

# Lydiard Millicent Parish Council

## Notice of Meeting and Summons to Attend

To: **ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**

Councillors Annamaria Beswick-Edwards, Dean Cobb, Roland Dodge, Mollie Groom, Andrew Harris (Chairman), Alison McLean-Crawford, Steve Mowbray, Tom Pepperall, Alan Pflieger (Vice Chairman), David Rees.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972 – Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be held on Thursday 6<sup>th</sup> August 2015 in the Parish Hall, Lydiard Millicent, commencing at 7.30pm.**

DEBORAH BOURNE  
Parish Clerk

30 July 2015

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Youth Representative and Neighbourhood Watch Representative will be invited to address the Council at this time.

**Report from Wiltshire Councillor:** An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 9<sup>th</sup> July 2015.
4. **Community Car Park** **Appendix A**  
Members have previously been circulated with information from the Chairman regarding tenders for the installation of this car park. Officer advice on this project also attached for members information.

The Council is asked how it wishes to continue progression of a community car park on land adjacent to the Lydiard Millicent Parish Hall.

**5. Planning Matters:**

- a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

14/02095/FUL – Toomers Garden Centre, Stone Lane, Lydiard Millicent  
*Proposed* : Partially enclosed canopy storage area.

*Decision* : *Withdrawn*

14/05415/FUL – 9 The Mews, Lydiard Millicent

*Proposed*: Not Known

*Decision* : *Withdrawn*

- b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

15/03230/FUL – Acacia Croom House, Stone Lane, Lydiard Millicent  
*Proposal*: Erection of Stable Building to include garden and log stores. Change of use from Agricultural to Equestrian.

15/05980/FUL – Greatfield Farm, Greatfield

*Proposal*: First floor extension over re-built conservatory and re-roof current flat roof current flat roofed section of dwelling

15/07020/FUL – November House, Lydiard Green

*Proposal*: Rear single storey extension

15/06985/OUT – Hilldrop Farm, Greenhill

*Proposal*: Outline application for the erection of an Agricultural workers dwelling and new vehicular access.

15/06986/FUL – Hilldrop Farm, Greenhill

*Proposal*: Erection of a six bay portal framed cattle building (part retrospective). Erection of a three bay portal framed agricultural storage building. Construction of an open manure store.

- c. E-Mail from Cllr Tim Swinyard

An invitation has been received from Cllr Tim Swinyard of Swindon Borough Council for members to attend a meeting about potential development on the borders of Lydiard Millicent Parish. He is asking for suggestions of dates and indicative numbers.

The Council is asked if it wishes to send any representatives to this meeting.

**6. Reports from Councillors on outside Bodies**

- a. Parish Hall Committee
- b. NEW-V Neighbourhood Planning Group

**7. Reports from Working Groups**

- a. Highways and Road Safety
- b. Cemetery and Open Spaces
- c. Finance and Administration – Appendix B

**8. Finance**

The Council is asked to authorise the following accounts for payment. Cheques will be signed for these accounts at the end of the meeting.

<b>PAYEE</b>	<b>ITEM</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>
R Leckie	Salary	399.10	0.00	£399.10
D Bourne	Salary	267.30	0.00	£267.30
LMP Hall	Hire of Hall July15	25.50	0.00	£25.50
Westlea Landscaping Ltd	Grounds Contract July	375.00	75.00	£450.00
C Richens	July 15 Cleaning	84.00	0.00	£84.00
A Pflieger re (ASF Signs Ltd)	Signage for dog bin.	25.00	5.00	£30.00
JVT Consulting Engineers Ltd	Car park design – July cheque cancelled	3418.00	683.60	£4101.60
Microshade Business Consultants Ltd	Citrix quarterly payment	96.00	19.20	£115.20
Webbpaton Rural Valuers	Completing and submitting claim for RPA grant	300.00	60.00	£360.00
	<b>TOTAL</b>	<b>4989.90</b>	<b>842.80</b>	<b>£5832.70</b>

**9. Lydiard Millicent Closed Churchyard**

To receive a report from the Parish Clerk regarding the handing over of responsibility for the closed churchyard from All Saints Church PCC Lydiard Millicent to Lydiard Millicent Parish Council.

The Council is asked if it wishes to pass this request on to the Unitary Authority.

**10. Purchase of Defibrillator**

The Chairman has been approached by a resident of the parish with details of a second hand defibrillator which is currently for sale at £600. No other details are known at this time.

The Council is asked if wishes to pursue this offer.

**11. Exclusion of the Press and Public**

The Council is asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters as it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.

**12. Appointment of New Clerk**

To receive a report from the Interview Panel set up to select a new Clerk and Responsible Financial Officer to the Council as advertised.

The Council is asked to confirm the appointment of Mrs Deborah Bourne as Proper Officer to Lydiard Millicent Parish Council at grade LC1 with a salary at SCP20. Working hours will be 39 hours per month.

**13. Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 3<sup>rd</sup> September 2015 at Lydiard Millicent Parish Hall commencing at 7.30pm