

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Lydiard Millicent Parish Council meeting held at the Lydiard Millicent Village Hall, Church Place, Lydiard Millicent, Swindon SN5 3LS on Thursday 1st May 2014 commencing at 7:30pm.

MEMBERS PRESENT: Councillors Alan Pflieger (Chair), John Bennett, Simon Burley, Dean Cobb, Steve Mowbray and Tom Pepperall.

OFFICER PRESENT: Clerk to the Council.

100. APOLOGIES

Apologies were received and accepted from Cllrs Tim Blackmore, Mollie Groom, Andrew Harris, Alison McLean-Crawford and David Rees.

101. SAFETY BRIEFING

A safety briefing was given to the 7 members of the public and the 6 Councillors present.

102. DECLARATION OF INTERESTS

The following Declarations of Interest was made:

Cllr Burley: Planning Application 14/03957/FUL

103. MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 3rd April 2014 be agreed and signed as a correct record subject to the agreed amendments to Minutes 85(d) and 89(c) which were amended as follows:

85(d) paragraph 2 –Council indicated that some parishioners had returned the questionnaires and others had responded by email, some had returned the questionnaires and also replied by email with consequent duplication. Additionally, not all respondees answered all the questions. Cllr Bennett and Rees had thoroughly reviewed all replies both by questionnaire and email and had removed any duplicates, they had also compiled the results from the validated responses where questions had been answered. This accounted for the difference in the figures for the responses. It was agreed that in future the Council would aim to issue questionnaires that ensured full responses and avoided duplicate submissions. Consideration would be given to the areas of the parish to be surveyed.

88(c) –Number 61 Bus Service –Council was informed that Wiltshire Council would consider requests to alter the schedule of this service which runs on a Wednesday and clashes with the Lunch Club. It was agreed to provide the Lydiards Magazine details of the service and how requests to change the schedule could be submitted.

104. MATTERS ARISING

The following matters arising were considered:-

- (a) **Local Highway Service Monthly Update** –Council **NOTED** that the next contractor site meeting hosted by Jon Moss, Wiltshire Council, would be held on 5th June 2014 at 9.30am. There was currently no Community Day was scheduled in Lydiard Millicent.

Council also **NOTED** the list of issues which had either been completed or advised and were awaiting works.

105. **POLICE REPORT**

The following Police report from PCSO Andy Singfield for the Royal Wootton Bassett Rural area had been received and was duly **NOTED**:

- 296 incidents had been reported which included crimes, storm damage, trees down, welfare concerns and suspicious persons;
- The figures included 8 burglaries, 2 criminal damage incidents, 4 drink drivers, 7 vehicles with no insurance, 5 fixed penalty notices, 25 RTCs and 26 warnings for minor offences or parking infringements.

106. **WILTSHIRE COUNCIL REPORT**

Cllr Mrs Groom has presented her apologies.

107. **PUBLIC RECESS**

There were 7 members of the public present. The following issues were raised:

- (a) **Burning of Oil Based Products** –Concern was raised regarding the recent burning of oil based products, including oil filters, on ground behind the Bagbury Park Industrial Estate. It was agreed to visit to site and to contact the Environment Agency
- (b) **Vehicle Parking** –Concern was expressed regarding the parking of vehicles at the entrance of the field east of The Beeches which resulted in the pavements being obstructed and a traffic hazard. It was agreed to erect a notice politely requesting users of the field not to park in the entrance subject to obtaining the landowner's permission. The PCSO would also be informed.
- (c) **The Beeches Drainage** –Concern was expressed regarding the drains situated in The Beeches. Although it had previously been indicated that some work had taken place to unblock the drains they remained blocked and had been unable to cope with the recent rainfall.

It was agreed to contact Mr Bevan, Wiltshire Council to ask that work be carried out on the drains prior to the road being resurfaced.

- (d) **Accident** –Council was informed that a cyclist had taken a tumble recently due to the poor state of repair of the road. It was confirmed that the road between Greenhill and Church Close was being resurfaced in the next few months.
- (e) **Planning Application 14/03957/FUL** –Cllr Burley had declared an interest in this application prior to presenting it to Members. The previous application had been refused for three reasons; the design of the dwelling; the location of the ancillary buildings and it had been sited in open countryside. The revised application had addressed all these issues.

108. ITEMS OF LATE BUSINESS

The following Late Business was considered:-

- (a) **Registering of Community Assets** –It had been suggested that the Parish Council should register the Sun Inn as a community asset and following discussion it was proposed by Cllr Burley, seconded by Cllr Cobb and **RESOLVED** that an application be submitted to Wiltshire Council to register the Sun Inn subject to the current tenant being informed first.

109. PARISH HALL COMMITTEE

There was nothing to report regarding the Parish Hal Committee..

110. PLAYGROUND INSPECTION REPORTS

Cllr Cobb apologised as he had been unable to complete the playground inspection but agreed to carry it out as soon as possible.

111. PLANNING MATTERS

- (a) **Planning Applications** –The following planning applications were considered:

Application Number: 14/03461/TCA

Site Location: All Saints Church Church Place Lydiard Millicent Wiltshire SN5 3LS

Proposal: Fell 1 Cherry Tree

LMPC Comment: Support

Application Number: 14/03705/FUL

Site Location: Selbrook Villa, 19 Washpool, Swindon SN5 3PN

Proposal: Erect Detached Garage

LMPC Comment: Support the application subject to the following:

- **Concern regarding the height of the garage;**
- **Concern regarding the potential future conversion of the garage to a dwelling. If this were to happen then it must be the subject of a new application;**
- **Request that the garage be designated as ancillary to the existing dwelling;**
- **Any new application be subject to CIL.**

Cllr Burley left the meeting during the consideration of the following item:

Application Number: 14/03957/FUL

Site Location: 30 Stone Lane, Lydiard Millicent, Swindon, Wiltshire, SN5 3LD

Proposal: Conversion & Adaption of Existing Barn to Provide Self Contained Dwelling (Resubmission of 13/05388/FUL)

LMPC Comment: Support subject to the following:

- **That the application be subject to CIL.**

Cllr Burley returned to the meeting.

Application Number: 14/04003/FUL
 Site Location: Honeywood Lodge, Church Place, Lydiard Millicent Swindon, Wiltshire SN5 3LS
 Proposal: Single Storey Rear Extension and Alterations to First Floor
LMPC Comment: Support

Application Number: 14/04362/TPO
 Site Location: Manor House, Church Place, Lydiard Millicent Swindon, Wiltshire SN5 3LS
 Proposal: 30% Crown Reduction to 1 Horse Chestnut Tree and 25% Crown Reduction and Re-Pollard to 1 Horse Chestnut Tree
LMPC Comment: Support

The following Grants and Refusals were **NOTED**:

Grants

Application Number: 13/05817/FUL
 Site Location: Rukia Gardens, Wood Lane, Brinkworth, SN15 5EF
 Proposal: Retention Of Existing Wildlife Pond (Retrospective)
 Decision: Approve with Conditions

Application Number: 14/02164/FUL
 Site Location: 6 Common Platt, Swindon Wiltshire SN5 5JX
 Proposal: Single Storey Rear Extension, Timber Carport & Store & Improvements to Existing Access
 Decision: Approve with Conditions

Refusals

Application Number: 13/05989/FUL
 Site Location: Land opposite 21 Greenhill Wootton Bassett Wiltshire SN4 8EH
 Proposal: Erection of a New Dwelling After Removal of Existing Building

112. HIGHWAY MATTERS

- (a) **1 Tonne Salt Bag Scheme** –Council was informed that this scheme was being continued. Following discussion it was agreed that the Parish Council wished to continue to be included in the scheme but did not require any salt at this time.
- (b) **Holborn Footpath** –Council was informed that in order to enable the granting of an easement to the Parish Council from Westlea Housing Association a sum of £628.60 including VAT was required to meet the solicitor’s costs.

It was proposed by Cllr Burley, seconded by Cllr Cobb and **RESOLVED** that the sum of £628.60 be agreed and ratified subject to the receipt of an invoice which included a full breakdown of costs incurred.

113. OPEN SPACES

- (a) **Lydiard Plain** –Council **NOTED** that the existing piece of Common Land currently received an annual European Union grant amounting to approximately £3,500 which had

already been applied for. As from next year the Parish Council would no longer be eligible to apply for this grant as it was to be restricted to agricultural applicants only. It was understood that the right to apply for the grant could be sold on to a third party.

It was **AGREED** that the matter be deferred until further information and clarification had been received.

- (b) **Shaw Football Club** –Council **NOTED** that a new committee had been set up following a recent meeting. It was expected that the club would carry out its own line marking in future at the same cost currently incurred of £100 per month.

Cllr Pepperall was trying to arrange a meeting with representatives of the new committee to confirm details for the rest of the season and to understand the Club’s plans for the 2014/15 season. From the 1st June the club would be rebranded Lydiard Millicent Juniors FC for the 2014/15 season. It was suggest that a meeting be arranged for Friday 9th May 2014.

- (c) **Hire Charges** –Council **AGREED** that as a meeting with the new Committee had yet to be arranged this item would be deferred.
- (d) **Rental of Community Field** –It was **RESOLVED** to extend the rental of this land to Kershaws for a further 6 months as the agreement expired on 30th April 2014. The new agreement would run until 31st October 2014.

114. NEIGHBOURHOOD PLAN

Cllr Bennett updated Members on the progress of the Neighbourhood Plan. Two meetings had been held to discuss policy wording and a final meeting would be held on Tuesday 6th May 2014. Following that the Lydiard Millicent information would be submitted for inclusion.

115. SPEEDWATCH UPDATE

Cllr Pflieger informed Members that the camera had now been delivered and an additional volunteer had joined. The camera would now be put into operation.

116. FINANCIAL MATTERS

- (a) **Monthly Expenditures** –Council **RESOLVED** to ratify the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
British Telecom (1 st Aril 2014)	Annual Fee The Street Telephone Box	£300.00	£60.00	£360.00
R Leckie	Salary (inc End of Year)	£111.00	£0.00	£111.00
P Russell	Salary	£281.15	£0.00	£281.15
LMP Hall	Hire of Hall	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract Fee	£420.00	£84.00	£504.00
JCH Cleaning	May 2014 Cleaning	£84.00	£0.00	£84.00
Cllr Bennett	A5 Flyers Neighbourhood Plan	£20.00	£0.00	£20.00
Westlea Housing Association	Solicitor Fees	£523.50	£104.70	£628.20
	TOTAL	£1,764.65	£248.70	£2,013.35

- (b) **Internal Audit** –Members were informed that the Internal Audit report had not been received and it was agreed that this item be deferred.
- (c) **Revised Financial Regulations** –Council considered the revised draft Financial Regulations in detail.

Council **RESOLVED** to adopt the revised Financial Regulations subject to the amendments considered and agreed.

- (d) **Internet Banking** –Council **RESOLVED** to commence the use of Internet Banking and **RATIFIED** the signing of the Online Bank Mandate.
- (e) **End of Year Accounts** –Members were informed that the end of year accounts were unavailable and it was agreed that this item be deferred.

117. PUBLICATIONS

The publications received were **NOTED**.

118. DATE OF NEXT MEETING

Council **NOTED** that the Annual Parish Meeting and the Annual Parish Council meeting would take place on Thursday 29th May 2014 in the Parish Hall commencing at 7.00pm. There being no other business the Chairman thanked everyone for their attendance and closed the meeting at 9.23pm.

CHAIR:

DATE: