

MINUTES of the Parish Council Meeting held on Thursday 5th September 2019; in the Lydiard Millicent Parish Hall, commencing at 7.35pm, on the completion of Public Question Time.

PRESENT: Cllrs Dean Cobb, Andre Kayani, Vern Montgomery, Alan Pflieger (chairman), Mike Sharp, Richard Selwood, Phil Shepherd, Jim Stubbs. Mrs Deborah Bourne (Clerk)

Also Present: 1 member of the public

Public Question Time

The member of the public wished to comment on planning application 19/07663/FUL, which was due to be discussed during the meeting. After making his comments he left the room.

083/19 Apologies for Absence

There were no apologies for absence, all eight Councillors were in attendance. It was noted that there are still three vacant seats, which need to be filled by co-option.

084/19 Declarations of Interest

Cllr Kayani declared an interest in Planning Application 19/07663/FUL. He retired to the public gallery and took no part in the discussions or decision relating to this application.

085/19 Minutes of the Previous Meeting

The minutes of the ordinary meeting held on Thursday 4 July 2019 and the extra-ordinary meetings held 16 July 2019 and 6 August 2019 were adopted and duly signed by the Chairman as a true record of the decisions made.

086/19 Announcements / To Be Noted

- a. *Chairman* : Finance update presentation for all Councillors on Thursday 19th September 2019, 6.30pm to 9.30pm. There are cars parking on the yellow lines, to drop children at school or pre-school; this will hopefully settle, Wiltshire Council have been contacted to ensure parking attendants monitor this area.
- b. *Working Groups* : Written reports from the Communications Working Group, and the Highways Working Group were noted.

087/19 Planning Matters

a. Decisions

The Council noted new decisions made by Wiltshire Council, which were distributed prior to the meeting.

b. Applications:

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Chairman's Initials

The Council considered the following Planning Applications received from the Planning Department, Wiltshire Council.

- i. 19/06726/FUL – Greatfield Farm, Greatfield
Retention of Building for B1, B2 and B8 purposes.
Together with provision of car parking.

RESOLVED to object to this application due to its overdevelopment in this Agricultural area.

- ii. 19/06955/FUL – Blackfords Industrial Estate, Greenhill
Use of land as secure compound and yard for tree surgery business.

RESOLVED that this application be objected to because the extra entrance will make this area potentially dangerous to residents. There are no objections to the compound.

- iii. 19/07663/FUL – The Bungalow, Stone Lane, Lydiard
Millicent
Proposed replacement dwelling

Cllr Andre Kayani excused himself to the public gallery for the duration of this application.

RESOLVED to send comments to Wiltshire Council stating that:

- It would be overdevelopment of this site, there is a 2nd dwelling already shown on the plans, with indications of a possible 3rd dwelling.
- This area of the parish can not cope with the increased volume of traffic this development would probably create.
- The design is not in keeping with the established streetscene in this area.

- iv. 19/07922/PNCOU – Storage Building, Greenhill Nurseries
Proposed change of use of Agricultural Building to a dwelling house (C3) and associated operational development

RESOLVED to object to the application. The change of use should reflect the same footprint, without the height of the building changing.

- v. 19/06671/FUL – Greatfield Farm, Greatfield
Retention of hardstanding, fencing, and bund for the purposes of providing commercial storage area, together with temporary buildings for ancillary purposes.

RESOLVED to object to this application, it is overdevelopment in an agricultural setting.

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Chairman's Initials

088/19 **Finance**

- a. *Accounts* : The monthly payments were noted. Two Councillors had previously scrutinised and authorised payment.
- b. *Return of Fees* : The chairman had requested that Lydiard Millicent Cricket Club not be charged for use of the square on 18th July, as it is hoped they will make this venue their home for next season. A resident complained that it had taken two months for LMPC to approve a memorial design for the cemetery. The chairman agreed to return the residents fee.

Officer advice: Councillors were reminded that until the staff establishment is reviewed a number of administrative tasks like the one highlighted above may not be actioned in a timely manner, due to lack of officer hours.

- c. RESOLVED to retrospectively authorise the chairman's actions regarding charges for Lydiard Millicent Cricket Club (£75), and a residents Memorial Fees (£50).
- d. *Employer Obligations*: Health & Safety (Display Screen Equipment) Regulations 1992 as amended by the Health & Safety (Miscellaneous Amendments) Regulations 2002 advises that Employers must arrange eye tests for those employees regularly working at a screen for more than one hour per day. The same regulations state that any corrective lenses needed solely for the employee to carry out their job should be paid for by the Employer.

In order to discharge this obligation many employers reimburse the cost of eye examinations on production of a receipt.

RESOLVED that this obligation be referred to the Finance Working Group for consideration. The Working Group is instructed to bring its findings back to the next meeting.

089/19 **Noticeboard Renewals**

Members considered a written report detailing the future siting and use of Noticeboards around the parish. Discussion included:

- Change of location for main board in Lydiard Millicent
- Removal of boards as the majority of residents now use computers to access Council information
- The developing corporate identity of the Council should be maintained.

RESOLVED that two new Noticeboards be purchased; one to replace the broken board at The Street, and the second to be located at the Jubilee Club House. The noticeboard located at the Cemetery will also be refurbished or replaced depending on costs.

090/19 **Community Governance Review**

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A review of Unitary Council seats within Wiltshire has now been completed. Parish Councils can now request that their areas are reviewed if they wish.

RESOLVED that a Governance Review of Lydiard Millicent Parish is not necessary at this time.

091/19 **Cricket Season - summer 2020**

Two teams used the cricket square at Meadow Springs during this season, and have given positive feedback on the state of the pitch after such a difficult season in 2018. Four teams have contacted the Council expressing a desire to use the Recreation Field as their home venue next year.

The contractor managing the playing surface has advised that three teams can be accommodated with ease next year; a fourth team will require extra visits to the site which will increase the costs.

RESOLVED that cricket will be continued into next season. The four teams who have already made enquiries for next year will all be invited to play at the ground as their home venue.

092/19 **Fireworks Display**

A written report detailing requirements for a community fireworks display was discussed. Several Councillors were enthusiastic about providing this attraction but understood the need for more time to organise such an event safely this year.

RESOLVED that there is not enough time to organise a safe event this year, but that a discussion about a fireworks display will be held at the time of setting next years budget.

093/19 **Neighbourhood Plan Regulation 16**

The Regulation 16 consultation has now been completed on the Neighbourhood Plan. Comments have been forwarded to the Neighbourhood Plan Steering Group who have considered and made minor alterations as necessary. These were discussed by Lydiard Millicent Parish Council.

RESOLVED to adopt the Steering Groups report, and accept the suggested changes to the draft Neighbourhood Plan.

094/19 **Date of the Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 3rd October 2019 at 7.30pm in Lydiard Millicent Parish Hall.

The Meeting closed at 8.55pm

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Cllr Alan Pflieger
Chairman

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Chairman's Initials