

MINUTES of Lydiard Millicent Parish Council meeting held Thursday, 7 January 2016 at Lydiard Millicent Parish Hall, commencing 7.30pm.

**PRESENT:** Councillors Annamaria Beswick Edwards, Dean Cobb, Roland Dodge, Andrew Harris (Chairman), Tom Pepperall, Alan Pflieger (Vice Chairman), Mike Sharp. Mrs Deborah Bourne (Clerk).

Also Present: 16 Members of the public

### **Public Question Time**

Various questions and concerns were raised by members of the public about the proposed car park:

- Minutes of meeting did not accurately reflect that there is no mandate for a car park.
- With residents' help the cost of the car park can be reduced.
- How much have parents from the school offered so far for this project?

Comments other than in connection with the proposed car park included:

- Clearing of Right of Ways within the parish, two residents have already volunteered to clear these and would welcome more help from residents and landowners.
- One resident was aware that the Government was giving out grants to maintain War Memorials and asked if the names of the men who died in World War 2 could be placed on the memorial currently in the Church.
- Has there been any update on the Defibrillator for the Parish.

The Chairman responded to all points on behalf of the Parish Council.

**Neighbourhood Watch:** Cllr Mike Sharp gave a verbal report in his capacity as the Neighbourhood Watch Co-Ordinator for Lydiard Millicent. Wiltshire Constabulary have appointed a new Community Beat Manager, Stewart Hulmes, who will be introducing himself at a future meeting. Residents were also asked to be vigilant as there had been instances of "Fly Tipping" within the Parish.

### 128/15 **Apologies for Absence**

001/16 Apologies for absence were received from Cllrs Alison McLean-Crawford and Steve Mowbray.

### 129/15 **Declarations of Interest**

002/16 Cllr Annamaria Beswick Edwards declared an interest in item 4 Planning Matters; Cllr Andrew Harris declared an interest in item 9 NEW-V Neighbourhood Plan. They took no part in the discussions and did not vote on these items.

### 130/15 **Minutes**

003/16 The minutes of the meeting held on Thursday, 3<sup>rd</sup> December 2015 were adopted by the Council and signed by the chairman as a true record of the meeting.

### 131/15 **Planning Matters**

004/16

- a. The Council noted the following decisions made by Wiltshire Council since the last meeting:

15/10148/FUL – 5 The Elms, Shaw  
Proposed Erection of Two Storey Side Extension to for Self Contained Annex and Erection of Rear Single Storey Extension.

*Decision : Approve with Conditions*

15/09601/FUL – 4 The Orchard, Lydiard Millicent  
Conversion of Garage into Habitable Room

*Decision : Approve with Conditions*

15/10702/FUL – Arcacia Croom House, Stone Lane, Lydiard Millicent  
Proposed Erection of Stable Building to include Garden and Log Stores and Change of Use of Land from Agricultural to Equestrian (Resubmission of 15/03230/FUL)

*Decision : Approve with Conditions*

- b. The Council confirmed the Planning Working Group comments on the following Planning Applications from Wiltshire Council:

- i. 15/11947/FUL – 30 Stone Lane, Lydiard Millicent  
Proposed Replacement of Existing Front Boundary Fence with New Masonry Wall

There were No Objections to this application.

- ii. 15/11991/FUL – 28 Stone Lane, Lydiard Millicent  
Replacement of Previously Demolished Dwelling and Outbuildings

This application had previously been looked at under a different number. There had been no objections from the Council at that time. Plan for the proposed building appears to be exactly the same as stated before. Therefore, RESOLVED that there were No Objections to this application.

**005/16 Jubilee Club House and Recreation Field Working Group**

- a. Councillors noted the report from the Working Group meeting held on 15 December 2015.
- b. RESOLVED to agree Saturday, 16<sup>th</sup> January 2016 10am to 12noon for the repositioning of the Filing Cabinets from the Community Room to the Store Room within the Jubilee Club House. This will enable the Clerk to have a base within the parish, and also add space to the Community Room. At this time other areas will be tidied as necessary. All residents are welcome to attend and help with this project.

**006/16 Finance**

RESOLVED to authorise the following accounts for payment:

Westlea Landscaping - December	450.00
LM Parish Hall - December	25.50
A Harris – Reimbursement of Expenses	41.22
Wybone – Dog Poo Bags	58.09
Clerk's Salary - December	386.09

<b>Total</b>	<b>£960.90</b>
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**007/16 Annual Estimates of Income and Expenditure**

A draft budget was presented by the Councils RFO, which had been prepared in consultation with Working Group Chairmen. The budget reflected normal expenditure and no budgetary provision had been made for the Lydiard Millicent Field site or any possible loan repayments. Issues discussed included:

- how much should be included for these areas
- A figure to allow for maintenance / Grass cutting
- Need for a consultation etc if car park is not continued
- The need for a budgetary provision to show continuity
- What would happen to grants that have already been agreed if no money is shown in the budget?

RESOLVED to

- i. Adopt the budget as presented by the RFO with an amendment to include £2,000 under the Lydiard Millicent Field heading and no provision for repayment of possible loans
- ii. Set the precept at £34,712 for the 2016/17 financial year.

**008/16 Cleaning Contract at the Jubilee Club House**

The Clerk, in consultation with the Working Group, presented a specification of works to be carried out by contract cleaners at JCH

RESOLVED to approve this specification and authorise the Clerk to obtain quotations which will be brought back to a future meeting.

**009/16 NEW-V Neighbourhood Plan**

*This item was chaired by the vice Chairman, as the Chairman had previously declared an interest.*

Councillors were updated on the progress of this project.

Concerns were raised on the suggested resolution requested by Wiltshire Council for this project including:

- Which appendices were referred to
- How wording would be changed after adoption by the Council
- What timeline the Council is now working to.

RESOLVED to defer this to a future meeting; Cllr Pepperall is to liaise with Wiltshire Council for clarification on wording of resolution and specific dates for when a decision is needed. An extra-ordinary meeting of the Council will be called if a decision is needed before the Councils next meeting on 4 February 2016.

**010/16 Defibrillator**

The Council noted the update.

**011/16 Footpath and Ditch Maintenance**

- a. A group of volunteers have been very busy clearing various Rights of Way throughout the parish. They have asked if tools can be provided for this project, a grant can be obtained from Wiltshire Council for this purpose.

RESOLVED to:

- i. Support the voluntary group in applying for a grant to purchase hand tools for the project.
  - ii. Set aside an area within the storeroom at the JCH for storage of tools.
  - iii. Allow volunteers to set their own priority for clearance, taking into consideration which Rights of Way were most used.
- b. A resident had contacted the Parish Council about the state of Footpath LMIL97. Work on this footpath had already been carried out by the volunteers.

The Council thanked the two volunteers for all their hard work on clearing the footpaths.

**012/16 Casual Vacancy**

The Council noted the closing date of 22 January 2016 for the Casual Vacancy that has occurred on the resignation of David Rees.

**013/16 Exclusion of the Press and Public**

RESOLVED to exclude the Press and Public from the meeting due to the confidential nature of the next item.

**014/16 Review of Clerk / RFO Position**

RESOLVED that Finance & Administration Working Group, together with the Chairman of the Council, should review the Clerks position following her first six months with the Council.

**015/16 Date of Next Meeting**

It was noted that the next meeting of Lydiard Millicent Parish Council will take place on Thursday, 4<sup>th</sup> February 2016 at Lydiard Millicent Parish Hall commencing at 7.30pm.

The meeting closed at 9.15pm

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Cllr Andrew Harris  
Chairman