

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

You are summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Village Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 5th June 2014 commencing at 7:30pm at which your attendance is required.

Friday 30th May 2014

TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL: Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

AGENDA

1. APOLOGIES

2. SAFETY BRIEFING

3. DECLARATION OF INTEREST

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. MINUTES

The Minutes of the Full Council meeting held on Thursday 29th May 2014 need to be agreed and signed as a correct record (Appendix One)

5. MATTERS ARISING

To consider any matters arising from the minutes of the previous meeting held on 29th May 2014 which do not appear on the agenda.

6. POLICE REPORT

To receive a Police Report, if available.

7. WILTSHIRE COUNCIL REPORT

To receive a Wiltshire Council Report, if available.

8. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

9. ITEMS OF LATE BUSINESS

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 3rd July 2014.

10. PARISH HALL COMMITTEE

To receive a report from the Parish Hall Committee from Cllr Bennett if available.

11. PLAYGROUND INSPECTION REPORTS

To receive the Playground Inspection Report for May 2014 from Cllr Cobb.
Council is asked to consider adopting new inspection reports for the JCH, the Play Areas and the Cemetery. Copies of the new report are attached.

12. PLANNING MATTERS

- (a) **Planning Applications** – The following planning applications have been received for consideration. Please note that no grants or refusals have been received.

Application Number: 14/04465/OUT

Site Location: Land at Lydiard Millicent, The Street, SN5 3LZ

Proposal: Construction of a Key Worker's Dwelling

Application Number: 14/04490/FUL

Site Location: Land at Lydiard Millicent, The Street, SN5 3LZ

Proposal: Construction Equestrian American Barn, Manege, Horse Walker & New Access.

Application Number: 14/04598/FUL

Site Location: 3 Chestnut Springs Lydiard Millicent SN5 3NA

Proposal: Single Storey Rear Extension

Application Number: 14/04635/FUL

Site Location: 1 The Crescent Swindon Wiltshire SN5 5LA

Proposal: Side Conservatory

Application Number: 14/04966/FUL

Site Location: Five Summers, Common Platt SN5 5JZ

Proposal: Front & Rear Dormers, Rear Extension & Side Rooflights

Grants

Application Number: 14/00125/FUL

Site Location: Westhills Lodge, Shaw, Swindon, Wiltshire SN5 5PP

Proposal: Renewal of Temporary Permission N/09/01814/FUL To Extend The Period Of Use For B1 & B8 Activities as Part Of The Mixed Use live/work Single Planning Unit.

Decision: Approve with Conditions

Application Number: 14/01169/FUL

Site Location: All Saints Church, Church Place, Lydiard Millicent SN5 3LS

Proposal: Conversion of Existing Boiler Room to Disabled WC, Fitting of New Boiler, Slates to Roof, New Drainage, Replacement Pathway and Installation of Bollard Light.

Decision: Approve with Conditions

13. HIGHWAY MATTERS

To consider any items relating to Highway matters within the parish.

14. OPEN SPACES

To consider any items relating to open spaces within the parish.

15. NEIGHBOURHOOD PLAN

To receive an update on the Neighbourhood Plan.

16. SPEEDWATCH UPDATE

To receive an update on the Speedwatch Initiative from Cllr Pflieger.

17. STANDING ORDERS AND FINANCIAL REGULATIONS

The adoption of these two policy documents for the forthcoming year was deferred from the Annual Parish Council meeting to be considered at this Full Council meeting.

18. FINANCIAL MATTERS

(a) **Monthly Expenditures** – To consider ratification of the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
P Russell	Salary (inc NI)	£351.35	£0.00	£351.35
LMP Hall	Hire of Hall	£50.00	£0.00	£50.00
Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00
JCH Cleaning	May 14 Cleaning	£105.00	£0.00	£105.00
Came & Co	Insurance	£779.06	£0.00	£779.06
Westlea Housing	Easement Fee	£150.00	£0.00	£150.00
Auditing Solutions	Internal Audit Services	£340.00	£68.00	£408.00
LCP	Planning Application	£628.50	£87.20	£715.70
	TOTAL	£2,862.91	£239.20	£3,102.11

(b) **Internal Audit** – To receive the Internal Audit report following the audit that was carried out on Thursday 17th April 2014.

(c) **End of Year Accounts** – To formally receive the end of year accounts as presented and agreed at the Annual Parish Meeting.

(d) **Risk Management Policy** – To consider and adopt the Risk Management Policy. A copy is attached.

19. OTHER MATTERS

(a) **Volunteers Required** – Wiltshire Citizens Advice are looking to recruit new volunteers in various roles. Please contact Kerry Barratt, Advice Services Manager, Wiltshire Citizens Advice, New Park Street, Devizes, Wilts, SN10 1DY, Tel: 01380 727994

19. DATE OF NEXT MEETING

Annual Parish Meeting and the Annual Parish Council meeting will be held on Thursday 3rd July 2014 in the Parish Hall commencing at 7.00pm.

Paul Russell
Clerk to the Council