

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Lydiard Millicent Parish Council meeting held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 5th February 2015 commencing at 7:30pm.

MEMBERS PRESENT: Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Annamarie Beswick-Edwards, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

OFFICERS PRESENT: Clerk to the Council and the Responsible Financial Officer.

MEMBERS OF THE PUBLIC: 9 Members of the public present.

171 APOLOGIES

Apologies were received and accepted from Cllr McLean-Crawford.

172 SAFETY BRIEFING

A safety briefing was given to those present at the meeting.

173 DECLARATION OF INTEREST

There were no declarations of interest made.

174 MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 8th January 2015 be agreed and signed as a correct record.

175 MATTERS ARISING

The following matters arising from the meeting held on 8th January 2015 were **NOTED:**

- Minute 157: Cllr Cobb had been unable to move the possible provision of a additional grit bin for Lydiard Green on;
- Minute 157: The Clerk had not yet written an article for the Lydiards Magazine and the village website seeking suggestions for the location of a defibrillator should the council decide to procure and maintain one. This would be actioned before the next meeting;
- Minute 157: The Clerk would contact Mr Meredith, the tenant of Lydiard Plain, to establish whether it would be cost effective to cut the hedges on Lydiard Plain;
- Minute 157: The Chairman had written to Mr Hoare of Manor Farm regarding the wall adjacent to the footpath. A reply was awaited;
- Minute 157: It was noted that the Chairman had spoken to Mr Baker who was in the process of obtaining a second signatory for the War Memorial Clock fund. Mr Baker would contact the Chairman when completed
- Minute 164(a) – Cllr Mowbray volunteered to undertake the April, August and December 2015 play area inspections.

176 RESIGNATION OF COUNCILLOR

Council **NOTED** that Mr Burley had resigned from the Council thus creating a casual vacancy. Electoral Services, Wiltshire Council, had been informed and the vacancy notice had been displayed.

177 CO-OPTION POLICY

Council considered the draft Co-option Policy that had been drawn up. Following discussion it was **RESOLVED** that the policy be adopted.

178 POLICE/NEIGHBOURHOOD WATCH REPORT

The following Neighbourhood Watch Report was **NOTED**:

- The visit by the Bobby Van was well received but due to time restrictions it was intended to invite them back;
- Two thefts had been reported; one from a garage and one neighbourhood watch sign.
- Some suspicious vehicles had been reported and investigated;
- There had been one traffic accident which resulted in a damaged wall.

179 WILTSHIRE COUNCIL REPORT

The following report was **NOTED**:

- Information regarding Wiltshire Council's 2015/16 budget with its main themes had been distributed to all members by Cllr Groom;
- Concern was expressed regarding the loss of youth services and members were requested to urge Wiltshire Council to continue these badly needed services. All responses should be sent to Maggie Ray at Wiltshire Council;
- The revised waste collection proposals had caused some disquiet and Wiltshire Council had been requested to continue collections through the winter.

180 PUBLIC RECESS

Nine members of the public were present and raised the following matters:

- 15/00169/FUL: Discussions had been held with the site owner and neighbours are in broad agreement with the proposal subject to the dormer windows containing obscure glass;
- Council was offered a cast iron bollard if it was required.

181 ITEMS OF LATE BUSINESS

The following items of late business were considered:

- (a) **Village Spring Clean** – It was agreed to aim to organise the annual Village Spring Clean for 25th/26th April 2015. The litter picking equipment would be located and the Spring Clean would be publicised on the website and in Lydiards Magazine.
- (b) **Dog Bag Dispenser** – It was **RESOLVED** to purchase a dog bag dispenser and a sign to encourage dog walkers to clear up after their dogs. Council allocated a sum of £150 towards this subject to a request being submitted to the Area Board to ascertain whether any grant funding was available.

182 PARISH HALL

There was nothing to report.

183 PLAYGROUND INSPECTION REPORTS

- (a) **Play Inspection Report** – Cllr Cobb confirmed that he had undertaken the inspection of the play areas and would submit the report to the Clerk for filing. It was further confirmed that the Play Inspection Company had been instructed to carry out the annual safety check at a cost of £130 + VAT.

184 PLANNING MATTERS

- (a) **North East Wiltshire Villages (NEW-V) Neighbourhood Plan** – Council noted that the process was still moving forward. The Wiltshire Core Strategy had now been adopted and Wiltshire Council had now taken over advising Neighbourhood Plan Groups from Common Places.

- (b) **Planning Applications** – It was **RESOLVED** to submit the following comments regarding the planning applications that had been received from Wiltshire Council for consideration.

Application: 15/00169/FUL
Site location: 6 The Beeches
Proposal: Retrospective application for pitched roof to existing side extension, demolish garage and flat roofed first floor extension, construct new 2 storey side extension with revised roof to blend with existing building. New tandem double garage and ground floor rear extension.
Comment: **No objection subject to obscure glass being installed in the dormer windows to ensure that there is no overlooking issues.**

Application: 14/12180/FUL
Site location: 38 Chestnut Springs
Proposal: Demolition of utility, garage and WC areas and erection of a single storey extension.
Comment: **No Objection**

Application: 14/12084/FUL
Site Location: Land adjoining 12 Buryfields
Proposal: Erection of detached dwelling (revised Proposals)
Comment: **Recommend refusal for the following reasons:**

- **The proposal constitutes over-development of the site;**
- **The proposal is not in keeping with the street scene.**

Application: 15/00539/FUL
Location: Lydiard Plain, Plain Farm, B4696 Oaklands North to Braydon Crossroads, SN5 0AL

Proposal: Grid Connection Cable Route (option A, B and C)
Comment: **No Objection**

Application: 15/00772/FUL
Location: Old Chapel, Lydiard Green, Lydiard Millicent SN5 3LP
Proposal: Garage conversion
Comment: **No Objection**

(c) **GRANTS & REFUSALS** – The following grant received was noted.

Application: 14/11133/FUL
Site Location: 27 Greenhill, Royal Wootton Bassett Wilts SN4 8EH
Proposal: Single storey front extension (Retrospective)
(Resubmission of 14/08804/FUL)
Decision: Approve with Conditions
Comment: **No Objection**

185 HIGHWAY MATTERS

(a) **Parking and Traffic Issues in Church Place** – Council was informed that the Chairman had contacted Wiltshire Council and Wiltshire Police regarding vehicles driving on the verge because of thoughtless parking along the road between the Church chicane and The Beeches.

Wiltshire Council had agreed to install verge makers to protect both the verge and parishioners but had been unable to do so due to the soil not being deep enough. It was suggested that consideration be given to installing a large and robust flower tub instead. The matter would be brought up at the next CATG meeting.

(b) **Church Chicane** – Council was informed that Wiltshire Council, via CATG had been requested to review the chicane. Lydiard Millicent Parish Council had allocated a sum of up to £1,000 to enable the revisions to be implemented.

(c) **Lydiard Green Footpath** – Council noted the update regarding the progress of installing this footpath. CATG had ringfenced the funding to enable this to happen but additional funding was required to extend the footpath. The businesses in Bagbury Park would be approached to establish whether they would be willing to help fund the shortfall to extend the footpath in front of November House.

It was understood that work would commence during the half term but that the works being carried out by Thames Water would need to be completed first prior to the installation of the footpath.

(d) **Cricklade & Royal Wootton Bassett Area Board Transport Group Meeting** – Council noted that the next CATG meeting would be held in the Limekiln Centre in Royal Wootton Bassett on Wednesday 11th February 2015. Cllr Cobb and the Chairman would be attending this meeting.

- (e) **Concessionary Bus Passes with Bradies Taxis** – Council noted that with effect from 1st April 2015, Wiltshire Council had decreed that concessionary travel would start at 9:30 am; journeys prior to 9:30 am would be at the standard bus rate.
- (f) **Community Speedwatch Update** – A number of Speedwatch operations had taken place since the previous Council meeting. 23 cars had been recorded at travelling over 40mph and had consequently received letters from the Police. One offended had received a visit
- (g) **Lorry Watch Update** – Two lorries had been reported to their relevant employers.

186 CEMETERY & PUBLIC SPACES

- (a) **Community Field Car Park** – Council noted that the topographical surveys had now been received. Council was in the process of procuring a structural design for the car park; the design will also provide an Indemnity for the council. Once costs had been received to carry out this work the C&PS Working Group would review the quotations and put forward a recommendation for approval by council.
- (b) **Re-tendering of the Grounds Maintenance Contract** – Tenders were to be invited from five companies to carry out this contract for the next three years. The timetable was noted and it was hoped that a recommendation would be submitted to Council at its next meeting on Thursday 5th March 2015 for consideration and approval.
- (c) **Flower Beds Opposite the Parish Hall** – Council noted that Mrs Redford had retired from maintaining the flower beds opposite the Parish Hall. Sponsors for the planting of the beds were still being sought and Cllr Pflieger agreed to continue to plant the beds on the corner of Park Lane.

187 FINANCIAL MATTERS

- (a) **Monthly Expenditures** – Council **RATIFIED** the following expenditure:

| PAYEE | ITEM | NET | VAT | TOTAL |
|---------------------------|--------------------|------------------|----------------|------------------|
| R Leckie | Salary | £40.00 | £0.00 | £40.00 |
| P Russell | Salary | £293.90 | £0.00 | £293.90 |
| HMRC | PAYE Tax | £73.40 | £0.00 | £73.40 |
| Enlan Ltd | Grounds Contract | £420.00 | £84.00 | £504.00 |
| C Richens | Dec & Jan Clean | £63.00 | £0.00 | £105.00 |
| Mrs Mundy | White Lining | £100.00 | £0.00 | £100.00 |
| Cotswold Tree surgeons | Invoice correction | £55.00 | £11.00 | £66.00 |
| Sitech Surveying Services | Carpark survey | £390.00 | £78.00 | £468.00 |
| Microshade | Citrix | £96.00 | £19.20 | £115.20 |
| Community First | Subs 2014/15 | £472.77 | £94.55 | £567.32 |
| | TOTAL | £2,004.07 | £286.75 | £2,290.82 |

Council further **RATIFIED** the salary increases to the Clerk and RFO as recommended by the National Joint Committee for Public Sector Workers which had been supported by NALC and SLCC. The hourly rate would rise to £9.21.

188 OTHER MATTERS

- (a) **Discussions with the Clerk** – It was **NOTED** that the Clerk had been available in the Jubilee Clubhouse from 3:00pm.

189 DATE OF NEXT MEETING

Council **NOTED** that the next Parish Council meetings would be as follows. All meetings would take place in the Parish Hall commencing at 7.30pm unless otherwise stated:

- Thursday 5th March 2015;
- Thursday 3rd April 2015;
- Thursday 14th May 2015 – AGM 19:00 Monthly Council 19:30
- Thursday 28th May 2015 – Annual Parish Meeting
- Thursday 4th June 2015
- Thursday 2nd July 2015
- Thursday 6th August 2015
- Thursday 3rd September 2015
- Thursday 1st October 2015
- Thursday 5th November 2015
- Thursday 3rd December 2015

There being no other business the Chair thanked members for their attendance and closed the meeting at 8.58pm.

CHAIR:

DATE: