

Lydiard Millicent Parish Council

Publication Scheme

This publication scheme is based on a model provided by the National Association of Local Councils which has been approved by the Information Commissioner under the Freedom of Information Act 2000. Lydiard Millicent Parish Council is registered with the Information Commissioners Office: Reference Z7767724

This publication scheme defines the information that Lydiard Millicent Parish Council will make available routinely, and specifies the classes of information which Lydiard Millicent Parish Council will publish or intends to publish.

The information contained in each class will be available in a variety of formats:

- Hard copy on request from the Parish Clerk:
Mrs Deborah Bourne, Tel: 07801 440076
- E-Mail: deborah@lydiardmillicent-pc.gov.uk
- Parish Council website: www.lydiardmillicent-pc.gov.uk

Charges will be made for the provision of copies of the documents/information in each of the classes as follows:

SCHEDULE OF CHARGES

TYPE OF CHARGE Disbursement cost

DESCRIPTION

BASIS OF CHARGE

Statutory Fee Other

N/A

Additional unforeseen costs of reproducing information

Photocopying @ 10p per side (black & white) A4 Photocopying @ 20p per side (colour) A4
Photocopying 20p per side (black & white) A3 Photocopying @ 40p per side (colour) A3 Postage

Actual cost

Actual cost

Actual cost

Actual cost

Actual cost of Royal Mail standard 2nd class In accordance with the relevant legislation

