

MINUTES of the Meeting held by Lydiard Millicent Parish Council on Thursday 7<sup>th</sup> June 2018, in the Lydiard Millicent Parish Hall, commencing at 7.30pm.

PRESENT: Cllrs Dean Cobb, Andrew Fletcher, Sarah Hill Wheeler, Alan Pflieger (chairman), Richard Selwood, Mike Sharp, Phil Shepherd.  
Mrs Deborah Bourne (Clerk).

Also Present: Three members of the public.

### **Public Question Time**

Various questions were asked and comments made by residents. Cllr Sarah Hill Wheeler volunteered to write a summary of these for the website.

#### 068/18 **Apologies for Absence**

Apologies for absence were received from Cllrs Andre Kayani, Vernon Montgomery and Sian Penning.

#### 069/18 **Declarations of Interest**

There were no Declarations of Interest from Councillors regarding this agenda.

#### 070/18 **Minutes of the Previous Meeting**

The Minutes of the Meeting held on Thursday 17<sup>th</sup> May 2018 were adopted by the Council and signed by the chairman as a true record of the meeting.

#### 071/18 **Chairman's Announcements**

Although not a Parish Council responsibility, the chairman read out an e-mail received regarding Lorry Watch. This initiative is being suspended, it is likely to be incorporated into Community Speed Watch; more details will be available later in the year. Members enquired if the Council could inform, via a letter, companies who appear to have lorries abusing the weight restrictions.

Until further details are known, the Parish Council will write to any company suspected of just taking a route through the parish without making deliveries.

#### 072/18 **Planning Matters**

- a. The Council noted the following planning decisions made by Wiltshire Council since the last meeting.

- 18/02925/TCA – The Vicarage, The Butts, Lydiard Millicent  
Fell: T1 Bay Tree, T2 Holly Tree, T7 Cypress, T9&10 Elm Trees, Crown Lift  
T15 Cherry Tree to 3 metres from ground level.

*Decision : No Objection*

- 18/03389/FUL – Brockhurst Farm, Greenhill, Royal Wootton Bassett Side and First Floor extension to existing garage to provide ancillary accommodation and single storey infill extension to main house

*Decision : Approve with Conditions*

- b. The Planning WG had previously considered the following applications and gave verbal recommendations for the Councils consideration.
- i. 18/04143/VAR – Land to the Rear of Greatfield House, 22 Greatfield, Royal Wootton Bassett  
Variation of Condition 2 of 15/08696/FUL relating to Site Layout & Repositioning of garage and turning circle for Plot 2 & subsequent Non-Material Amendment Approval dated 5 February 2018. Removal of Condition 7 – Code 4 of 16/03526/VAR where the new dwellings will comply with current Building Regulations.

RESOLVED that there should be No Objection to this application.

- ii. 18/04611/FUL – Land at Blackfords, Greenhill, Lydiard Millicent  
Demolition of existing stables and construction of new stables, relocation of approved arena, construction of a dutch barn, new accesses and associated works.

RESOLVED to raise the following points with Wiltshire Council:

- Concern about the amount of traffic, it is feared this small road would not be able to accommodate an increase in activity.
- If floodlights are to be installed, as suggested within the application, the Parish Council requests that if the application is successful conditions are attached to the decision regarding working/lighting hours, so that disruption to neighbours is kept to a minimum.
- Any changes to the Street scene should be in keeping with the rural nature that already exists at this location.

- c. The Council noted the following Planning Appeal. There is no mechanism for making additional representations on this application; original comments sent to Wiltshire Council are given below.
- i. 17/11180/FUL – Cotswold Heights, Greenhill, Royal Wootton Bassett (Appeal lodged under Householder Appeals Service)  
Appeal will be conducted through written representations.

*Lydiard Millicent Parish Council considered, at length, the above application at its meeting held on Thursday, 7th December 2017. It was RESOLVED to send No Objections to this application based on the information available at the time.*

073/18 **Finance Matters**

- a. The Council noted regular monthly payments, which had been signed by two Councillors.
- b. There were no non standard payments requiring authorisation this month.

074/18 **Adoption of Annual Accounts**

PKF Littlejohn have been contracted to carry out Limited Assurance Audits of Parish and Town Councils annually for the next five years. The Accounts and Audit Regulations 2015 require the Annual Return to be approved at a Full Council meeting prior to 30<sup>th</sup> June in order to comply with current Legislation that states Accounts are to be made available for inspection for 30 working days, which must include the first ten working days of July.

A written report had been previously sent to members giving details of the Annual Return, and information to aid the decisions that needed to be made. Members were not comfortable making a decision at this meeting and requested more time for consideration.

RESOLVED to defer this item to an Extra Ordinary meeting, noting it will need to be held before the end of June if the Council is to comply with the Legislation.

075/18 **Insurance Renewal**

The Councils insurance was due for renewal on 1<sup>st</sup> June 2018. For several years the Council has renewed its insurance through specialist brokers (Came and Company), who investigate the Insurance market and provide details of the most appropriate policy for a Council. They also offer a three year long term agreement, which Lydiard Millicent Parish Council has previously taken up.

A report compiled by the Clerk/RFO had previously been circulated to all members. The report detailed costings from three different Insurance Providers.

	<b>Annual Premiums</b>	
Company A	£931.95	Plus £50.00
Company B	£1,397.53	Administration
Company C	£1,640.60	charge

RESOLVED to accept company A as the Councils preferred option for Insurance Cover and to undertake the three year agreement further reducing the premium to £885.36.

076/18 **Replacement of Damaged Play Equipment**

At the last RoSPA Play Area Inspection attention was drawn to a number of rotting posts on the swings. This deterioration is taking place at ground level, and although not severe enough to be an immediate concern at the date of the inspection, the Clerk has been

monitoring progression during the weekly visual checks. The deterioration has now reached a stage that it would be advisable to replace the rotting timbers.

Replacement of the swings can be funded from s106 monies currently being held on behalf of the Parish Council by Wiltshire Council. It is anticipated that there will also be an amount of money to purchase picnic benches for the Recreation Field. It was also noted that the LMJFC have generously offered to contribute towards the picnic benches.

**RESOLVED** to replace the infant and junior swings, using s106 monies and to purchase picnic benches with any residual funds.

077/18 **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday 5<sup>th</sup> July 2018 commencing at 7.30pm in Lydiard Millicent Parish Hall. A date for the Extra-Ordinary meeting has yet to be set.

The meeting closed at 8.40pm.

.....  
Cllr Alan Pflieger  
Chairman