

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

You are summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Jubilee Clubhouse, Meadow Springs, Swindon, Wiltshire SN5 3NH on Thursday 8th January 2015 commencing at 7:30pm at which your attendance is required.

Wednesday 31st December 2014

TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL: Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Simon Burley, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

AGENDA

1. APOLOGIES

2. SAFETY BRIEFING

3. DECLARATION OF INTEREST

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. MINUTES

The Minutes of the Full Council meeting held on Thursday 4th December 2014 need to be agreed and signed as a correct record (Appendix One)

5. MATTERS ARISING

To consider the following matters arising from the minutes of the previous meeting held on 4th December 2014:

- Cllr Cobb to brief on the supply of an additional grit bin for Lydiard Green;
- Chair to contact WC regarding the criteria for the release of £5,820 S106 Monies;
- Clerk to brief the council regarding the provision of a defibrillator;
- Cllr Groom had put WC in contact with Thames Water to enable the leaking stopcock to be repaired and permit work to start on the Lydiard Green Path Part 1;
- To note that the bad smell at The Elms has been eliminated;
- Chair still to contact Mr Meredith, the tenant of Lydiard Plain to ascertain if it would be cost effective to cut the hedge;
- P143: To note that the Chair had still to write to Mr Hoare of Manor Farm House regarding concerns by a member of the public regarding the safety of the wall adjacent to the footpath;

- P143: To note that the Chair still had to contact Mr Baker regarding extra signatories to the Jubilee Clock Fund;
- P147(e) To note that the Chair still had to write to the School, the Parochial Council, the Parish Hall and the Highways and Road Safety Working Group to seek an agreement on future parking restrictions at The Butts bus stop.

6. CO-OPTION OF NEW COUNCILLOR

To consider the co-option of a new Councillor to fill the existing vacancy following the resignation of Mr Blackmore.

7. POLICE/NEIGHBOURHOOD WATCH REPORT

To receive a Police/Neighbourhood Watch Report, if available.

8. WILTSHIRE COUNCIL REPORT

To receive a Wiltshire Council Report, if available.

9. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

10. ITEMS OF LATE BUSINESS

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 5th February 2015.

11. PARISH HALL

To receive a report from the Parish Hall Committee.

12. PLAYGROUND INSPECTION REPORTS

- (a) **Play Inspection Report** – To receive the Playground Inspection Report for December 2014 from Cllr Pflieger. An additional councillor needs to be nominated. The current rota is as follows:

2015	
Month	Councillor
January	Cllr Cobb
February	Cllr Pflieger
March	Cllr Pepperal
April	Vacancy
May	Cllr Cobb
June	Cllr Pflieger
July	Cllr Pepperal
August	Vacancy
September	Cllr Cobb

October	Cllr Pflieger
November	Cllr Pepperal
December	Vacancy

- (b) **Annual Playground Inspection** – The following two quotations have been received.

Company	Cost
RoSPA	£65 per site if undertaken in September with WC or £218 for Site One and £65 for Site Two. Total £283 + VAT
Play Inspection	£65 per site. Total £130 + VAT

13. PLANNING MATTERS

- (a) **Planning Applications** – The following planning applications have been received from Wiltshire Council for consideration.

Application: 14/11460/PNCOU

Site Location: The Old Bakehouse 21 The Street Lydiard Millicent SN5 3LU

Proposal: Prior Notification - Change of Use of Office (B1a) to Dwelling.

- (b) **GRANTS & REFUSALS** – The following grants & refusals have been received for noting.

Application: 14/09679/VAR

Site Location: 31 Stone Lane Lydiard Millicent Swindon Wiltshire SN5 3LD

Proposal: Variation of Condition 13 of 09/00540/S73A in Relation to Retention of Existing Access

Decision: Approve with Conditions

Application: 14/09743/PNCOU

Site Location: Greenhill Farm Nurseries Hook Royal Wootton Bassett Wiltshire SN4 8EH

Proposal: Prior Notification Under Class MB - Change of Use of Agricultural Building to Dwelling

Decision: Prior Approval Refused

14. HIGHWAY MATTERS

- (a) **Bus Passes** – To note that the following decision has been signed off and will take effect from 19 December 2014:

HSB-42-14 - CHANGES TO CONCESSIONARY BUS PASS SCHEME

Decision: Approved that the scheme to start free travel from 0930 on weekdays be altered, except where buses are very infrequent.

- (b) **Holborn footpath** – To note that Some “rooting” work remains to be carried out on the widened verge otherwise the path is complete. The Chair will request Taylor Wimpey to cut their hedge from the village sign to Holborn corner.

- (c) **Church Chicane** – The Area Board Issue 3469 was raised 1 Jul 14 to redesign the chicane. On 20 Oct 14 the C&RWB Area Board Manager asked Cllr Cobb for details of the Parish Council meeting minute demonstrating support for this issue. A response is outstanding and Councillors are encouraged to support this safety measure and agree the sum of up to £1,000 as our contribution to the work. Subject to agreement the Clerk to notify the AB Manager. Moreover, Cllr Cobb is requested to contact Mr Hind of WC to ascertain progress with this project.
- (d) **Community Speedwatch Update** – To receive an update from this initiative.
- (e) **Lorry Watch Update** – To receive an update from this initiative.

15. CEMETERY & PUBLIC SPACES

- (a) **Community Field Car Park** – To enable a costed quotation for the construction of the car park it will be necessary to commission a full topographical survey. Three quotations have been obtained for a survey:
- Brunel Surveys - £650 + VAT
 - Midland Survey - £490 + VAT
 - SITECH Surveying Services - £390 (includes paper plot) - £390 + VAT
- Cllrs are requested to approve the quotation amounting to £390 from SITEC and give delegated responsibility to the Chair to commission SITECH to carry out the Survey as soon as possible.
- (b) **Provision of Replacement Signs in Chestnut Springs** – To note that Parishioners have donated £165 towards the cost of new signs in Chestnut Springs which will cost £171 plus VAT. Wiltshire Council has advised that they will erect the new signs at no cost. Council is therefore requested to agree the balance of £6 for the new signs. Delegated authority is also requested for the Chair to order the new signs.
- (c) **Re tendering of the Parish Grounds Maintenance Contract from 1 Apr 2015 for 3 years** – The current contract with Enlan, initially for 3 years has already been extended by a further year and expires on 1 Apr 15. The Cemetery and Public Spaces Working Group met on 15 Dec and reviewed a draft new contract. Attached for councillors is a copy of the proposed new contract, it is virtually the same as the existing contract with additions of some strimming at the junction of Greenhill with the bus stop on the Purton Road, strimming and hedge tidying along the field path at Holborn, full width mowing (where possible) of the verge from the White Gate to the path at Washpool and mowing one swathe wide on the opposite verge from the village sign to the white gate. Proposed changes are in red on the draft contract. The WG estimate that the increase for the new contract will be in the order of 2% on current costs of £420 per month (£10.50). Cllrs are invited to approve the draft contract and the Chairman and clerk to seek tenders, arrange a tender board and award the new contract from 1 Apr 2015.

16. FINANCIAL MATTERS

- (a) **Budget 2015/16** – To consider the adoption of the see the draft budget for 2015/16.
- (b) **Monthly Expenditures** – To consider ratifying of the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
R Leckie	Expenses JCH	£30.12	£0.00	£30.12
P Russell	Salary	£281.15	£0.00	£281.15
HMRC	PAYE Tax	£70.20	£0.00	£70.20
LMP Hall	Hire of Hall Dec 14	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract	£420.00	£84.00	£504.00
J Richens	Dec14 Cleaning	£42.00	£0.00	£42.00
Mrs Mundy	White Lining	£100.00	£0.00	£100.00
Butchers Electrical	JCH Maintenance	80.00	£16.00	£96.00
Cotswold Tree Surgeons	Holborn Footpath	£3,915	£783.00	£4,698.00
	TOTAL	£5,002.47	£883.00	£5,885.47

17. OTHER MATTERS

- (a) **Resignation of Clerk** – The current Clerk has tendered his resignation. To discuss options.

18. DATE OF NEXT MEETING

The next Parish Council meeting will be held on Thursday 5th February 2015 in the Parish Hall commencing at 7.30pm.

Paul Russell
Clerk to the Council