

# Lydiard Millicent Parish Council

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on *matters relating to items on this Agenda* (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative, Community Speed Watch Co-ordinator, Neighbourhood Plan Steering Group Representative and Unitary Councillor will be invited to update the Council at this time if they wish.

## AGENDA

1. **Apologies for Absence:** The Council is asked to note any apologies and to accept reasons they consider to be appropriate.
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.
3. **Minutes:** To confirm and sign as a true record Minutes of the Full Council Meeting held Thursday 13 June 2019.
4. **Notices and Updates** *Appendix A*
  - a. *Chairman's Announcements:* General updates and information not requiring a formal decision from the Council will be relayed at this point.
  - b. *Working Group Reports:* The Council is asked to note any Working Group Reports received during the previous month. To aid the flow of the meeting written reports are attached for members' information; this allows for members to raise questions in advance of the meeting if necessary.  

*Reports received: Finance & Admin 13 June 2019*  
*Highways 25 June 2019*
5. **Planning Matters:**
  - a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:
    - 19/03068/FUL – 33 Meadow Springs, Lydiard Millicent  
Proposed Rear Extension.  
*Decision : Approve (with conditions)*

- 19/03076/FUL – 25 Meadow Springs, Lydiard Millicent  
To erect canopy at side of garden area to cover and protect motor home area

*Decision : Approve (with conditions)*

- b. The Council is asked to consider the Planning Applications below which have been received from the Planning Department, Wiltshire Council.
- i. 19/05224/VAR – Unit 6, Bagbury Park, Lydiard Green  
Variation of conditions 2, 3 & 8 of application 16/07970/FUL – proposed new industrial unit for storage purposes, Access road and associated works.
  - ii. 19/05495/FUL – 21a Greenhill, Royal Wootton Bassett  
Proposed Alterations and extension to existing detached garage.
  - iii. 19/05669/FUL – Beechwood House, 35 Stone Lane, Lydiard Millicent  
Proposed Demolition of outbuilding and swimming pool and erection of a private dwelling
- c. The Council is asked if it wishes to make comments on the planning applications below, which are in neighbouring parishes but may impact adversely on this parish.
- i. 19/04598/OUT – Land South of Hook Street, Lydiard Tregoze  
Proposed outline permission for up to 9 dwellings together with parking and amenity space (All matters reserved)

6. **Finance**

*Appendix B & C*

- a. *Accounts:* To note payment of regular monthly and standard accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations.
- b. *Internal Auditors Report:* The Internal Auditors have completed their inspection of the Councils accounts. They have provided a full written report of their findings, which is attached for members' information. The Council is asked to:
  - consider this report,
  - make any necessary comments, and
  - formally adopt the Report

7. **Working Group (WG) Membership**

*Appendix D*

Members were elected onto Working Groups at the Annual Parish Council meeting. The table attached shows who was elected this year. At the same meeting it was resolved to revisit this membership when new Councillors are co-opted.

At the last meeting Jim Stubbs was co-opted onto the Council, members will be asked to specify which Working Groups Cllr Stubbs should become a member of as appropriate.

The Clerk has also received an e-mail from Cllr Selwood requesting that Cllr Phil Shepherd be added to the Communications WG. As the original decision on Working Group membership was taken at the May meeting the Wednesbury Principle applies. Standing Order 10 explains. Whilst on this occasion the six-month rule may be relaxed a little, due to the Working Groups having no delegated authority, it could lead members to become complacent in the need to honour decisions made.

The Council's instructions are sought.

8. **Community Area Transport Group (CATG) – Changes in the Process**

*Appendix E*

Briefing Note 19-016 issued by Wiltshire Council sets out changes to the process by which CATG appraises projects. At a meeting held in June the Royal Wootton Bassett & Cricklade CATG agreed that consideration will be given to a maximum of 2 priorities within each parish.

Attached are a list of outstanding issues within Lydiard Millicent. It is requested that members place these issues in priority order, prior to the CATG meeting in September.

The Council's instructions are sought.

9. **New Windows – Jubilee Club House**

*Appendix F*

Members are aware that the room used as an office by the Clerk does not currently have any natural light. Several companies have been invited to provide a quotation for the installation of a window in the Parish Office, and to aid visual amenity, two matching windows in the hall.

The Council is asked to consider this recommendation.

10. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 5 September 2019, at 7.30pm in Lydiard Millicent Parish Hall.

11. **Exclusion of the Press and Public**

The Council is asked to consider exclusion of the press and public as their presence may be prejudicial to the public interest by reason of the confidential nature of the business.

12. **Establishment Matters**

*Appendix G*

Members will be asked to consider a confidential report, which will set out suggestions to encourage decisions and actions to be completed in a timely manner.