

MINUTES of the meeting held by Lydiard Millicent Parish Council on Thursday 2<sup>nd</sup> November 2017, in the Parish Hall Lydiard Millicent, commencing at 7.30pm.

PRESENT: Cllrs Dean Cobb, Andrew Harris (Chairman), Sarah Hill Wheeler, Andre Kayani, Vernon Montgomery, Sian Penning, Alan Pflieger, Richard Selwood, Mike Sharp.  
Mrs Deborah Bourne (Clerk).

Also Present: Eight members of the public

**Public Question Time:** There were no questions or observations raised by members of the public present.

*Wiltshire Council Report:* Wilts Cllr Mollie Groom sent her apologies to the meeting. Members asked that a letter be sent to Cllr Groom requesting a monthly report about relevant issues within the parish.

*Neighbourhood Planning Steering Group:* Cllr Mike Sharp, as chairman of the Steering Group, gave an update.

*Community Neighbourhood Watch:* An update was given by Mike Sharp, as co-ordinator of the scheme.

*Community Speed Watch:* Alan Pflieger gave an update, highlighting some of the difficulties being faced and changes taking place.

**134/17 Apologies for Absence**

There were no apologies for absence. All Councillors were in attendance.

**135/17 Declarations of Interest**

Declarations of Interest were made by Cllr Dean Cobb and Vernon Montgomery in connection with the Planning items listed on the Agenda.

**136/17 Minutes**

The minutes of the meeting held 5<sup>th</sup> October 2017 and the minutes of the extraordinary meeting held 23<sup>rd</sup> October 2017 were adopted and duly signed by the Chairman.

**137/17 Chairman's Announcements**

The Chairman requested that a letter of thanks be sent to Wiltshire Council now that the road markings at the junction of Tewkesbury Way and Washpool have finally been repainted. All Councillors were reminded about Remembrance Sunday, and asked to attend Church if possible.

**138/17 Casual Vacancy**

There are currently 2 vacant seats on Lydiard Millicent Parish Council that must be filled by co-option. An application for consideration has been received from Mr Phil Shepherd.

RESOLVED to recommend Mr Phil Shepherd join the Parish Council as a co-opted member; his term of office will continue until the next ordinary parish elections in 2021. He was invited to sign his acceptance of office declaration, which must be completed before he is able to act as a Councillor.

Cllr Phil Shepherd took his seat in the Council Chamber, having signed his declaration during the above item.

#### 139/17 **Planning Matters**

##### a) *Determinations*

The following decisions made by Wiltshire Council Planning Department were noted:

- 17/08091/FUL – 22 Stone Lane, Lydiard Millicent  
Remove rear conservatory and construct a large extension

*Decision* : Approve with Conditions

- 17/08070/FUL – The Glen, Wood Lane, Braydon  
Replace existing timber shed with detached garage

*Decision* : Approve with Conditions

##### b) *Applications*

- 17/09743/FUL – Chelwood, Holborn, Lydiard Millicent  
Two storey side extension with a single storey rear extension

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

- 17/09377/FUL – 37 Stone Lane, Lydiard Millicent  
Erection of swimming pool extension

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

#### 140/17 **Finance**

##### a) *Monthly Report*

RESOLVED to ratify Accounts for payment as listed in the October schedule previously authorised by the Council and signed by two Councillors.

#### 141/17 **Jubilee Club House Security**

The Jubilee Club House was built approximately 17 years ago. Best Practise for the locks currently securing this building is for them to be replaced at least every 15 years. It has been noted that the lock mechanisms are starting to show signs of wear and tare, additionally a recent audit of the keys highlighted that there were several sets that can not be accounted for. The keys are most likely to be lost but this does still pose a risk to the security of the building.

RESOLVED to purchase new locking barrels, to be inserted in the existing handles at an approximate cost of £200, including keys. Cllr Alan Pflieger has volunteered to fit the locks, saving on installation costs.

#### 142/17 **Speed Indicator Devices (SIDs)**

Cllr Vernon Montgomery gave an update on his research for SIDs. The Chairman thanked Cllr Montgomery for the hard work and time he had invested so far.

This project will now return to the Highways WG for further progression, including costings and locations.

**143/17 Reports from Working Groups (WG) and Reps for Outside Bodies**

Members were reminded that WGs can only recommend, they have no power to decide. For any decision that is required full details must be forwarded to the Clerk for inclusion prior to publication of the Agenda.

No WG meetings were held during October.

**144/17 Clerks Report**

The Clerk gave an update on work during the last month.

**145/17 Comments/Observations from Social Media**

Comments / Observations were mainly about matters not relating to the Parish Council, but rather Wiltshire Council. Issues included an increase of traffic through Lydiard Millicent, Common Platt and Washpool. Concern about the length of time it is taking for the parking restrictions to be agreed.

Members requested a letter be sent to Wiltshire Council highlighting all the above issues and requesting an update.

**146/17 Date of Next Meeting**

The next ordinary meeting of Lydiard Millicent Parish Council will take place on Thursday 7<sup>th</sup> December 2017 at Lydiard Millicent Parish Hall, commencing at 7.30pm.

The Meeting closed at 8.50pm

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Cllr Andrew Harris  
Chairman