

LYDIARD MILLICENT PARISH COUNCIL

MINUTES of the meeting of Lydiard Millicent Parish Council held Thursday, 3rd September 2015, in Lydiard Millicent Parish Hall commencing at 7.30pm.

PRESENT: Cllrs Annamaria Beswick-Edwards, Dean Cobb, Roland Dodge, Mollie Groom, Andrew Harris (chairman), Alison McLean-Crawford, Tom Pepperall, Alan Pflieger. Mrs Deborah Bourne (Clerk)

Also Present: Members of the Public (6), Mr Mike Sharp (Neighbourhood Watch co-ordinator), Miss Lydia Fowler (youth representative).

Public Question Time

Mr David Tapscott asked for the Councils support for a child living in Lydiard Millicent and not being allocated a place at the primary school. The Chairman will speak to the Head teacher about the case. Cllr Groom will take this matter on as the Wiltshire Councillor.

Mr Phil Shepherd raised several questions including:

- What will happen to the phone box opposite the Sun Inn, it is not working at present, will it be allowed to become derelict when the Council no longer pays for it to stay as a public phone box?
- What is happening about the fly posting around the parish? It has been reported to Wiltshire Council but nothing has been done.
- Is there any update on various Highways works around the parish? Cllr Cobb answered these queries as CATG (Community Area Transport Group) Rep.

Mr Ian Church commented that in some places around the village hedgerows are encroaching onto the footways, making it difficult to walk safely. The Chairman responded by saying it is the responsibility of landowners to keep their hedges in good order. Any issues should be reported to the Clerk so land owners can be reminded of their duties.

Youth Report : Miss Lydia Fowler, asked if the local Facebook Group could keep their page up to date so youngsters know what is happening in the parish. The landlord of the Sun Inn has given permission for use of his marquee on a trial basis. This could be used for table tennis etc. The Wiltshire Council Youth Officer (Pete Smith) will be informed so he can offer assistance in setting this up.

Neighbourhood Watch Report : Mr Mike Sharp reported that PC Steve Porter has been relocated to the Malmesbury area, no replacement is in place yet. PCSO Andy Singfield had sent a report for the last month which Mr Sharp conveyed to the meeting.

Report from Wiltshire Councillor

Cllr Molly Groom reported:

- Cllr Jane Scott OBE, Leader of Wiltshire Council, has been awarded a Life Peerage. Cllr Groom requested that the Council write a letter of congratulation to Cllr Scott.
- Wiltshire and Swindon Combined Fire Authority has now formally joined with Dorset. All emergency calls are now being taken at the new HQ in Potterne.
- A Regional Survey of all road verges has taken place
- Wiltshire Council is in the process of terminating part of its contract with Balfour Beatty
- A public meeting was held on 2 September to discuss a potential planning application from a developer. Swindon Borough Council, Lydiard Millicent Parish Council and Lydiard Tregoz Parish Council were all invited to attend.

The Chairman thanked Cllr Groom for her report and asked for the Councils support that a letter of congratulations to be sent to Cllr Scott. He will also contact the new chairman of Lydiard Tregoz Parish Council regarding the potential Planning Application affecting both parishes.

70/15 **Apologies for Absence**

Apologies for absence were received from Cllr Steve Mowbray and Cllr David Rees.

71/15 **Declarations of Interest**

There were no declarations of interest in matters on this agenda.

72/15 **Minutes**

The minutes of the meeting held on Thursday 6th August 2015 were adopted and signed by the chairman as a true record of the meeting.

73/15 **Casual Vacancy**

Following the resignation of John Bennett from the Parish Council there is a casual vacancy. No election had been requested for this vacancy and it has been returned to the Parish Council for co-option. One candidate responded to the Parish Councils advertisements, Mr Mike Sharp.

RESOLVED to co-opt Mike Sharp onto the Parish Council for the remainder of this term; Mike Sharp agreed and signed his Declaration of Acceptance of Office. Further RESOLVED that he join the Finance and Admin Working Group and the Highways and Road Safety Working Group.

74/15 **Planning Matters**

a. *Applications determined since the last meeting*

The following decisions were noted by the Council:

- 15/05980/FUL – Greatfield Farm, Greatfield
Proposed: First Floor Extension over rebuilt conservatory and re-roof current flat roofed section of dwelling.
Decision : Approve with conditions

b. *Applications received for comments since the last meeting*

RESOLVED to send No Objections to the Planning Department on the following Planning Applications

- 15/07593/FUL – Lindum Cottage, 3 The Elms, Nine Elms
Proposal : First Floor Extension, Porch and Detached Garage
- 15/08591/TCA – Grove House, Lydiard Green
Proposal : Fell 1 Copper Beech Tree

75/15 **Reports from Councillors on Outside Bodies**

a. *Parish Hall Committee*

There was nothing to report from this committee

b. NEW-V Neighbourhood Planning Group

The Lydiard Millicent chapter of this Plan is ready for consultation. It is anticipated that a public display will take place in November, when members of the public will be invited to make comments.

76/15 **Reports from Working Groups**

The Chairman reminded all members that reports from Working Group meetings were to be with the Clerk at least 10 days prior to the Council meeting in order for any recommendations to be placed on the Agenda.

a. Highways and Road Safety

Cllr Dean Cobb gave an update on outstanding Highways issues which Wiltshire Council are dealing with. He reminded the Council that a contribution of £1,000 will need to be made to Wiltshire Council for alterations to the chicane next to the Church. Next meeting of the Working Group will take place on Monday 14th September 2015.

b. Cemetery and Open Spaces

Cllr Alan Pflieger reported on Community Speed Watch and work carried out by the Cemetery & Open Space Working Group including reseeded of a footpath, installation of a Dog Poo Bag Dispenser and sign asking for owners to clean up after their animals and dispose of waste in the allotted bins. He has been approached by Mrs Stuckey, who voluntarily maintains the flowerbeds opposite the Parish Hall, asking if the Council can purchase additional flowers for these beds. Cllr Beswick-Edwards will liaise with Mrs Stuckey.

c. Finance and Administration

A Finance & Admin Working Group meeting was held on 26 August. Notes from the meeting will be circulated to all members. A verbal report of this meeting was also given by Cllr Beswick-Edwards.

d. Recreation Field

Cllr Pepperall gave a verbal report. He has received a report on the Electrical Testing recently carried out, with a suggestion that approximately £500 worth of remedial works are required. The Working Group will review this at its next meeting. The Football season starts on Sunday 7 September and the Petanque area will start being used on Tuesday 9 September, initial usage will be free to encourage new bookings.

The Cricket Square has not been used this season, no volunteers could be found to maintain it; the price is prohibitive for it to be maintained by a commercial contractor.

A vote of thanks was given to Cllrs Alan Pflieger, Annamaria Beswick-Edwards and her husband for all their hard work in setting up the Petanque area ready for use.

77/15 **Petanque Area**

A U3A co-ordinator had approached Cllr Beswick-Edwards to enquire if the Petanque area to the rear of the Jubilee Club House was available for hire.

This area had not been used for a long while and had become overgrown, with various repairs needed to make it useable again. It was anticipated that £150 would be needed to replace damaged boarding, with the weed killing already accounted for

within the Grounds Maintenance Contract. As it was anticipated the area could be hired out quickly volunteers started working on the area immediately. It was noted that S106 monies may be available for this project.

RESOLVED to retrospectively authorise £150 to pay for materials for this project; and to authorise up to a further £150 in order for the project to be completed.

78/15 **Finance**

This was the first Finance Report from the recently appointed Clerk. The Clerk explained previous salaries had been calculated using a formula that enhances pay in lieu of taking paid annual leave, as this had not been specifically mentioned at interview the Clerk now wishes to bring it to the Councils attention. Salaries for August have been calculated using this formula; the Clerk asked for clarification of the position. Payments, as listed below were presented for payment.

2212	Westleigh Landscaping – July	450.00
2219	R Leckie – Salary Aug	139.64
2220	D Bourne – Salary Aug	334.67
2221	Hall Hire – August	25.50
2222	Westleigh Landscaping – Aug	450.00
2223	C Richens – JCH Cleaning Aug	63.00
2224	Swindon BC – Grass cutting	442.45
2225	A Harris – reimbursements	105.84
2226	A Beswick-Edwards – reimburse'ts	28.00
2227	A Pflieger – reimbursements	40.88

As members were not aware that previous salary payments had been enhanced in lieu of holiday pay it was RESOLVED that this should be deferred to the next meeting, when a formal decision will be made. Further RESOLVED to authorise payments as above.

79/15 **CPD Course**

The Clerk requested she be permitted to attend a CPD Course concerning VAT. This would be of benefit to the Council as it is their intention to undertake large projects with more complicated VAT implications.

RESOLVED to authorise expenditure of £75.00+VAT for Clerk to attend SLCC Course on VAT.

80/15 **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 1st October 2015 in Lydiard Millicent Parish Hall commencing at 7.30pm.

The meeting closed at 9.10pm

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Chairman