

MINUTES of the extra-ordinary meeting of Lydiard Millicent Parish Council held on Thursday 23 August 2018, 7.30pm at Jubilee Club House, Meadow Springs, Lydiard Millicent.

PRESENT : Cllrs Dean Cobb, Andrew Fletcher, Sarah Hill Wheeler, Alan Pflieger (chairman), Richard Selwood, Mike Sharp, Phil Shepherd. Mrs Deborah Bourne (clerk).

There were no members of the public present.

099/18 Apologies for Absence

Apologies for absence were received from Cllrs Andre Kayani and Vernon Montgomery.

100/18 Declarations of Interest

There were no declarations of interest raised in connection with this item of business.

101/18 Neighbourhood Plan

This extra-ordinary meeting was requested by Cllr Mike Sharp, as chairman to the Lydiard Millicent Parish Neighbourhood Planning Steering Group (LMNPSG), and authorised by the chairman of the Council, Cllr Alan Pflieger. The report from the LMNPSG is attached as an appendix to these minutes. Cllrs asked about costs, as there were no financial considerations in the report.

Cllr Sharp explained he had contacted several planning consultants but only obtained one proposal, from oneill homer, which he passed around the table, together with a project plan and full costings. He also advised he had applied for a grant from Locality on 22 August 2018 for £7,300, which is the remainder of the maximum that can be claimed by any Neighbourhood Plan Steering Group. Further funding may be available if technical help is required, or the proposed Plan fits certain criteria.

Discussion held on merits of the Neighbourhood Plan including:

- Neighbourhood Plan (NP) will help stop Developers inundating the village with planning applications.
- A NP would allow the parish to qualify for 25% of the Community Infrastructure Levy; parishes without a NP will only receive 15% of this levy.

Officer Advice:

- When considering this report, the Councils Standing Orders and Financial Regulations (10.3 & 11.1h) require that the reasons for accepting this quotation are imbedded into the resolution, for audit purposes.
- The advice notes from Locality state grants will not be issued for retrospective costs; it is also suggested that contracts are not placed until at least one month after application to the fund.

Cllr Sharp advised members:

- Intention is to employ oneill homer, as they have been very helpful.
- One quotation is sufficient, as two companies have replied they are not interested in tendering for this project.
- Three quotations are not required for this contract under Financial Regulation 10.3 and 11.1a as Council will be employing a Planning Consultant.

The Council accepted Cllr Sharps advice.

It was proposed by Cllr Sharp, seconded by Cllr Selwood and unanimously

RESOLVED to Approve oneill homer as Consultants for the Neighbourhood Plan; and to authorise the spending of £7,000 (seven thousand pounds) to be made up of £6,600 (£550 day rate) to produce the final version plan for submission to Wiltshire Council, plus £200 meeting charge and a provisional sum of £100 mapping and £100 expenses. In the eventuality of the grant not being forthcoming the Council agrees to support the continuation of the plan.

The meeting closed at 8.29pm.

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Cllr Alan Pflieger
Chairman

Neighbourhood Plan Steering Group Employment of Consultant

We have taken the Neighbourhood Plan as far as we now can and it has become necessary to employ a consultant to ensure that when the plan goes to the inspector it has a better chance of passing and going to referendum. We are applying for a grant to cover the cost of employing the consultant and we have no reason to think that our application will not be granted.

We have received a proposal from oneil homer that the Steering Group consider fits our requirements, and I have received references from two of the three supplied by oneil homer. All good as you would expect.

I have also spoken to Melvyn Hall, Mayor of Marlborough who have just engaged oneil homer for their plan. They have just had their first meeting and he was pleased so far.

I've tried to get other proposals. 3 emails I sent to other companies were not replied to. 2 of them I chased by phone and basically they were not interested.

I then phoned Angela Koch of Imagine Places and she agreed to send me a proposal by last week. Nothing has arrived and I have had no response to an email today.

I also spoke to Mark Goodman of Lemon Gazelle who helped Royal Wootton Bassett with their plan. He agreed to look at our plan, then emailed to say they declined the offer to quote.

Therefore I suggest that we go ahead and employ oneil homer, and ask Council to approve. I feel that we have tried hard to get other quotes and as oneil homer are within our grant budget we have carried out due diligence.

I have a copy of the proposal should anyone wish to see it.