

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:
Councillors Annamaria Beswick Edwards, Dean Cobb, Roland Dodge, Mollie Groom, Andrew Harris (Chairman), Alison McLean-Crawford, Steve Mowbray, Tom Pepperall, Alan Pflieger (Vice Chairman), Mike Sharp.

In accordance with schedule 12, para 10(2) of the Local Government Act 1972 – Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be held on Thursday 7th January 2016 in the Parish Hall, Lydiard Millicent, commencing at 7.30pm.

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

31 December 2015

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Youth Representative and Neighbourhood Watch Representative will be invited to address the Council at this time.

Report from Wiltshire Councillor: An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 3rd December 2015.
4. **Planning Matters:**
 - a. The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

15/10148/FUL – 5 The Elms, Shaw
Proposed Erection of Two Storey Side Extension to for Self Contained Annex and Erection of Rear Single Storey Extension.

Decision : Approve with Conditions

15/09601/FUL – 4 The Orchard, Lydiard Millicent
Conversion of Garage into Habitable Room

Decision : Approve with Conditions

15/10702/FUL – Arcacia Croom House, Stone Lane, Lydiard Millicent
Proposed Erection of Stable Building to include Garden and Log Stores and Change of Use of Land from Agricultural to Equestrian
(Resubmission of 15/03230/FUL)

Decision : Approve with Conditions

- b. The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

15/11947/FUL – 30 Stone Lane, Lydiard Millicent
Proposed Replacement of Existing Front Boundary Fence with New Masonry Wall

15/11991/FUL – 28 Stone Lane, Lydiard Millicent
Replacement of Previously Demolished Dwelling and Outbuildings

5. **Jubilee Club House and Recreation Field Working Group** Appendix A
a. Councillors are asked to note the report from the above meeting held on 15 December 2015.
b. Councillors are asked to agree the suggested date (Saturday 16 January 2016 10am to 12noon) for a Working Group to remove rubbish and reposition filing cabinets within the JCH.
6. **Finance** Appendix B
The Council is asked to authorise the accounts for payment contained in the Finance Report for November. Cheques will be signed for these accounts at the end of the meeting.
7. **Annual Estimates of Income and Expenditure** Appendix C
Councillors are advised that the effect of section 106 of the Local Government Finance Act 1992 is that if, when considering budgetary items, any Councillor is in arrears for more than two months with his/her Council Tax, he/she must declare that section 106 of the Local Government Finance Act 1992 applies and neither speak nor vote on the matter before Council. Failure to observe this renders the Councillor liable for prosecution by the Director of Public Prosecutions.

It is the responsibility of the Parish Council to levy a precept on Wiltshire Council to cover its costs for the 2016/17 financial year; Wiltshire Council is the charging authority and will collect this on behalf of the Parish Council. The Parish Council

can only levy its precept once per year and this must be submitted to Wiltshire Council no later than 23 January 2016.

A draft budget has been prepared by the Councils RFO in consultation with Councillors, this reflects normal expenditure and no budget provision has been included for repayment of loans or expenditure allocated to the car parking project.

If it is the Councils wish that the Car Parking project is to progress during the 2016/17 financial year it will be necessary to allocate a budget at this point. A copy of this budget will be required by DCLG before a sanction to borrow is considered by the Secretary of State.

The Council is asked to:

- i. consider and amend as appropriate, the draft budget as presented by the RFO
- ii. consider inclusion of a budgetary provision for the Car Parking Project
- iii. Formally set its precept for the 2016/17 financial year.

8. **Cleaning Contract for the Jubilee Club House** Appendix D
The Clerk has compiled a specification of works to be carried out for the Cleaning Contract at Jubilee Club House. This has been agreed with members of the JCH & Recreation Working Group and now requires approval of the Council so that tenders can be obtained.

The Council is asked to agree this specification.

9. **NEW-V Neighbourhood Plan**
Cllr Tom Pepperall will give a verbal report and update on this project. It is understood Wiltshire Council, who are helping with the administration of the Neighbourhood Plan, have asked for a specific resolution to be passed by the Parish Council at this meeting; this is to enable progression to the next stage.

The Clerk will endeavour to obtain the exact wording of the resolution prior to the meeting. Wording will be tabled for each member at the meeting at the very latest.

10. **Defibrillator**
The British Heart Foundation is currently offering free defibrillators to some communities, provided they are mounted in readily accessible places and not kept in locked cabinets. The units will need to be maintained by the community, with a small outlay to replace consumable parts.

The Council is asked to note that the Clerk has applied for one of these units and will report back to a future meeting on its success or otherwise.

11. **Footpath and Ditch Maintenance**

- a. A group of volunteers have been very busy clearing various Rights of Way throughout the parish. They have asked if tools could be provided for this project, a grant can be obtained from Wiltshire Council for this purpose.

The Council is asked to:

- i. Agree that a grant should be sought for the provision of hand tools
- ii. Agree an area for storage of tools
- iii. Decide if a priority list is necessary, or whether volunteers should set their own priority

- b. *Footpath Number 97* : A resident has contacted the Parish Council with a complaint about Footpath LMIL97, which runs parallel to Stone Lane. The resident states there is a “very nasty smell” along the path and in places it is virtually impassable. The smell has been reported to Wiltshire Council by the Clerk but no response has been received as to any action that will be taken.

The Council is asked how it wishes to proceed.

12. **Casual Vacancy**

The Casual Vacancy which occurred as a result of the resignation of David Rees has been advertised as required under the Representation of the Peoples Act as no request for an election was made the vacancy will be filled by co-option as detailed in the Councils policy. The Clerk has advertised the vacancy, with a closing date of Friday 22 January 2016.

The Council is asked to note the above.

13. **Exclusion of the Press and Public**

The Council is asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters as it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.

14. **Review of Clerk / RFO Position**

Cllr Beswick Edwards has requested that a panel be set up to review the Clerk / RFO position now that the current post holder has been employed for six months. It is anticipated this review will include working hours and grade comparisons.

15. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 4th February 2016 at Lydiard Millicent Parish Hall commencing at 7.30pm