

MINUTES of the Lydiard Millicent Parish Council meeting held Thursday, 3<sup>rd</sup> November 2016 in Lydiard Millicent Parish Hall commencing at 7.30pm.

PRESENT: Cllrs Robert Baggs, Roland Dodge, Jonathan Hearne, Andrew Harris (Chairman), Mike Sharp. Mrs Deborah Bourne (Clerk)

Also Present: Four members of the public.

### **Public Question Time**

There were no questions from members of the public. The Chairman thanked Councillors Dean Cobb, Andre Kayani, Alan Pflieger and Mike Sharp for erecting and decorating the Christmas tree in front of the Parish Hall. It is looking very pretty.

*Neighbourhood Watch:* Residents are asked to be extra vigilant over the festive season.

*Community Speed Watch:* Police have been joining volunteers for some sessions if they are available. This is much appreciated by the volunteers.

**Wiltshire Council:** Wilts Cllr Mollie Groom sent her apologies; she was delayed due to heavy traffic from her previous meeting.

### 142/16 **Apologies for Absence**

Apologies were received from Cllrs Dean Cobb, Andre Kayani, Vernon Montgomery, and Alan Pflieger.

### 143/16 **Declarations of Interest**

There were no declarations of interest in items on this agenda.

### 144/16 **Minutes**

It was RESOLVED to adopt the Minutes of the Full Council meeting held Thursday 3<sup>rd</sup> November 2016 as a true record and they were duly signed by the Chairman.

### 145/16 **Attendance at Meetings with Outside Bodies**

Cllr Mike Sharp reported about his attendance at the Remembrance Sunday Service, where he laid a wreath on behalf of the Parish Council; his attendance at the WALC AGM and his attendance, together with the Clerk, at a recent Area Board meeting.

### 146/16 **Planning Matters**

#### a. *Determinations*

The Council noted the following planning decisions made by Wiltshire Council during the last month that affected the parish of Lydiard Millicent.

- 16/069768/FUL – Land South of Tewkesbury Way, Swindon  
Proposed residential development of 48 dwellings, with public open space, associated access, infrastructure and landscaping.

*Withdrawn*

- 16/07970/FUL – Bagbury Park, Lydiard Green, Lydiard Millicent  
Proposed Industrial Unit for Storage Purposes, Access Road and Associated Works  
*Decision : Approve with Conditions*
- 16/09281/PNCOU – Greenhill Nurseries, Greenhill, Royal Wootton Bassett  
Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling House (class 3), and for Associated Operational Development.  
*Decision : Prior Approval not Required.*
- 16/09020/FUL – Unit 4 Bagbury Park, Lydiard Green, Lydiard Millicent.  
Change of Use to Mixed B1 and Training and Learning Centre (Use Class D1)  
*Decision : Approve with Conditions*
- 16/09171/FUL – Hillview, Stone Lane, Lydiard Millicent.  
Convert and adapt outbuilding as dwelling  
*Decision : Approve with Conditions*
- 16/09955/FUL – 8 Meadow Springs, Lydiard Millicent.  
Retrospective application to increase height of single storey flat roof from previously approved scheme of extension and alteration (resubmission of 16/04624/FUL)  
*Decision : Approve with Conditions*
- 16/11173/DDD – Lydiard Millicent C of E Primary School, The Butts, Lydiard Millicent.  
Fell 1 Turkey Oak Tree  
*Decision : DD Decision Letter*

*b. Applications*

Planning Applications have previously been discussed with members of the Planning Working Group. They recommended that No Objections were recorded against the two applications below.

- i. 16/10464/VAR – Lydiard Field Stud, The Street, Lydiard Millicent  
Variation of condition 2 of planning permission 15/12575/REM to allow for a change from full height windows around the chimney to be reduced and replaced by brickwork and a change from wood cladding on the front to render

- ii. 16/10518/FUL – The Laurels, 39 Stone Lane, Lydiard Millicent  
Proposed: Extension to outbuilding to create residential annex.

RESOLVED to send No Objections to the Planning Department, Wiltshire Council, regarding the above applications.

**147/16 Lydiard Millicent and Parish (LMaP) Neighbourhood Plan**

It was noted that Cllr Roland Dodge was elected Chairman of this group and that they have agreed to adopt the Terms of Reference suggested by the Parish Council. Cllr Dodge gave a verbal update, two meetings have been held so far, with another planned for 20 December 2016. The Area Designation consultation has not yet been started by Wiltshire Council, this should be completed by mid January.

**148/16 Finance**

RESOLVED to authorise payment of the following accounts.

Westlea Landscaping Ltd	678.00
Supreme Cleaning	168.00
Thames Water	61.98
Microshade Q2 & Q3	246.60
Rialtis Accounts Package	135.60
RBL Poppy Appeal	17.00
Grant Thornton Auditor	240.00
Salary November	534.32

**149/16 Annual Estimates of Income and Expenditure**

Each year Parish Councils must consider what it wishes to be done in the following financial year. Draft budgets have been prepared in consultation with the Finance & Administration Working Group Chairman and by reference to what the Council spent during 2015/16 and its projected spend to the end of this financial year.

The Clerk presented base draft budgets, and an estimation of what level of precept would be required in order for the Council to carry out functions it has a duty to continue with (Meetings, Cemetery management, Jubilee Club House maintenance, etc).

Discussion took place as to what additional items should be included within the annual estimates for income and expenditure.

RESOLVED to direct the Clerk to add the following items and amounts into the Annual Estimates and to produce figures ready to set a Council Tax precept at the next meeting:

Neighbourhood Plan	10,000
White / Yellow Line marking on Highway	5,000
PT Handyman / Groundsman	1,350

150/16 **Working Group Updates**

- a. *Finance and Administration*
- b. *Open Spaces*
- c. *Highways*

No formal meetings of the Working Groups have taken place this month. The Chairman read out a statement concerning the Wiltshire Council Grit Bins. "All Grit Bins have now been filled for the Winter; which must only be used on public highways and not on private driveways or garden paths."

151.16 **Correspondence Received**

Members noted the listed correspondence, and asked that the Open Spaces Working Group consider the Wiltshire Council consultation on Playing Pitch Strategy.

141/16 **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will be held on Thursday 5<sup>th</sup> January 2017, commencing at 7.30pm in Lydiard Millicent Parish Hall.

The meeting finished at 8.30pm

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Cllr Andrew Harris  
Chairman