

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:
Councillors Robert Baggs, Dean Cobb, Roland Dodge, Andrew Harris
(Chairman), Jonathan Hearn, Andre Kayani, Vernon Montgomery, Alan Pflieger
(Vice Chairman), Mike Sharp.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972 –
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be
held on Thursday 5th January 2017 in the Parish Hall, Lydiard Millicent,
commencing at 7.30pm.**

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

31 December 2016

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative and Community Speed Watch Co-ordinator will be invited to address the Council at this time.

Report from Wiltshire Councillor: An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 1st December 2016.
4. **Attendance at Meetings with Outside Bodies**
A number of members have requested the opportunity to report back to Council on meetings they have attended as Parish Council Representatives. Councillors will be invited to give a report on meetings they have attended on behalf of the Parish Council. Reports under this item will be for information only.

5. **Planning Matters:**

a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

- 16/10464/VAR – Lydiard Field Stud, The Street, Lydiard Millicent
Variation of condition 2 of planning permission 15/12575/REM to allow for a change from full height windows around the chimney to be reduced and replaced by brickwork and a change from wood cladding on the front to render.

Decision : Approve with Conditions

- 16/10518/FUL – The Laurels, 39 Stone Lane, Lydiard Millicent
Extension to outbuilding to create residential annex

Decision : Approve with Conditions

b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council, and Planning Appeals from the Planning Inspectorate:

- i. 16/10957/FUL – 3 The Crescent, Common Platt, Lydiard Millicent
Proposed : Loft and roof alterations
- ii. 16/07095/OUT – Wood Lane Nursery, Wood Lane, Braydon
APPEAL : Against refusal in respect of Demolition of existing buildings and glass houses and erection of single dwelling (Outline Application for Access and Layout Only).

6. **Finance**

Members are advised that the mandates on the Councils Bank Account have finally been agreed by Lloyds Bank, meaning accounts and salaries can now be paid. This had not been possible since the middle of November.

Changing the mandate has been a long and protracted process, involving approximately four to five hours in telephone calls, at a cost of £48 agreed by Lloyds Bank, and several visits to the local branch. Confirmation was finally given on Thursday 29 December 2016 that all signatures are now valid. The Bank will compensate for this inconvenience to the sum of £148, which has been credited to the Councils account.

Following these changes, there will be a change in the way accounts are presented for payment. Councillors will be invited to sign cheques and discuss the accounts between meetings. This will allow for better Internal Controls of the finances, with members able to ask questions at a quieter time, and invoices paid in a more timely manner.

Councillors now able to sign cheques on behalf of the Authority are:
Andrew Harris, Alan Pflieger, Mike Sharp, Dean Cobb and Roland Dodge.

7. **Annual Estimates of Income and Expenditure**

Councillors are advised that the effect of section 106 of the Local Government Finance Act 1992 is that if, when considering budgetary items, any Councillor is in arrears for more than two months with his/her Council Tax, he/she must declare that section 106 of the Local Government Finance Act 1992 applies and neither speak nor vote on the matter before Council. Failure to observe this renders the Councillor liable for prosecution by the Director of Public Prosecutions.

It is the responsibility of the Parish Council to levy a precept on Wiltshire Council to cover its costs for the following financial year; Wiltshire Council is the charging authority and will collect this on behalf of the Parish Council. Details must be with Wiltshire Council no later than 20 January 2017.

In order for a precept to be levied the Council must first set a budget; details of the draft budget will be sent under separate cover. The Council will be asked to consider its budgetary requirements for 2017-18 and then to decide on the precept it wishes to levy. It should also be noted that there will not be a 2% cap on increases to Parish Council taxes in this Financial Year, it will be reviewed again by the Government before 2018-19 budgets are prepared.

The Council will be asked to agree the proposed budget and to authorise the amount of tax to be collected on its behalf by Wiltshire Council.

8. **Working Group Reports**

A meeting of the Chairmen of the Working Groups took place last month. A “plan of action” for the remainder of this financial year was discussed, detailing issues that are causing concern to both residents and Councillors.

It is proposed that the following financial amounts are agreed for the remainder of this year, in addition to the budget originally set for this year.

Item	Finance Required	Reason
Bus Shelters	£1,500	Children waiting for buses at Forge Fields & Stone Lane have no shelter in wet weather.
Cricket Square	£2,000	Improvement of the Cricket Square will increase revenue to the Recreation Field & Jubilee Club House.
General Maintenance	£600	This will enable a “Handyman” to start work earlier; additional money has been agreed for next year.
New Website	£1,500	This will enable better communication with Residents and encourage positive interactions.
Community Field	£400	In preparation for use by the community
Total	£6,000	These suggestions are possible due to savings made in other Budget headings and a small amount from the Councils General Reserves.

The Council is asked to authorise these changes to the current years budget.

9. **Correspondence Received**

The following correspondence has previously been circulated. Members are asked if they wish to make any comments.

- Keep Britain Tidy have launched their 2017 Litter Clearing Dates. They are 3rd to 6th March, when everyone will be encouraged to help in their local community to pick up litter.

10. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will be on Thursday, 2nd February 2017, commencing at 7.30pm in Lydiard Millicent Parish Hall.