

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Lydiard Millicent Parish Council meeting held at the Lydiard Millicent Village Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 3rd April 2014 commencing at 7:30pm.

MEMBERS PRESENT: Councillors Tim Blackmore (Chair), Alan Pflieger (Vice Chair), John Bennett, Simon Burley, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

81. APOLOGIES

Apologies were received and accepted from Cllr Dean Cobb.

82. SAFETY BRIEFING

A safety briefing was given to 24 members of the public and the 10 Councillors present.

83. DECLARATION OF INTERESTS

The following Declarations of Interest was made:

- Cllr Harris: Neighbourhood Plan (Minute 94). Cllr Harris withdrew from the discussion during the debate.

84. MINUTES

Council **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 6th March 2014 be agreed and signed as a correct record subject to Minute 68(a) being amended as follows:

Holborn Footpath –The meeting was informed that there was still a delay by the Westlea Housing Association Solicitors in providing the Legal Agreement for Phase One. The Parish Council was pursuing the matter through its own solicitors and it was hoped that the Agreement would be forthcoming shortly so that work on Phase One can commence.

85. MATTERS ARISING

The following Matters Arising were considered:

- (a) **Holborn Path Update** –Members were informed that following a significant delay progressing the legal agreement this had now been completed and was ready for signing. It was **RESOLVED** that Cllr Blackmore and Cllr Pepperall be given delegated authority to sign the Legal Agreement to enable work to commence on Phase One.

It was noted that costs were currently being investigated and would be reported back to Council as soon as they were available.

- (b) **The Village Clean Up** –The Chairman thanked all those who took part in the Village Clean-Up on 23rd March 2014 including Cllr Burley for taking responsibility for organising the event.
- (c) **The Fence between The Close and Buryfields** –Members were informed that following the decision taken at the previous Council meeting to remove this fence it had been repaired. It was agreed not to carry out the decision to remove it.
- (d) **Survey Results [Min 65(b)]** –Concern had been expressed by a resident that the survey results did not add up, the process of carrying out the survey needed to be more transparent within the minutes especially with regard to the number of leaflets printed and the area surveyed was very limited.

Council indicated that not everyone had answered all the questions as some replies had been received electronically whilst others had returned the survey forms, and the area to be surveyed had been identified by those who would be most affected. It was accepted that the audit trail within the minutes was not comprehensive enough. It was agreed that in future Council would aim to be more transparent and promote any surveys to be undertaken more widely.

- (e) **Neighbourhood Watch [Min 71(d)]** –Council was informed that the Neighbourhood Watch Co-ordinator had tendered her resignation. It was **AGREED** to defer the review of the existing signage until a replacement co-ordinator had been appointed.

86. **POLICE REPORT**

There were no members of the Police present.

87. **WILTSHIRE COUNCIL REPORT**

The following report was provided by Wiltshire Councillor Groom:

- (a) **Wiltshire Core Strategy** –Council was informed that the Inspector appointed was being very precise reviewing the Core Strategy and had requested to see all the comments received prior to finalising his report.
- (c) **Roadworks Update** –Council was informed that the issues previously raised regarding the highway and pavement at the entrance of The Beeches was being attended to by Wiltshire Council. The pavement outside Lydiard House was also being improved.
- (d) **Area Board Meetings** –Council was informed that concern had been expressed regarding the desire to develop a closer relationship with Swindon Borough Council without asking for the views of local parish councils. Cllr Groom felt that the matter needed to be approved by the parish councils first.

88. **PUBLIC RECESS**

There were 24 members of the public present. The following issues were raised:

(a) **15 The Beeches** –The Council had received 3 letters of objection to the outline application relating to this address. The main issues of concern raised by local residents were as follows:

- The requested splays on the gateway as requested by the Highway Authority were unachievable;
- The proposed property would be within one metre from the neighbouring fences;
- The proposal was likely to interfere with the existing surface drainage;
- The proposal could result in the increase of flooding in the area in the future;
- It would be detrimental to the character of the area;
- The proposal would require soakaway drains and there was no room to provide these;
- The proposal would impinge on the privacy of the neighbouring properties;
- The road was very narrow and would create highway access issues for both existing and the new property;
- The proposal may require a septic tank;
- The proposal appeared to go against the existing deeds of the property.

15 members of the public indicated their objections to this outline proposal and it was agreed to forward that information to the Planning Authority.

(b) **WW1 Commemoration Proposal** –The Council received an outline proposal from Carolyn Savory to commemorate the 89 residents of Lydiard Millicent who served in the First World War of which 13 died and gave their lives. The commemoration would include a mounted exhibition and a walk round the village to place a poppy outside the relevant dwellings.

It was **RESOLVED** that the Parish Council would formally support the proposed WW1 commemoration and would seek to obtain a grant from the Area Board to help fund the project.

89. **ITEMS OF LATE BUSINESS**

The following items of Late Business were considered:

(a) **Rent of Lydiard Plain** –It was **RESOLVED** to rent the grass keep of Lydiard Plain to Mr Meredith on the existing terms. However, the Clerk would obtain a re-evaluation of the land and any identified increase in terms would be implemented on 1st April 2015.

(b) **Recreation Field** –Council was informed of the following issues:

- Swindon Borough Council had been requested to carry out an additional cut to the field. This action was **RATIFIED**;
- The Cricket Club had purchased a mower which was too wide to access the storage area. Council was requested to consider contributing to the widening of the access to enable the mower to be properly stored. It was agreed to wait until costs had been collated when the matter would be considered formally;

- A new ramp had been constructed to help reduce the potential damage that might be inflicted to the lower door frame of storage area access by the Club's **NOTED** roller.. This was

(c) **Number 61 Bus Service** –Council was informed that this service which runs on a Wednesday was in jeopardy. It was agreed to promote the service via the Parish magazine. There was an issue with it clashing with the lunch club which was also held on a Wednesday.

90. PARISH HALL COMMITTEE

Council was informed that the current caretaker had resigned and would be stepping down once a replacement had been identified.

91. PLAYGROUND INSPECTION REPORTS

Cllr Blackmore submitted his report and informed Council that the issues with the self closing gate had now been addressed and repaired

92. PLANNING MATTERS

(a) **Planning Applications** –The following planning applications have been received for consideration. Please note that no grants or refusals have been received.

Application Number: 14/02164/FUL

Site Location: 6 Common Platt, Purton, Swindon, Wiltshire SN5 5JX

Proposal: Single Storey Rear Extension, Timber Carport & Store & Improvements to Existing Access

LMPC Comment: No Objection

Application Number: 14/01169/FUL

Site Location: All Saints Church, Church Place, Lydiard Millicent, Swindon, Wiltshire SN5 3LS

Proposal: Conversion of existing boiler room to disabled WC, fitting of new boiler, slates to roof, new drainage and replacement pathway.

LMPC Comment: No Objection

Application Number: 14/02304/OUT

Site Location: 15 The Beeches, Lydiard Millicent, Swindon, SN5 3LT

Proposal: Single Storey Dwelling (Outline)

LMPC Comment: Council resolved to object to this planning application for the following reasons:

- **The proposal constitutes over-development of the site;**
- **The proposal is considered to be backland development and will be detrimental to the amenity and aspect of the adjoining properties;**

- **The proposal is out of keeping with the character of the area and will have an adverse effect on the character of the existing street scene;**
- **The proposal will have an adverse effect on the existing services in the road and will be detrimental to the existing soakaway network;**
- **The proposal will create a highway hazard due to the narrowness of the existing road.**

Council further resolved that if the Planning Authority was minded to grant permission to this outline application then it would formally request that it be called in and considered by the appropriate Planning Committee.

- (b) **Wiltshire Local Plan** –Council **NOTED** the letter from the Planning Inspector regarding the examination of the Wiltshire Core Strategy. Members were encouraged to respond directly to this consultation.
- (c) **Notification of Intention to Prepare Two New Development Plan Documents** –Council was informed that Wiltshire Council had published its intention to prepare Development Plan Documents (DPDs) for Wiltshire Housing Site Allocations DPD and Chippenham Site Allocations DPD. Members were encouraged to respond directly to this consultation.

93. HIGHWAY MATTERS

- (a) **Royal Wootton Bassett & Cricklade Community Area Transport Group (CATG) Meeting** –Council **NOTED** that the next meeting would take place on Thursday 10 April, from 7-9pm at the Cricklade Town Council Office. It was agreed that Cllr Cobb would attend on behalf of the Parish Council.
- (b) **Temporary Closures** –Council **NOTED** that the notified closure to The Street had been cancelled and the work would be carried out in the school summer holidays.

94. NEIGHBOURHOOD PLAN

Council **NOTED** the update on the proposals to move the Neighbourhood Plan forward. A series of meetings were being proposed to take place over the next few weeks with the Plan being completed by the middle of May 2014. The Plan would be submitted to Wiltshire Council in August and would be subject to a referendum.

Council **RATIFIED** the expenditure of to £20 to print the leaflet for distribution.

95. SPEEDWATCH UPDATE

Members were informed that the batteries had now been received by that the speed gun itself was still awaited. An option to utilise the second gun had been offered but it was felt that it would be more practical to wait.

96 FUTURE COUNCIL MEETING DATES

Council **RESOLVED** that the Annual Parish Meeting and Annual Parish Council meeting would take place on Thursday 29th May 2014. A venue would need to be identified and booked.

97. FINANCIAL MATTERS

(a) **Monthly Expenditures** –Council **RATIFIED** the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
P Russell	Salary	£351.35	£0.00	£351.35
LMP Hall	Hire of Hall	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00
Mr Haworth	White Lining	£100.00	£0.00	£100.00
J Richens	JCH Cleaning April 14	£105.00	£0.00	£105.00
Information Commissioner	Data Protection fee	£35.00	£0.00	£35.00
Swindon Borough Council	Grass Cutting fee	£545.72	£109.14	£654.86
Cllr Pepperall	Expenses Claim	£116.00	£0.00	£116.00
	TOTAL	£1,737.07	£193.14	£1,930.21

(b) **Revised Financial Regulations** –Council was informed that further to the NALC briefing F04E-14 which included information about the repeal of section 150 of the Local Government Act 1972, revised draft financial regulations had been developed.

It was **RESOLVED** that the new Financial Regulations would be considered at the next Council meeting on 1st May 2014 for adoption.

(c) **Grounds Contract** –Council **RATIFIED** the extension of the existing Grounds Contract with Enlan for a further year at a cost of £30 per month increasing the monthly cost from £420 to £450 per month.

(d) **Burial Fees** –Council considered the proposed increases in the current burial fees and following discussion **RESOLVED**:

- That the revised fees be adopted subject to the charges relating to the interment of cremated remains of a child under one year be amended to no charge to bring it in line with the existing burial charge for a child under one year;
- That the increased charges for non-residents be introduced;
- That only persons on the electoral register may purchase a grave space;
- That non-resident fees would apply to all who have moved away from the Parish and had not lived in the parish for 3 years or more;
- That the fees come into force as from 1st April 2014.

98. PUBLICATIONS

The receipt of the following publications was **NOTED**:

- (a) **Wiltshire Council Financial Plan 2014/15** –The executive summary of this document had been received.
- (b) **Mobile Library Timetable** –A copy of this timetable had been received.
- (c) **Our Community Matters** –Link: <http://rwbc.ourcommunitymatters.org.uk>
- (d) **Wiltshire Parish News** –Link below: <http://www.wiltshire.gov.uk/council/parishnewsletterhome.htm>
- (e) **Rural Services Online:** <http://www.rsonline.org.uk>
- (f) **Active Wiltshire Website** –This new interactive website had just been launched www.activewiltshire.org.uk
- (g) **Tick Awareness Campaign** –This summer campaign launched by Wiltshire Council was noted.

99. DATE OF NEXT MEETING

Council **NOTED** that the next meeting would take place on Thursday 1st May 2014 in the Parish Hall commencing at 7.30pm.

There being no other business the Chairman thanked everyone for their attendance and closed the meeting at 9.23pm.

CHAIR:

DATE: