6th June 2013. Cllr Bennett proposed and Cllr Pflieger seconded, there were no objections. Minutes were duly signed as a true record.
5. Matters arising from the minutes and not scheduled on the agenda
06.06.13 item 8 - The poor state of the road was reported by Cllr Groom straight after the meeting.
06.06.13 item 8 – Cllr Blackmore reported on his findings from the Wiltshire Council website, and offered to write a brief note for the 'Lydiards' Magazine.
06.06.13 item 12 - No names had been put forward during the month. Mr Holloway was thanked for updating Cllr details.
06.06.13 item 20 – The 11 Cllr USB sticks had been received and would be distributed once The Clerk had installed our current Standing Orders.
06.06.13 item 25 – Annual Accounts had been forwarded to the External Auditors.

6. Police Report – An Officer attended long enough to establish that Cllr Pflieger had managed to countersign the Speedwatch application forms and that no further help was needed. There were no questions for the Officer, and he returned to his Custody duties.

7. Wiltshire Council Report – A report had not been presented to the Clerk or Chairman.

8. Parishioners' Question time to include any items arising later on the agenda
The raised beds opposite the Parish Hall have again been planted up with complimentary plants from Midgehall Nurseries, and it was requested that the Council send a letter of thanks and acknowledgement.
ACTION: Clerk to write letter of thanks.

Brambles and overgrown hedging was reported as protruding over the pathway to the School.

ACTION: Clerk to write to Mr Warren of Honeywood Lodge requesting that this be kept cut back.

A Right of Way from the End of The Butts, towards Lydiard Green was reported as partially blocked.

ACTION: Cllr Blackmore to assess what remedial work is any was required.

9. Urgent matters arising and any correspondence since the publication of the agenda

a. The Bus shelters at Holborn and The Street (Chestnut Springs corner) were in need of a cleanup.

ACTION: Cllrs Blackmore and Pflieger offered to clean one each.

b. It was reported that the Community can help with the Neighbourhood plan by completing an On-Line survey.

c. It was reported that the Telephone Box at Common Platt was not working.

ACTION: Clerk to send Cllr Bennett the telephone box details and Cllr Bennett would report the fault.

Secondly to that the Telephone Box at Greatfield is damaged and untidy. This one had been earmarked for removal by BT. **ACTION:** Clerk to report on the state of this box, and request a tidy up if removal not imminent.

d. Councillor Bennett had been approached by the Neighbourhood Watch co-ordinator regarding the faded signs. It was reported that quotations had been looked at previously by the Parish Council, however, how the practicalities of fixing the signs had prevented the project being completed. **ACTION:** Cllr Bennett to follow up on this with a view to initiating a renewal programme.

10. To approve the wording for an advertisement recruiting a Parish Clerk produced by Chairman.

Several responses had been received regarding the draft advert, and the amendments were still being processed. **ACTION:** Second draft to be sent out to Councillors for approval, and then it will be advertised in sites used by Clerks and Councils, in the hope of attracting a local Clerk wishing to extend their services to another Parish Council.

11. To receive a report from the Public Places Committee on the plan to create new parking spaces in the Community Field.

Cllr Bennett advised that he had obtained from Cllr Pepperall the plans of the proposed car park drawn up by the Planning Consultants engaged by the Parish Council, and had distributed copies, together with their covering letter to member of the sub-committee. Sub-committee members had also received via email a copy of the Design and Access Statement and Statement of Significance prepared by a JME Conservation, a specialist company dealing with planning applications in Conservation Areas. Cllr. Bennett had spoken with the author of the latter report regarding the recommendation that the proposed car park is surfaced with Netpave 25 a plastic paving system designed for installation on top of existing turf without special sub-base

or surface preparation. Cllr Bennett had expressed a desire for sub-committee members to see Netpave installed and in use and had been given the contact details for an organisation near Radstock; he would now try to arrange a visit. Whilst the product appears suitable and should maintain the grassy nature of the Community Field, Cllr Bennett was concerned at the trip hazard of the material, an aspect recognised in the manufacturers publicity material which recommended the erection of warning signs. Cllr Bennett had also obtained a rough order of costs for the Netpave which costs £12sqm (ex VAT but including delivery) which for an area of 900sqm equates to £10,800. It would probably take a Grounds Contractor two days to lay and there would be other significant installation costs.

12. To receive a report from the Public Places Committee on progress with the Holborn Footpath project. It was reported that Westlea Solicitors were putting the matter to their Committee very shortly.

13. To receive update on the Community Speedwatch by Cllr Pflieger.
Cllr Pflieger reported that the volunteers had signed their application forms, in readiness for their training that evening and that he had spoken with the Broadtown's contact and received some useful and relevant information to help the group get up and running smoothly. Permission was given by Parish Council to raise a quotation for approx 8 hi visibility jackets for the volunteers. Cllr Pflieger will establish whether or not the compulsory highway signage will be free, and if not the cost implication to the Council.

14. To approve an estimate for the replacement of the Spring Horse in the JCH play area
Original contractor had been contacted but had still not visited the site or quoted. **ACTION:** Cllr Pepperall to give it one more week, then look at more contractors.

15. To consider recommendations received by Cllr Burley and Councillor Pepperall for maintenance of the plumbing systems at JCH in respect of avoidance of Legionnaire's Disease.
Unfortunately the recommendation report prepared by WCS was still too complicated for the Councillors to make a decision on. **ACTION:** Further information to be sought from Cllr Burley, a further effort to be made to contact the original plumber, and the Clerk to seek help with the quotation and technical wording from Andrew Leckie, who has experience in carrying out the required maintenance schedule.

16. To receive a report from Cllr Pepperall, Recreation Field and JCH Committee and approve the terms of the new agreement with Shaw Football Club, to confirm the ongoing hiring of our cleaner and to confirm the status of the 'Weed and Feed'.

Several Councillor amendments were being fed into the contract. A productive meeting had been held with SFC, but no decisions were finalised. **ACTION:** Further meeting of Recreation Field and JCH Committee to be set up quickly.

Weed and feed – Quotations still valid, work to commence approximately 29th July 2013.

The Committee had agreed to contract on self employment basis SFC's cleaner who will work 2 hours fortnightly until September bringing the JCH up to a good standard of cleanliness, then 3 to 4 hours weekly during the Football season. Hourly rate to begin with £7ph, paid by cheque monthly upon receipt of invoice. The Parish Council to provide all necessary equipment and materials for this contract.

17. To consider the following Planning Applications:

N/13/01615/REM **Ridgeway Farm, Common Platt.** Reserved matters application for first residential phase of development including the erection of 218 dwellings, with associated access, car parking and external works including open space, landscaping and associated site development.

It was agreed that the Clerk should seek a group meeting with All parties as soon as possible to discuss the implications of these plans on the local road structure.

N/13/01542/FUL 16 The Street. Conservatory. The Parish Council Supported this application.

N/13/01527/FUL Land to Rear of 12 Buryfields. New Dwelling & Access. Supported.

N/13/01623/FUL Echo Lodge, Wood Lane. Detached Garage and Log Store. – Supported.

Wiltshire Council Planning Approval.

Under the town & country planning act 1990 section 198(6) (dead or dangerous trees)

A Horse Chestnut tree & Holm Oak tree at Lydiard House has been classified as dead or dangerous and work will be undertaken to make area safe.

18. To approve the following expenditure.

	Expenditure	Net £'s	Cheque amount
R Leckie	Salary	347.85	347.85
R Leckie	Expenses - Tel, Stationery, Mileage, etc		45.58
LMPHall	Hire of P/Hall x 2	49.00	49.00
Enlan Ltd	Groundsman Fee	420.00	504.00
WALC	1 x Cllr training USB stick	89.10	106.92
J Bennett	Neighbourhood Plan Consultation Forms		28.00
Auditing Solutions	Internal Audit Fee	330.00	396.00
Purton Parish Council	6 x Councillor training	108.00	108.00

The above payments were proposed by Cllr Pflieger and seconded by Cllr Pepperall, and approved. The cheques were signed accordingly.

19. **Cllr Cobb** arrived just in time to report on the CATG meeting he had been attending for the Parish Council.

A new Chairperson and Vice Chairperson were elected - Mollie Groom is the new Chairperson and Jacqui Lay is Vice chairperson.

Lydiard Green footpath update – The planned scheme of works has been advised by Steve Hind's email 25th June 2013 for consideration by LMPC. The scheme which is split in to 10 phases was discussed (challenged strongly by a number of Councillors) especially as Steve Hind advised that funding of approx. £14k was already allocated out of current budgets and left over from last year. The total scheme is expected to cost in the region of £30/35k to complete with the term contractor advising the County Council that it preferred to use road closures instead of traffic management, anticipated duration of total works if completed in a single phase would be one to two weeks.

Steve Hind and Councillor Cobb had discussed the way forward as phases 2 and 3 were the controversial phases that needed more feedback from LMPC (Steve Mowbray) before they could be finalised and priced. With the strong challenge from other Councillors and with Steve Hind's support Councillor Cobb did not enter into detailed debate but decided to advise the meeting that he would go back to LMPC in order to re-engage with Steve Hind for further discussions and additional information, this stopped further negative comments. **ACTION:** Steve Mowbray to engage with Steve Hind as soon as possible even if only to keep dialogue open and updated whilst awaiting feedback from local parishioners and working up options and pricing.

Stone Lane traffic calming update – Steve Hind advised that the 22nd July start date advised had been delayed until mid-September due to local Network Rail works that had taken priority (this is understandable especially as Network Rail have started to work on the Great Western Electrification works out of Swindon heading towards Wales), The works are expected to take 1 week and there will be a road closure in place, actual revised start date to be advised. **ACTION:** Chase up mid-August if no notification received.

Substantial schemes – There is £250k available to be bid for. Any projects that are put forward will be reviewed and the best ones will be supported. It was advised that the more the proposing Parish Council could fund, the better the chance of being successful, potential projects should be submitted by the end of July 2013. With this in mind the only project that is currently in a state ready to be proposed was the Zebra crossing for Purton, the Parish Councillor present when pushed for a self funding figure stated that the Parish would be willing to fund up to £5k, the CATG meeting agreed to match this amount and as the project bid only requires £10k it should stand a fair chance of success according to Spencer Drinkwater. However nothing is certain as there may be other projects from elsewhere in the County with better support! **ACTION:** LMPC to pull together a number of projects that we are able to pull off the shelf for next year and present, this can be worked up by the LMPC 'Transport and Pavements' Sub-Committee and presented to the LMPC for approval as and when projects are up to a ready state and then filed ready for next year.

Other items –

It was noted that there have been projects submitted but then no representation from the submitting Parish. A note will be issued to all Parishes stating that if projects /issues are submitted that there be representation. No action on LMPC as LMPC always sent representation.

Purton Post Office relocates from its current location to the 'Triangle' on the 1st September 2013

20. Date of next meeting: Thursday 1st August 2013 at 7.30pm in the Parish Hall.

Meeting Closed at 8.55pm