

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Meeting of Lydiard Millicent Parish Council meeting held at the Lydiard Millicent Parish Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 4th June 2015 commencing at 7:30pm.

MEMBERS PRESENT: Councillors Andrew Harris, (Chair), Alan Pflieger (Vice Chair), Annamarie Beswick-Edwards, Roland Dodge, Mollie Groom, Alison McLean-Crawford and Tom Pepperall.

OFFICERS PRESENT: Parish Clerk and Responsible Financial Officer.

MEMBERS OF THE PUBLIC: Ten members of the public were present.

21 APOLOGIES

Apologies were received and accepted from Cllrs Dean Cobb, Steve Mowbray and David Rees

22 SAFETY BRIEFING AND DECLARATION OF ACCEPTANCE OF OFFICE

A safety briefing was given to those present at the meeting.

23 DECLARATION OF INTEREST

There were no declarations of interest made.

24 MINUTES

It was **RESOLVED** that the Minutes of the Annual Council meeting held on Thursday 28th May 2015 be agreed and signed as a correct record.

25 MATTERS ARISING

The following matters arising from the minutes of the previous meeting held on Thursday 14th May 2015 were **NOTED**

- Council was informed that the Chair had managed to secure litter picking equipment from Wiltshire Council for the litter pick scheduled to take place on 7th June 2015 at 9.30am and 1.30pm free of charge;
- The Sun Inn would be contacted regarding the possibility of siting a Defibrillator for use in the village outside the public house. This matter would be considered at the next meeting;

The following matters were deferred until the next Council meeting to be held on Thursday 9th July 2015:

- Lydiard Green Footpath update;
- Butts Bus Stop TRO update;
- Rectory Cottage Bollard update;
- Disabled Access at Bus Stop, The Beeches update.

26 POLICE/NEIGHBOURHOOD WATCH REPORT

Council was informed that it had been a quiet month.

27 WILTSHIRE COUNCIL REPORT

The following report was **NOTED**.

- Cllr Groom had attended the recent meeting to discuss the merging of the Dorset and Wiltshire fire services. Also discussed was a proposal to encourage young people to learn how to drive off road;
- There had been an exhibition at Lydiard Tregoze regarding the latest housing development proposal by Taylor Wimpey. The proposal had not been included in the Core Strategy;
- The Lydiard Millicent Neighbourhood Plan chapter and been accepted by Wiltshire Council.

28 PUBLIC RECESS

Ten members of the public were present. The following matters were raised:

- (a) **Chicane outside the Church** – It was noted that this was undergoing a redesign. It was agreed to invite the parishioner who had campaigned for this to be invited to sit on the Highway Working Group to help progress this.
- (b) **Telephone Kiosk** – This was constantly subjected to vandalism and was currently out of order. It was agreed to review the future of the kiosk and discontinue the annual payment of £300 + VAT per annum to retain this facility.
- (c) **Councillor Attendance** – This matter and the attendance of Members would be reviewed.
- (d) **Lydiards Magazine** – A number of offers of help had been received to help with the production of the magazine. There would be a profile of the Council Chair in the next issue and it was confirmed that the Parish Council was keen to promote the magazine. No urgent action was required at present and thanks were extended to Constance for all her efforts.

29 ITEMS OF LATE BUSINESS

The following items of late business were considered:

- Renewal of Investment of £25,000 Council funds – This would be reviewed by the Finance Working Group;
- The Council laptop would be serviced and repaired unless it was not cost effective;
- Wiltshire Council would be informed of the Councillor vacancy. If no election was called then the vacancy would be filled via co-option;
- Mr Bennett would be invited to continue his involvement with the development of the Area Neighbourhood Plan;
- Lydia Fowler had expressed an interest in submitting a regular Youth report to the Parish Council and potentially oversee the management of the Council's Facebook page. She was warmly welcomed and a regular agenda item would now be included;
- It was suggested that young people through Lydia should input their ideas as to how the S106 funding for new play equipment should be spent.

30 PARISH HALL

Apologies were received from the Parish Hall Committee for not submitting and presenting a report at the Annual Parish Meeting. A report would be submitted to the Clerk and annexed to the minutes.

Cllr Harris was unable to attend the next Parish Hall Committee meeting but would submit an update on the progress of the car park to the Committee for information.

31 PLAYGROUND INSPECTION REPORTS

The following rota for the year was adopted:

2015	
Month	Councillor
July	Cllr Pepperall
August	Cllr Mowbray
September	Cllr Cobb
October	Cllr Pflieger
November	Cllr Pepperall
December	Cllr Mowbray

32 PLANNING MATTERS

(a) **North East Wiltshire Villages (NEW-V) Neighbourhood Plan** – Cllr Pepperall would attend the next meeting and report back to Council.

(b) **Planning Applications** – Council **RESOLVED** to submit the following comments to the planning applications below:

Application: 15/04846/TCA
Location: Honeywood Lodge, Church Place, Lydiard Millicent SN5 3LS
Proposal: Fell 3 Horse Chestnut Trees, 1 Sycamore and 1 Copper Beech
Comment: No objection.

Application: 14/10200/REM
Location: Ridgeway Farm, Common Platt, Lydiard Millicent, Purton, SN5 4JT
Proposal: Proposed Erection of 422 Residential Dwellings and Associated Drainage, Parking, Garages, Landscaping, Open Space and Roads Including the Realignment of New Junction Proposals of the B4553. Discharge of Associated Outline Approval (N/10/04575/OUT) Planning Conditions for this Phase of Development - Condition Numbers 4, 5, 6, 7, 8, 10, 16, 25, 29 and 30
Comment: Reiterate previous concerns and defer for comment regarding the proposals for traffic management opposite the Casa Paulo restaurant as there were serious concerns. A roundabout option was the Council's preferred option.

Redevelopment at Stonecourt Lane – This would be considered by the Planning Working Group and a response submitted on behalf of the Parish Council.

(c) **DECISIONS** – The following decisions were noted.

Application: 15/03521/PNCOU
Site Location: Greenhill Farm Nurseries Greenhill Royal Wootton Bassett Swindon Wiltshire SN4 8EH
Proposal: Prior Notification Under Class Q - Change of use of Agricultural Building to Dwelling
Decision: **Prior Approval Not Required**

Application: 15/02264/PNCOU
Site Location: Land at Lydiard Green Lydiard Green Lydiard Millicent Swindon Wiltshire SN5 3LP
Proposal: Prior Notification Under Class MB - Change of Use/Conversion of Agricultural Buildings to 3 Dwellings.
Decision: **Prior Approval Required**

Application: 15/02432/FUL
Site Location: 24 The Street Lydiard Millicent Wiltshire SN5 3LU
Proposal: Proposed Single Storey Side Extension
Decision: **Approve with Conditions**

(d) **Update on proposals for Land south of Tewkesbury Way, Lydiard Tregoze** – This was noted.

33 HIGHWAY MATTERS

(a) **Area Board Community Area Transport Group Meeting** – Council noted the report of the recent CATG meeting held on 19th May 2015. Cllrs Cobb and Pflieger would approach businesses based at Bagbury Park for additional funding for the Lydiard Green footpath. With regard to future payment an invoice would be required prior to any payment being made.

(b) **Holborn Footpath** – It was noted that the previous Chair had recently held a meeting with Mr Croucher. It was agreed to allocate responsibility for overseeing this project to the Highway Working Group which would need to agree an action plan and identify funding for the project.

Cotswold Tree Surgeons would be grubbing up the tree roots in the next few weeks along the Holborn Footpath.

(c) **Community Speedwatch Update** – Currently the volunteers involved were only able to do weekends as it was difficult to organise weekday cover. So far the quickest speed recorded in the 30mph zone was 53mph.

(d) **Lorry Watch Update** – There was nothing to report. The Police car was currently being organised.

34 CEMETERY & PUBLIC SPACES

- (a) **Community Field Car Park** – Council noted that the contract had now been approved and signed. Initially a minimum of two trial holes were to be excavated and tested by Ruddlesden Geotechnical. This work would be undertaken in the next two week. Mr Huth Wallis had agreed to continue to advise the Parish Council.

Council had been given permission to access the land but this permission should not be construed as giving Council a right of way. This was noted.

It was expected that tenders would be sent out in the next two weeks with a return date of 26th June 2015. Following the return of tenders a full report would be submitted to Council outlining the costs of the project and options to fund it. Once this had been considered by Council at its meeting on 9th July 2015 loan sanction would be formally requested from the Public Works Loan Board.

- (b) **Recreation Working Group Report** – Cllr Pepperall presented the Working Group report to Council which was **NOTED**.
- Review of play areas – this was deferred until the action plan report from the Clerk had been received;
 - Equipment quotation – Council was advised that due to potential litigation claims any new play equipment should meet the minimum British Standards otherwise it would not be covered by insurance;
 - Sinking fund – this was deferred until the completion of the car park;
 - Review of charges – these would be reviewed following further information regarding income and expenditure, the internal audit report and an assessment against Swindon Borough Council charges;
 - The grant for the dog bin had been approved;
 - The grounds contractors would be asked to weedkill the boules area at the recreation ground.

35 FINANCIAL MATTERS

- (a) **Monthly Expenditures** – Council **RESOLVED** to ratify the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£80.00	£0.00	£80.00
P Russell	Salary	£256.00	£0.00	£256.00
HMRC online payment	PAYE Tax	£64.00	£0.00	£64.00
LMP Hall	Hire of Hall May15	£51.00	£0.00	£51.00
Westlea Landscaping Ltd	Grounds Contract	£375.00	£75.00	£450.00
C Richens	May 15 Cleaning	£84.00	£0.00	£84.00
Came & Co	Insurance renewal	£779.00	£0.00	£779.00

	TOTAL	£1,689.00	£75.00	£1,764.00
--	--------------	------------------	---------------	------------------

- (b) **End of Year Audit** – Following the presentation of the Annual Return for the financial year ended 31st March 2015 Council **RESOLVED**:
- To approve the Accounting Statement for 2014/15;
 - Approve and adopt the Annual Governance statement for 2014/15;
 - Note that the Annual Internal Audit report had been for 2014/15 completed;
 - Submit the 2014/15 end of year accounts for external audit.

36 OTHER MATTERS

- (a) **Discussions with the Clerk** – It was noted that the Clerk had been available in the Jubilee Clubhouse from 3:00pm on Thursday 4th June 2015.
- (b) **Clerk Vacancy** – Council **APPROVED** the advertisement of the vacancy for Clerk to the Council and appoint an interviewing panel. Closing date for applications will be 26th June 2015.

37 DATE OF NEXT MEETING

It was confirmed that the next meeting of the Parish Council would be held on Thursday 9th July 2015 commencing at 7.30pm.

There being no other business the Chair thanked members for their attendance and closed the meeting at 9.19pm.

CHAIR:

DATE: