

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:

Councillors : Dean Cobb, Roland Dodge, Andrew Harris (Chairman),
Jonathan Hearn, Andre Kayani, Vernon Montgomery,
Alan Pflieger (Vice Chairman), Mike Sharp.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972 –
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be
held on Thursday 6th April 2017 in the Parish Hall, Lydiard Millicent,
commencing at 7.30pm.**

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

31 March 2017

Public Question Time:

A member of the Neighbourhood Watch, Community Speed Watch, LMaP
Neighbourhood Plan Steering Group, will all be invited to address the Council at this
time.

Report from Wiltshire Councillor: An opportunity to put questions to and receive
information from the local Unitary Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:**
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held
Thursday 9th March 2017.
4. **Attendance at Meetings with Outside Bodies**
5. **Planning Matters:**
 - a. The Council is asked to note the following decisions made by Wiltshire
Council since the last meeting:
Full list will appear on minutes
 - b. The Council is asked to confirm the Planning Working Group comments on
the following Planning Applications from Wiltshire Council, and Planning
Appeals from the Planning Inspectorate:

*No Planning Applications or Planning Appeals have
been received this month.*

6. **Transportation of children to and from school** Appendix A
A resident of the parish has recently contacted the Chairman, asking for the Parish Councils support for their children to be transported to and from school via a taxi.

The Council will be asked to discuss this and make comments to Wiltshire Council.

7. **Finance** Appendix B
- a. To note payment of regular monthly and standard accounts;
 - b. To authorise standard monthly payments for accounts during the 2017/18 financial year
 - c. The Council is asked to confirm that Utility bills can still be paid via Direct Debit on a monthly basis.
 - d. *Councillor Request*

The Vice Chairman has asked for the following to be placed on this Agenda:

If a councillor purchases any item they need to send a photo of the receipt so that a cheque can be made out before the meeting and the receipt handed in at the meeting, it then saves receipts being lost and also prompt reimbursement made.

Members are reminded that at last months meeting the Council adopted its revised Financial Regulations. The above process is in accordance with those regulations; provided those signing the cheques have sufficient opportunity to scrutinise the receipts, and it must of course be noted that the Council is moving away from signing of cheques at the end of meetings.

Finally, members should also note that the practise of reimbursing purchases, as opposed to personal expenses, is something frowned upon by Auditors. Any such purchases would need to be pre-authorised by the Council in line with its own Financial Regulations and would even then be discouraged by HMRC as VAT can not be reclaimed. Only invoices in the name of Lydiard Millicent Parish Council can legally be used to claim back the VAT element of a payment.

8. **Cricket Square**

The Chairman has requested that £5,000 be taken from the Councils general reserves and added to the £2,400 already within the Cricket Square budget. It is hoped that the Area Board will provide a grant of £5,000 at its next meeting; the £5,000 can then be replaced in the Councils reserves.

This money is to be used for purchasing an outfield cutter, grass seed, summer feed and loam; in order that the cricket square is ready for use at the end of May or beginning of June. Further finance will be required during the autumn for purchasing materials to make the square ready for the following season.

The Council is asked to consider the above, and make a decision as to how it wishes to move forward with this project.

9. **Play Areas**

a. Recreation Field

On a recent inspection it was noted that three fence railings are broken. As this could potentially cause injury to a child the Council is asked how it wishes to proceed.

b. The Mews/Meadow Springs

The Clerk has received two e-mails from residents requesting the “No Ball Games” and Age Restrictions signs be replaced in the grassed area between The Mews and Meadow Springs. The Parish Council is responsible for a swing and springy animal at this location, which is not enclosed. Wiltshire Council contractors maintain the grass in this area.

The signs had previously fallen down (the posts are rotten) whilst building work was being carried out at an adjoining property.

The Clerk will forward copies of the e-mails to members for their information and the Councils views will be sought.

10. **Communications**

Members are asked to consider ways in which a positive dialogue can be achieved between Residents, Councillors and the Council. It should also be noted that during May, after the election of the new Council, a number of updating sessions will be held for members. These sessions will enable members to be reminded of current legislation, and also consider in depth the Councils aspirations for the next four years.

11. **Working Group Reports**

a. Highways and Footpaths

b. Open Spaces and JCH

c. Finance and Administration

No reports have been received by the Clerk for the above Working Groups.

12. **Correspondence Received**

Any correspondence not already brought to Councillors attention can be noted at this time.

13. **Date of the Next Meeting**

The next meeting of Lydiard Millicent Parish Council will be its Annual Meeting, and the first meeting of the new administration. This will take place on Thursday, 11th May 2017, commencing at 7.30pm in Lydiard Millicent Parish Hall.

14. **Exclusion of the Press and Public**

The Council is asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters as it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.

15. **Establishment Matter**

PLEASE NOTE : This is a shortened agenda for the website, full agenda appears on Noticeboards or can be obtained by e-mailing council@lydiard-millicent.org.uk