

MINUTES of the meeting of Lydiard Millicent Parish Council held on Thursday 5<sup>th</sup> November 2015 at Lydiard Millicent Parish Hall, commencing 7.30pm.

PRESENT : Cllrs Annamaria Beswick-Edwards, Dean Cobb, Roland Dodge, Mike Sharp, Steve Mowbray, Alison Mclean-Crawford, Alan Pflieger, Tom Pepperall, Andrew Harris (Chairman). Mrs Deborah Bourne (Clerk)

Also Present : Miss Lydia Fowler (Youth Rep), 9 members of the public.

### **Public Question Time**

The Chairman gave an update on the car parking project, explaining the progress so far and how it was envisaged the Council would proceed. He explained that Residents would now be consulted and that this presentation was part of that process.

Members of the public asked questions and put forward comments for the Councils consideration. See Appendix 1.

A Youth Report was given by Miss Lydia Fowler. She had met with the Chairman of the PC and the WC Youth Worker; the Chairman had suggested that the JCH could be used free of charge for a trial "Youth Club Evening" on Thursday 19<sup>th</sup> November. It had previously been suggested that a Marquee in the local public house could be used but there were various concerns with this offer. It was also suggested that the PC further support this initiative by providing some refreshments on the first evening.

The Council agreed to allow the JCH to be used Free of Charge on Thursday 19<sup>th</sup> November between 7pm and 9pm and for refreshments (Fizzy pop, crisps etc) to be purchased up to £20.00 (Twenty pounds). The Wiltshire Council Youth Worker could provide equipment for this project but could not provide any supervision; therefore adult volunteers would be needed in attendance. If this evening is successful it is hoped this will continue on two Thursdays each month.

**Report from Wiltshire Councillor:** Cllr Mollie Groom had sent her apologies to the meeting. There was no written report.

#### **96/15 Apologies for Absence**

Apologies were received from Cllrs Mollie Groom and David Rees.

#### **97/15 Declarations of Interest**

Cllr Annamaria Beswick-Edwards declared an interest in item 5 Planning. She is a neighbour of Planning Application 15/10702/FUL. Cllr Beswick-Edwards did not vote on this item.

#### **98/15 Minutes**

The Minutes of the meeting held on Thursday 1<sup>st</sup> October 2015 were adopted and signed as a true record of the meeting.

#### **99/15 Update on the Car Parking Project**

The Chairman reminded members of the earlier presentation and invited comments and discussion. See Appendix 2.

The Clerk advised that a project of this size should have a qualified Project Manager, with their own professional indemnity insurance cover. The Clerk noted that the Council's own Insurers will not consider covering the Council's liability unless they first approve an appropriately qualified Project Manager, together with copies of Risk Assessments, Method Statements and other documentation including the contract. The Council was further advised that all rights of access across the Parish Hall land should be legally contracted before any contract is agreed to reduce risk to the Council. Once a contract is commenced the Council's legal and negotiating position will be compromised if no legal agreement is in place.

The Clerk advised that financially money could be taken up in the form of a loan, provided the Department of Communities and Local Government sanction this. A loan will need to be paid back over a number of years, determined by the Council. Alternatively, the Council can decide to increase the Council Tax by the required amount in a single year as there is currently no rate capping regime in place for Parish Councils. This would mean a very high precept in one year but there will be no interest to pay.

RESOLVED, that the Parish Council support the Car Park Project and include this decision in the consultation letter to all residents asking for their comments.

Further RESOLVED to apply for loan sanction from DCLG, so that the Council might obtain a loan from the Public Works Loan Board if this funding approach is supported by the consultation.

Noting a printing cost of £65, it was agreed that Councillors should hand deliver the consultation letter to each residence, the letter to include approximate loan repayment figures for 10 and 20 year options as well as a one off increase in the Council precept. The letter to also include an e-mail address and a postal address for the return of comments.

#### 100/15 **Planning Matters**

- a. The Council noted the following decisions made by Wiltshire Council since the last meeting:

15/06985/OUT – Hilldrop Farm, Greenhill

Proposed : Outline Application for the erection of an Agricultural Workers dwelling and new vehicular access.

*Decision : Approve with Conditions*

15/06986/FUL – Hilldrop Farm, Greenhill

Proposed: Erection of a six bay portal framed Cattle building (Part Retrospective). Erection of a three bay portal framed agricultural storage building. Construction of an Open Manure Store

*Decision : Approve with Conditions*

15/07593/FUL - Lindum Cottage, 3 The Elms, Nine Elms, Swindon

Proposed : First Floor extension, porch and detached garage

*Decision : Approve with Conditions*

15/08591/TCA – Grove House, Lydiard Green,  
Proposed : Fell 1 Copper Beech Tree  
*Decision : No Objections*

15/08756/FUL – 2 The Crescent, Common Platt, Swindon  
Proposed : Side and Rear single storey extensions  
*Decision : Approve with Conditions*

15/09036/FUL – 3 The Beeches, Lydiard Millicent  
Proposed : Demolition of Existing House and construction of New Detached Dwelling.  
*Decision : Approve with Conditions*

- b. The Council noted the following Planning Appeal Decision issued since the last meeting:

14/12084/FUL – Land adjoining 12 Bury Fields, Lydiard Millicent  
Proposed : Erection of Detached Dwelling (Revised Proposal)  
*Appeal Decision : Refuse*

- c. The Council considered the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

15/09770/TCA – Church Farm, Church Place, Lydiard Millicent  
*Proposal: Fell 2 Leylandii Trees*  
RESOLVED to send No Objections to this application

15/10148/FUL – 5 The Elms, Shaw  
*Proposal: Erection of two storey side extension to self contained annex and erection of rear single storey extension*  
RESOLVED to send No Objections to this application

15/09601/FUL – 4 The Orchard, Lydiard Millicent  
*Proposal: Conversion of Garage into habitable room*  
RESOLVED to send No Objections to this application

15/10702/FUL – Arcacia Croom, Stone Lane, Lydiard Millicent  
*Proposal: Erection of Stable Building to include garden & Log Stores and Change of Use of Land from Agricultural to Equestrian (Resubmission of 15/03230/FUL)*  
RESOLVED to send the same comments that were sent for 15/03230/FUL. *“The application is sited very close to neighbouring residential property. Positioning the stables so close to the boundary could generate a higher than acceptable level of noise and smell from this application. The Council notes this application is on a large plot and would welcome reconsidering application if the buildings were moved within the application area.”* The Parish Council could see no changes to the application apart from the addition of a Public Right of Way.

- a. *Wiltshire Council – The Way Forward*  
Cllr Sharp submitted a written report which was noted.
- b. *NEW-V Neighbourhood Planning Group*  
Cllr Pepperall reported that the next meeting is due to take place on 26 November, the next stage of the process is for residents to be consulted.
- c. *Community Area Transport Group (CATG) Meeting*  
A verbal report was given by Cllr Cobb who attended this meeting with a local resident, who attended as an observer. The Chairman asked that other Councillors should attend this meeting as observers on a rotational basis with Cllr Cobb.  
RESOLVED that Cllrs Steve Mowbray, Alan Pflieger and Mike Sharp accompany Cllr Cobb on a rotational basis.

**102/15 Highways and Road Safety Working Group (WG)**

A verbal report was given by Cllr Cobb. Issues raised at the CATG meeting will need to be followed up.

- *RWB&C CATG Issue No. 4243 – Sign at Washpool*  
This issue has been closed by the Area Board, as it has been placed in the wrong category.
- *RWB&C CATG Issue No. 4108 – Speed signs in Greatfield*  
A resident has asked that more repeater signs are placed throughout the 30mph zone. The WG will look at this more closely.
- *RWB&C CATG Issue No. 4076 – Traffic Restriction Order (TRO), Bus Stop, The Butts*  
The WG will look at this issue
- *RWB&C CATG Issue No. 4015 – Disabled Access for Bus Stop, The Beeches*  
A Highways Engineer will look at this issue and liaise with Cllr Cobb and the WG.

The expected work to be carried out on the Lydiard Green Footpath and Chicane by the Church is now scheduled to take place in February 2016. According to Wiltshire Council it may need to be put back further if more urgent works are needed elsewhere in the County.

**103/15 Cemetery and Open Spaces WG**

Residents have reported several issues to Cllr Pflieger including:

- Suspected illegal occupancy on Lydiard Plain
- Owners not clearing up after their dogs in the Recreation Field

The Christmas Tree, which will be positioned in front of the Parish Hall, has been ordered. On inspection of the lights faults were found necessitating their renewal. As a result there will not be enough money in this budget.

RESOLVED to authorise up to another £120 to the Christmas Lights budget from General Reserves to cover the extra expense this year.

It was also noted that the Chairman has negotiated with the Tenant on Lydiard Plain to increase his rent from £750 to £1,000 annually.

**104/15 Finance and Administration WG**

The written report from this meeting was noted, especially details of a Well in Common Platt that may be owned by the Parish Council.

RESOLVED to authorise the Clerk to spend up to £75 on stationery.

**105/15 Jubilee Club House and Recreation Field WG**

A written report from this WG was noted. A meeting with Lydiard Millicent Junior Football Club will be held on Sunday 8 November and the next meeting of the WG will be held on 9 November.

**106/15 Finance**

The Council noted the Bank Balance and deposits.

RESOLVED to authorise payment of the following accounts:

Payee	Amount
Westlea Landscaping - October	450.00
LM Parish Hall - October	25.50
C Richens, cleaning JCH	42.00
Alan Pflieger – Christmas Lights	60.00
SLCC VAT Course	90.00
RBL Poppy Wreath	17.00
Clerk's Salary - October	308.90
Clerks Expenses - October	66.40

**107/15 Signs at Washpool**

Wiltshire Council notified the Parish Council that a resident of Washpool has requested the village sign for Washpool be relocated, in order to include all relevant properties within the signage. Full details can be viewed on the Wiltshire Council website Area Board Issue No 4243.

If the Parish Council supports this issue it will be referred to the CATG who will ask for a 25% contribution from the Parish Council if this work is to be carried out.

The CATG Representative reported this issue had already been discussed at Wiltshire Councils CATG and had been closed. It is not necessary for the Parish Council to consider it further.

**108/15 Correspondence Received**

All correspondence was noted.

109/15 **Exclusion of the Press and Public**

RESOLVED that due to the confidential nature of the next items members of the press and public are asked to leave the meeting.

110/15 **Resignation of Cleaner at Jubilee Club House**

RESOLVED that the Contract Cleaners should be used at Jubilee Club House, rather than directly employ staff.

111/15 **Clerks Holiday Entitlement**

RESOLVED that the Clerk should be paid an enhanced rate in lieu of taking paid holidays; to be back dated to Clerks start date.

112/15 **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 3<sup>rd</sup> December 2015 at Lydiard Millicent Parish Hall commencing at 7.30pm.

The meeting closed at 9.40pm

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Cllr Andrew Harris