

# Lydiard Millicent Parish Council

## Notice of Meeting and Summons to Attend

**To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**  
Councillors Robert Baggs, Dean Cobb, Roland Dodge, Andrew Harris  
(Chairman), Jonathan Hearn, Andre Kayani, Vernon Montgomery, Alan Pflieger  
(Vice Chairman), Mike Sharp.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972 –  
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be  
held on Thursday 3<sup>rd</sup> November 2016 in the Parish Hall, Lydiard Millicent,  
commencing at 7.30pm.**

*Deborah Bourne*

DEBORAH BOURNE  
Parish Clerk

27 October 2016

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative and Community Speed Watch Co-ordinator will be invited to address the Council at this time.

**Report from Wiltshire Councillor:** An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 6<sup>th</sup> October 2016.
4. **Chairman's Communications**  
The Chairman will report on events he has been asked to attend on behalf of the Parish Council. This will be for noting only; no decisions can be made under this item.

5. **Attendance at Meetings with Outside Bodies**

A number of members have requested the opportunity to report back to Council on meetings they have attended as Parish Council Representatives. Councillors will be invited to give a report on meetings they have attended on behalf of the Parish Council. Reports under this item will be for information only.

6. **Clerks Report**

The Clerk will update the Council on progress with matters already agreed, which require no further formal decisions at this time. Any project needing a Council decision will be contained elsewhere on this agenda.

7. **Planning Matters:**

a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

*There were no planning decisions made by Wiltshire Council that affected the Parish of Lydiard Millicent in the last month.*

b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

- 16/09020/FUL – Unit 4, Bagbury Park, Lydiard Green  
Proposed: Change of use to Mixed B1 and D1 uses.
- 16/09171/FUL – Hillview, Stone Lane, Lydiard Millicent  
Proposed: Convert and adapt outbuilding as dwelling
- 16/09955/FUL – 8 Meadow Springs, Lydiard Millicent  
Proposed: Retrospective application to increase height of single storey flat roof from previously approved scheme of extension and alteration (Resubmission of 16/04624/FUL)

8. **Training / Conference Fees**

The Clerk recently attended the Society of Local Council Clerks (SLCC) Annual Conference. This three day conference held in Leicestershire cost £264.00, which the Clerk financed personally.

As attendance at this conference will benefit her Councils, the chairman has suggested that each Parish Council makes a contribution as detailed below:

Lydiard Millicent	£132.00
Little Somerford	£ 66.00
Broad Town	£ 66.00

The Council is asked to consider the above contribution.

9. **Finance** Appendix A  
The Council is asked to authorise the accounts for payment contained in the Finance Report for October. Cheques will be signed for these accounts after the meeting.
10. **Lydiard Millicent and Parish Neighbourhood Plan**  
An update will be given by Cllr Roland Dodge. An initial meeting was held on 18<sup>th</sup> October 2016 to discuss a way forward; a second meeting will take place on Tuesday 8<sup>th</sup> November, when a chairman and Terms of Reference will be confirmed.
11. **NEW-V Neighbourhood Plan** Appendix B  
Wiltshire Council Spatial Planners have invited each Parish Council involved, or previously involved, within the NEW-V Neighbourhood Plan Area to consider the attached document. Whilst they are mindful that Parish Councils have already resolved to allow changes to the Neighbourhood Plan Designated Area they are requesting that each Parish Council now make a specifically worded resolution in order that new areas can be designated in a timely manner. The two resolutions placed before Council for consideration today are to allow Purton and Lyneham & Bradenstoke to leave the group. Other resolutions will be necessary at a future date to allow Lydiard Tregoz and Lydiard Millicent to leave.
12. **Community Field** Appendix C  
The Chairman will update the Council on progress with developing the Community Field. The attached report will aid discussions and consideration of a way forward.
13. **Reinstatement of the Cricket Square At the Recreation Field**  
After an inspection of the Cricket Square by the Purton Cricket Club, it was found that more work than initially anticipated would be required for the square to be usable again. Originally, it was hoped cricket would be played next summer but this is unlikely due to the extra preparation and more specialised repair work now needed. There will also likely be a larger financial outlay needed from the Parish Council; although grants will be applied for.
- The Council is asked if it wishes to progress the reinstatement of the Cricket Square at the Recreation Field, and authorise the Clerk to seek grants for this project.
14. **Working Group Reports**  
Reports will be given by representatives of the following Working Groups
- a. Finance and Administration – *Cllr Mike Sharp*
  - b. Open Spaces – *Cllr Alan Pflieger*
  - c. Highways – *Cllr Dean Cobb*
15. **Date of Next Meeting**  
The next meeting of Lydiard Millicent Parish Council will be on Thursday, 1<sup>st</sup> December 2016, commencing at 7.30pm in Lydiard Millicent Parish Hall.