

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Wednesday 6th May 2015

TO: ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL: Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Annamarie Beswick-Edwards, Dean Cobb, Roland Dodge, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 14th May 2015 commencing at 7:30pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

AGENDA

1. **APOLOGIES**
2. **SAFETY BRIEFING AND DECLARATION OF ACCEPTANCE OF OFFICE**
3. **DECLARATION OF INTEREST**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
4. **MINUTES**
The Minutes of the Full Council meeting held on Thursday 2nd April 2015 need to be agreed and signed as a correct record (Appendix One)
5. **MATTERS ARISING**
To consider the following matters arising from the minutes of the previous meeting held on Thursday 2nd April 2015.
 - M212: To note Webb-Paton has now registered the Council's Rural Payment Agency application. Paperwork is awaited and once received will be forwarded to Webb Paton for completion.
 - M221(a) – The Area Board has noted the application.

- M181a – Village Spring Clean Equipment – Only seven litter pickers had been retrieved. Council will be advised on the cost of purchasing 12 additional litter pickers, bag hoops and hi-viz vests. It has also been suggested that a road sign be purchased warning traffic and pedestrians that litter pickers are in the vicinity. With regard to a supply of bags and gloves it is suggested that Wiltshire Council be approached.
- M194 Defibrillator – Only two replies have been received by the Chairman regarding the procurement and storage of a defibrillator. Neither response recommended a secure location if a defibrillator was secured. Propose that the matter is not pursued.
- M215 Resurfacing of the Beeches and Buryfield – Cllr Groom has asked Mr Beavan of Wiltshire Council, Highways to inspect the road surface of both The Beeches and Buryfield and put them on the list for resurfacing.
- M218(e) – The complaint regarding poor drainage from one of the Recreation Field ditches has been investigated. The Deeds to the Recreation Field are to be obtained from the Bank to determine ownership of the ditch before any remedial action is considered.

6. POLICE/NEIGHBOURHOOD WATCH REPORT

To receive a Police/Neighbourhood Watch Report, if available.

7. WILTSHIRE COUNCIL REPORT

To receive a Wiltshire Council Report, if available.

8. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

9. ITEMS OF LATE BUSINESS

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 2nd June 2015.

10. PARISH HALL

To receive a report from the Parish Hall Committee.

11. PLAYGROUND INSPECTION REPORTS

- (a) **Play Inspection Report** – To receive the Playground Inspection Report for May 2015.

12. PLANNING MATTERS

- (a) **North East Wiltshire Villages (NEW-V) Neighbourhood Plan** – To receive an update if available.

- (b) **Planning Applications** – The following planning applications have been received from Wiltshire Council for consideration.

Application: 15/03521/PNCOU
Site: Greenhill Farm Nurseries, Royal Wootton Bassett SN4 8EH
Proposal: Prior Notification Under Class Q - Change of use of Agricultural Building to Dwelling.

Application: 15/03415/FUL
Site: 21A Greenhill, Royal Wootton Bassett Wiltshire SN4 8EH
Proposal: Extension and alteration to dwelling and replacement garage and associated works

- (c) **GRANTS & REFUSALS** – The following grants have been received for noting.

Application: 15/01673/FUL
Site: Beechcroft Common Platt Purton Swindon Wiltshire SN5 5LB
Proposal: Rear First Floor Bedroom Extension.
Decision: Approve with Conditions

Application: 15/01685/TPO
Site: Manor House Church Place Lydiard Millicent Wiltshire SN5 3LS
Proposal: 20% Crown Reduction and Shape to 3 Lime Trees and Fell 1 Copper Beech.
Decision: Approve with Conditions

Application: 14/05506/FUL
Site: 2 Blackfords Industrial Estate Greenhill Royal Wootton Bassett Swindon Wiltshire SN4 8EH
Proposal: Change of Use to Part of Yard to Bus/Coach Yard (Retrospective)
Decision: Approve with Conditions

Application: 15/02053/FUL
Site: 14 Greenhill Royal Wootton Bassett Wiltshire SN4 8EH
Proposal: Erection of Detached Garage
Decision: Approve with Conditions

13. HIGHWAY MATTERS

- (a) **Lydiard Green Footpath** – Advice has been received that the drainage problems, which are the responsibility of Wiltshire Council, will be addressed to enable the long awaited footpath work to commence.

- (b) **Butts Bus Stop Traffic Regulation Order** – Cllr Cobb to confirm that an Area Board issue has been raised and the Area Board Manager has been advised that the Parish Council approved the project at its meeting on 5th March 2015 and allocated a sum of £250 towards the project. Subject to the

receipt of that confirmation the Chairman will then discuss the matter with the Headteacher.

- (c) **Rectory Cottage Bollard** – Cllr Cobb to confirm that an Area Board issue has been raised and the Area Board Manager has been advised that the Parish Council approved the project at its meeting on 5th March 2015 and allocated a sum of £50 towards the project.
- (d) **Disabled Access Bus Stop at the Beeches** – Cllr Cobb to advise regarding progress on this matter.
- (e) **Area Board Community Area Transport Group Meeting** – To note that the next CATG meeting will be held on Tuesday 19th May 2015 at 18:30 at Royal Wootton Bassett Fire Station. It is proposed that Cllr Harris attends with the Chairman as an observer.
- (f) **Community Speedwatch Update** – To receive an update from this initiative.
- (g) **Lorry Watch Update** – To receive an update from this initiative.

14. CEMETERY & PUBLIC SPACES

- (a) **Community Field Car Park** – Following the appointment of JVT Consulting Engineers Ltd as Design Engineers for the new car park, a revised fees proposal has been received. The amount has increased from the initial £3,000 to £4,150. Council is requested to approve the increase.

The Parish Council wishes to express its gratitude for the donation received from the recent Village Show towards the cost of the car park.

15. FINANCIAL MATTERS

- (a) **Monthly Expenditures** – To consider ratifying of the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary, plus 11 hours work on audit, to include printing costs.	£138.15	£0.00	£138.15
P Russell	Salary	£293.90	£0.00	£293.90
HMRC online payment	PAYE Tax	£73.40	£0.00	£73.40
P Russell	Expenses	£39.02	£0.00	£39.02
LMP Hall	Hire of Hall Feb 15	£26.00	£0.00	£26.00
Westlea Landscaping Ltd	Grounds Contract	£375.00	£75.00	£450.00
C Richens	April 15 Cleaning	£84.00	£0.00	£84.00
BT Payphones	Annual Fee	£300.00	£60.00	£360.00
Mrs Mundy	White Lining	£100.00	£0.00	£100.00
Auditing Solutions Ltd	Internal Audit Fee	£350.00	£70.00	£420.00
WALC	Annual Subs	£477.42	£95.48	£572.90
	TOTAL	£2,256.89	£300.48	£2,557.37

- (b) **End of Year Information** – Please see the attached Balance Sheet for 2014/15 and the Income and Expenditure information.

16. OTHER MATTERS

- (a) **Discussions with the Clerk** – To note that the Clerk will be available in the Jubilee Clubhouse from 3:00pm on Thursday 14th May 2015.
- (b) **Working Groups and Terms of Reference** – Draft Terms of reference for the proposed Working Groups are attached for information and discussion. Formal adoption will take place at the Annual Parish Council Meeting on 28th May 2015.

17. DATE OF NEXT MEETING

The next ordinary Parish Council meeting will take place on Thursday 4th June 2015 at 7.30pm.

The Annual Parish Meeting and the Annual Parish Council meeting will take place on 28th May 2015. The Annual Parish meeting will commence at 7.00pm and the Annual Parish Council meeting will commence at 7.30pm.