

# Lydiard Millicent Parish Council

## Notice of Meeting and Summons to Attend

To : ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL  
Councillors Dean Cobb, Andrew Harris (Chairman), Sarah Hill-Wheeler,  
Andre Kayani, Vernon Montgomery, Sian Penning, Alan Pflieger,  
Richard Selwood, Mike Sharp, Phil Shepherd.

**In accordance with schedule 12, para 10(2) of the Local Government Act 1972  
Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be  
held on Thursday 7<sup>th</sup> December 2017 in the Parish Hall, Lydiard Millicent,  
commencing at 7.30pm.**

*Deborah Bourne*

DEBORAH BOURNE  
Parish Clerk

30 November 2017

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to this Agenda (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Plan Steering Group, Neighbourhood Watch and Community Speed Watch Co-Ordinators will be invited to address the Council at this time.

**Report from Wiltshire Council:** An opportunity to receive information from, or put questions to, the local Unitary Councillor Mollie Groom.

## AGENDA

1. **Apologies for Absence:** The Council is asked to note any apologies and to accept reasons they consider to be appropriate.
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to keep entries in the Register of Interests up to date; please contact the clerk, if in need of updating.
3. **Minutes:** To confirm, adopt and sign as a true record, Minutes of the Meeting held on Thursday 2<sup>nd</sup> November 2017.
4. **Chairman's Announcements**  
The Chairman will give a brief update on issues from the last month that does not require Lydiard Millicent Parish Council to make a formal decision.

## 5. Finance

Appendix A

- a) The Council is asked to ratify the payments contained in the Finance Report for October. Two Councillors have previously scrutinised and signed cheques for these accounts.
- b) The Council is asked to note the Government Appointment of new External Auditors, and confirm that documents for audit can be received and sent electronically.

Grant Thornton had been awarded the contract for the previous five years, carrying out last audits for 2016/17.

Under powers set out in Regulation 3 of the Local Audit (Smaller Authorities) Regulations 2015, Smaller Authorities Audit Appointments Ltd was appointed by the Secretary of State for Communities and Local Government as "a person specified to appoint local auditors" and as the Sector Led Body for smaller authorities. Smaller authorities are those whose gross annual income or expenditure is less than £6.5 million. The new contract will continue for five years, (to 2021/22) with Lydiard Millicent Parish Council Auditors being **PKF LittleJohn LLP**.

Councillors and Senior Officers must declare immediately if there is any conflict of interest between themselves and the newly appointed Auditors.

## 6. Planning Matters

- a) The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:
  - 17/08523/FUL – 25 Stone Lane, Lydiard Millicent  
Erection of residential 1 bedroomed annex.  
*Decision* : Approve with Conditions
  - 17/09091/FUL – Lydcot, 3 The Close, Lydiard Millicent  
Second storey extension over existing single storey porch to front of property. Two storey rear extension. Additional windows to existing property.  
*Decision* : Approve with Conditions
  - 17/09377/FUL – 37 Stone Lane, Lydiard Millicent  
Erection of swimming pool extension  
*Decision* : Approve with Conditions
  - 17/09743/FUL – Chelwood, Holborn  
Two Storey Side Extension with a Single Storey Rear Extension and other alterations.  
*Decision* : Approve with Conditions
- b) The Council is asked to confirm the Planning Working Group recommendations on the following Planning Applications from Wiltshire Council.

**Recommendations :** There are no objections at time of printing this agenda; however, a number of applications have only just been received so the Working Group asks that final recommendations be brought to the meeting.

- 17/10116/FUL – 28 Stone Lane, Lydiard Millicent  
Proposed Dormer (retrospective)
- 17/10915/TCA – Lydiard Millicent Primary School  
Reduce branches overhanging branches in car park.
- 17/11180/FUL – Cotswold Heights, Greenhill  
Extension and Alterations to Dwelling
- 17/11298/FUL – 30 Stone Lane, Lydiard Millicent  
Proposed single storey side extension, new roof covering and gable windows to existing outbuilding.
- 17/11473/FUL – Greenacres, Greenhill  
Conversion of garage, new porch to side, new detached double garage with store and 1<sup>st</sup> floor roof height increase to existing bedroom.
- 17/11513/FUL – Badgers Brook, The Street, Lydiard Millicent  
Erection of new pool building

7. **Wiltshire Local Plan (Core Strategy) Consultation**

Currently the Government encourages Planning Authorities to review their Local Plans every five years, although they may (and should) cover a longer period of time. Wiltshire Council Spatial Planning Department are currently consulting with Parish Councils in order to identify housing needs up to 2036.

The main changes to 2036 are the Housing Market Areas. The Housing Market Area for North Wiltshire is now combined with Swindon. Housing allocations are set by Government, with the positioning of development determined by the Planning Authority (subject to compliance with the National Planning Policy Framework). Full details are available electronically from the Wiltshire Council website. <http://www.wiltshire.gov.uk/planning-policy-local-plan-review>

The Council is asked if it wishes to comment at this stage in the consultation, and how it wishes to actively engage in the consultation process in future.

8. **Working Groups (WG) and Reps for Outside Bodies**

Members are reminded that Working Groups can only recommend to the Council, under the Councils current Standing Orders decisions must be made by the Full Council. For a legally binding decision to be made Councillors, and members of the public, must be aware of the decision about to be taken, ie details must be included on an agenda, and notified at least three days prior to a meeting.

9. **Clerks Report**

The Clerk attended a Regional Training Conference in Bristol during November. Updates on new legislation and financial controls were explored; as well as current changes within the sector. There was also a very informative presentation on how Local Councils can use Social Media to connect with some of its residents.

10. **Comments / Observations from Social Media sites**

Members requested that an item be added to the Agenda to acknowledge comments made on Social Media sites or via e-mail. This item is for information sharing only; if individual Members wish an issue be considered further they should make contact with the resident for further discussion in the first instance.

11. **Date of Next Meeting**

The next ordinary meeting of Lydiard Millicent Parish Council will take place on Thursday 4<sup>th</sup> January 2018 at Lydiard Millicent Parish Hall, commencing at 7.30pm.