

MINUTES of the Lydiard Millicent Parish Council meeting held Thursday, 4<sup>th</sup> August 2016 in Lydiard Millicent Parish Hall commencing at 7.30pm.

PRESENT: Cllrs Robert Baggs, Dean Cobb, Roland Dodge, Andrew Harris (Chairman), Jonathan Hearne, Vernon Montgomery, Alan Pfleger, Mike Sharp.  
Mrs Deborah Bourne (Clerk)

Also Present: WCllr Mollie Groom and 11 members of the public.

### **Public Question Time**

There were no questions from members of the public.

Nothing to report from Neighbourhood Watch Co-Ordinator.

**Report from Wiltshire Councillor:** WCllr Groom gave a verbal report regarding on-going highways issues in the area. She also asked that everyone is vigilant and reports any sightings of Ragwort to Wiltshire Council as soon as possible. Ragwort is a poisonous weed that should be removed carefully.

### 103/16 **Apologies for Absence**

Apologies were received from Cllr Andre Kayani.

### 104/16 **Declarations of Interest**

Cllr Andrew Harris declared an interest in item 10 on the Agenda. This item was chaired by Cllr Alan Pfleger.

### 105/16 **Minutes**

Cllr Pfleger, although not present at the last meeting, requested that minute 101/16 be rescinded as the Open Spaces WG had not previously discussed this matter.

It was RESOLVED to adopt the Minutes of the Parish Council meeting held on Thursday, 7<sup>th</sup> July 2016 as a true record of the meeting, but to strike through minute 101/16. They were duly signed by the Chairman.

### 106/16 **Chairman's Communications**

There were no Chairman's communications.

### 107/16 **Attendance at Meetings with Outside Bodies**

Some members attended the recent Area Board meeting. It was hoped that a grant would be given to support our own Neighbourhood Plan. This was withdrawn by Wiltshire Council just before the meeting.

### 108/16 **Planning Matters**

- a. The following decisions made by Wiltshire Council since the last meeting were noted:

16/05385/FUL – 2 The Butts, Lydiard Millicent  
Erection of One New Dwelling.  
*Decision : Approve with Conditions*

- b. The Council considered the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

There were no Planning Applications for the Council to consider this month.

## 109/16 Finance

- a. *Queens Birthday Celebrations*: The Chairman requested that a grant be made to the Parish Hall Management Committee to cover the very slight loss made at the Queens Birthday celebrations held on 26<sup>th</sup> June.

Discussion as to how loss could be measured as event was free to attend. Parish Council has not previously underwritten Parish Events in case of loss.

RESOLVED not to agree the request for financial support following the slight loss made at the Queens Birthday Tea but give a donation to the Parish Hall Management Committee of £20.00 towards the Celebrations.

- b. The following accounts were authorised for payment.

Parish Hall	25.75
Westlea Landscaping	450.00
Microshade Office Package 1 <sup>st</sup> Quarter	123.30
D Bourne - Salary July 2016	534.32

## 110/16 Cleaning Contract – Jubilee Club House (JCH)

A cleaning contract is required for the Jubilee Club House in Chestnut Springs as resolved at the November 2015 meeting (min ref 110/15). The Clerk contacted various companies inviting them to tender. Two companies replied.

Company	Weekly Rate	Per Year	
A	£33.75 (2.5hrs)	£1,755.00	One month contract One person on site
B	£76.13 (4hrs)	£3,959.00 £360 for one off deep clean	12 month contract minimum Two people on site

RESOLVED to authorise the Clerk to award Company A the cleaning contract for Jubilee Club House, after confirmation all necessary insurances are in place. As indicated in LGA 1972 s101 the Clerk will be responsible for overseeing this contract.

## 111/16 Closed Churchyard

The Parochial Church Council wrote to LMPC confirming their resolution to pass on responsibility of the Closed Churchyard. A report on future maintenance of the closed churchyard was previously circulated to all members.

RESOLVED to pass responsibility for the Closed Churchyard on to Wiltshire Council, as set out in the LGA 1972 s 215(3).

Cllr Andrew Harris declared an interest in the next item and took a seat in the public gallery. Cllr Alan Pflieger, as vice chairman, took over as chairman for this one item.

## 112/16 NEW-V Neighbourhood Plan

Cllr Roland Dodge attended the recent NEW-V Neighbourhood Plan Steering Group. It was disappointing to see the lack of progress being made by the group.

The Clerk presented report on a possible way forward; this was debated.

Consideration was given to:

- Getting professional help to complete the Plan, this would hopefully make the process more efficient.
- The outcome of having a Plan – would it be legally binding and protect the parish?
- Is a Neighbourhood Plan necessary.

RESOLVED to:

1. Budget the sum of £12,000 in the 2017/18 budget for the completion of a Neighbourhood Plan, noting that partial funding could be drawn from reserves and subsequently replaced if work were to proceed in the current financial year.
2. Establish a Working Party of three members to commence the process of recommending to the Council a boundary designation and assessing the validity of data collected. The Working Party will consist of Cllrs Robert Baggs, Roland Dodge and Mike Sharp.

## 113/16 Working Group (WG) Reports

- a. *Finance & Admin WG*: No meeting was held this month
- b. *Open Spaces WG*: A joint meeting with the Highways WG was held this month. Various issues were discussed:
  - Marketing the Jubilee Club House and Recreation Field, to improve income.
  - Security at the Jubilee Club House
  - Play Area management; there are issues with pigeons and general cleanliness of the site
  - Uses for the redundant Telephone Box opposite The Sun public house.

When discussions have become more definite recommendations will be brought to the Council for a decision.

- c. *Highways WG*: Verbal report included:
  - Projects that were being progressed by the CAT-G group
  - Need for a metro count at Nine Elms
  - Parking concerns at the Church,
  - Road Signs – Management of statutory and discretionary
  - Gully emptying – WG will investigate costs involved for Parish to carry this out.
  - Parish Emergency Assistance Scheme – WG will investigate further with Wiltshire Council.

The WG also recommended at the last Parish Council meeting that a sum of money should be allocated for the provision of yellow lines in The Street to aid congestion at school times. Lydiard Millicent Primary School have yet to finalise a Transport Plan, once this has been completed the school will be able to contribute more positively regarding the congestion. Wiltshire Council will only consider works like these if a contribution is received from the Parish Council.

RESOLVED to support restricted parking enforcement between The Beeches and the Parish Church and to authorise a contribution of up to £2,500 to the marking of Yellow Lines. Cllr Dean Cobb will report this, on behalf of the Parish Council, to the next CAT-G meeting due to be held 1<sup>st</sup> September.

**114/16 Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will be held on Thursday, 1<sup>st</sup> September 2016 at Lydiard Millicent Parish Hall, commencing at 7.30pm.

The meeting closed at 9.29pm

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Cllr Andrew Harris  
Chairman