

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Annual Parish Council Meeting of Lydiard Millicent Parish Council held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 29th May 2014 commencing at 7:00pm

MEMBERS PRESENT: Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Dean Cobb, Steve Mowbray and Tom Pepperall.

OFFICERS PRESENT: Clerk to the Council, Paul Russell and the RFO, Rosemary Leckie.

ALSO PRESENT: 9 Members of the Public.

1. ELECTION OF CHAIR

It was proposed by Cllr Burley, seconded by Cllr Pflieger and **RESOLVED** unanimously to elect Cllr Blackmore as Chair of the Council.

2. DECLARATION OF ACCEPTANCE OF OFFICE

Council received the Declaration of Acceptance of office from the newly elected Chair of the Council, Cllr Blackmore.

3. ELECTION OF VICE CHAIR

It was proposed by Cllr Burley, seconded by Cllr Cobb and **RESOLVED** unanimously to elect Cllr Pflieger as Vice-Chair of the Council.

4. DECLARATION OF ACCEPTANCE OF OFFICE

Council received the Declaration of Acceptance of Office from the newly elected Vice-Chair of the Council, Cllr Pflieger.

5. APOLOGIES

Apologies were received and accepted from Cllrs Mollie Groom, Andrew Harris, Alison McLean-Crawford and David Rees.

6. DECLARATION OF INTERESTS

There were no declarations of interest made.

7. MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 1st May 2014 be agreed and signed as a correct record.

8. PUBLIC RECESS

No members of the public present wished to raise any matters with the Council.

9. APPOINTMENT OF WORKING PARTIES

Council **RESOLVED** to appoint the following Working Parties to consider various parish matters and advise Council as appropriate:

- Highways Working Party;
- Recreation Field and Jubilee Club House Working Party (including playgrounds);
- Planning Working Party;
- Cemetery and Public Places Working Party (to include off road footpaths).

10. APPOINTMENT OF WORKING PARTIES MEMBERS

Council **RESOLVED** to appoint the following members to the Working Parties.

Highways Working Party

- Cllr Cobb (Chair)
- Cllr Rees (Secretary)
- Cllr Bennett
- Cllr Harris
- Cllr Mowbray
- Cllr Pflieger

Recreation Field & JCH Working Party

- Cllr Pepperall (Chair)
- Cllr Blackmore (Secretary)
- Cllr Cobb
- Cllr Pflieger

Planning Working Party

- Cllr Burley (Chair)
- Cllr Bennett (Secretary)
- Cllr Mowbray
- Cllr Pepperall
- Cllr Pflieger
- Cllr Mclean-Crawford

Cemetery & Public Places Working Party

- Cllr Bennett (Chair)
- Cllr Blackmore
- Cllr Pepperall
- Cllr Pflieger
- Cllr Rees

11. STANDING ORDERS AND FINANCIAL REGULATIONS

Council **RESOLVED** to defer the review and adoption of Standing Orders and Financial Regulations for 2014/15 until the next Council meeting scheduled for 5th June 2014.

12. APPOINTMENT TO OUTSIDE BODIES

Council **RESOLVED** to appoint the following Council representatives to represent Lydiard Millicent Parish Council on the Outside Bodies below:

Community Area Transport Group

- Cllr Cobb
-

- Cllr Pflieger (nominated deputy)

Neighbourhood Plan Representatives

- Cllr Pepperall (Council)
- Cllr Bennett (Parish Plan Steering Group)
- Cllr Blackmore (Cllr Pepperall's nomina

Parish Plan Steering Group Representatives

- Cllr Bennett (Secretary)
- Cllr Blackmore
- Cllr Pflieger
- Cllr Pepperall

Area Board Delegates

- Cllr Blackmore
- Cllr Pflieger (Cllr Blackmore's nominate
- To be accompanied by rotating volunteers

Parish Hall

- Cllr Bennett

13. INSURANCE COVER

Council **RESOLVED** to confirm the Annual Insurance cover for the Parish Council provided by Aviva at a cost of £779.06 via Came and Co.

It was noted that a further quotation was being sought from Zurich Municipal. Council delegated authority to the Clerk to ensure that Council was properly insured. A review on the value of the rebuild costs of the JCH would also be carried out.

14. ANNUAL SUBSCRIPTIONS

Council ratified the Annual Subscriptions which included NALC, SLCC and Community First. The Lydiard Magazine subscription was also ratified.

15. COUNCIL COMPLAINTS PROCEDURE

Following discussion Council **RESOLVED** to adopt the Parish Council Complaints Procedure as proposed without amendment.

16. FREEDOM OF INFORMATION

Following discussion Council **RESOLVED** to adopt Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.

It was also agreed to obtain costs to provide each member with their own official email address. A report would be submitted for consideration to the next Full Council meeting to be held on 3rd July 2014.

17. PRESS AND MEDIA POLICY

Following discussion Council **RESOLVED** to adopt Council's policy for dealing with the press and media.

Cllr Blackmore advised members who were contacted by the media to contact him first for help and advice.

18. MEETING SCHEDULE

Following discussion Council **RESOLVED** to adopt Council's meeting scheduled for the following year. Council meetings would continue to be held on the first Thursday of each month commencing at 7.30pm in the Parish Hall.

19. DATE OF NEXT MEETING

Council **NOTED** that the next Annual Parish Council meeting would be held on Thursday 5th June 2014 in the Parish Hall commencing at 7.30pm.

There being no other business the Chair thanked members for their attendance and closed the meeting at 7.30pm

CHAIR:

DATE: