

LYDIARD MILLICENT PARISH COUNCIL

FULL COUNCIL MEETING

You are summoned to attend the Meeting of Lydiard Millicent Parish Council which will be held at the Jubilee Clubhouse, Meadow Springs, Swindon, Wiltshire SN5 3NH on Thursday 5th February 2015 commencing at 7:30pm at which your attendance is required.

Wednesday 28th January 2015

TO ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL: Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Dean Cobb, Mollie Groom, Andrew Harris, Alison McLean-Crawford, Steve Mowbray, Tom Pepperall and David Rees.

AGENDA

1. APOLOGIES

2. SAFETY BRIEFING

3. DECLARATION OF INTEREST

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. MINUTES

The Minutes of the Full Council meeting held on Thursday 8th January 2015 need to be agreed and signed as a correct record (Appendix One)

5. MATTERS ARISING

To consider the following matters arising from the minutes of the previous meeting held on 4th December 2014:

- Minute 157 – Cllr Cobb to advise on the provision of a additional grit bin for Lydiard Green.
- Minute 157 – Clerk to advise on progress regarding an article for the Lydiards Magazine and the village website seeking suggestions for the location of a defibrillator should the council decide to procure and maintain one.
- Minute 157 -The Chairman had still to contact Mr Meredith, the tenant of Lydiard Plain, to determine if it would be cost effective to cut the hedges on Lydiard Plain.
- Minute 157 -The Chairman had yet to write to Mr Hoare of Manor Farm regarding the wall adjacent to the footpath.

- Minute 157 - The Chairman has spoken to Mr Baker who is in the process of getting a second signatory for the War Memorial Clock fund and Mr Baker will email the Chairman when action is complete
- Minute 161 – There was concern regarding the co-option process and it was agreed that a co-option policy would be available for consideration and adoption at the next meeting. This matter to be considered under Agenda Item 7.
- Minute 164(a) – A councillor volunteer is still required for the April, August and December 2015 inspections.

6. RESIGNATION OF COUNCILLOR

To note that Mr Burley has resigned from the Council thus creating a casual vacancy. Electoral Services, Wiltshire Council, has been informed.

7. CO-OPTION POLICY

To consider, discuss and adopt the draft co-option policy. Please see attached.

8. POLICE/NEIGHBOURHOOD WATCH REPORT

To receive a Police/Neighbourhood Watch Report, if available.

9. WILTSHIRE COUNCIL REPORT

To receive a Wiltshire Council Report, if available.

10. PUBLIC RECESS

Members of the public are invited to make representations to the Lydiard Millicent Parish Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960)

11. ITEMS OF LATE BUSINESS

To consider any items of late business which need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Thursday 5th March 2015.

12. PARISH HALL

To receive a report from the Parish Hall Committee.

13. PLAYGROUND INSPECTION REPORTS

- (a) Play Inspection Report** – To receive the Playground Inspection Report for January 2015 from Cllr Cobb. An additional councillor needs to volunteer to undertake inspections in April, August and December 2015.

14. PLANNING MATTERS

- (a) North East Wiltshire Villages (NEW-V) Neighbourhood Plan** – To receive an update from the Chairman.

- (b) **Planning Applications** – The following planning applications have been received from Wiltshire Council for consideration.

Application: 15/00169/FUL
Site location: 6 The Beeches
Proposal: Retrospective application for pitched roof to existing side extension, demolish garage and flat roofed first floor extension, construct new 2 storey side extension with revised roof to blend with existing building. New tandem double garage and ground floor rear extension.
Comments by 9 Feb

Application: 14/12180/FUL
Site location: 38 Chestnut Springs
Proposal: Demolition of utility, garage and WC areas and erection of a single storey extension.
Comments by 6 Feb

Application: 14/12084/FUL
Site Location: Land adjoining 12 Buryfields
Proposal: Erection of detached dwelling (revised Proposals)
Comments by 12 Feb

Application: 15/00539/FUL
Location: Lydiard Plain, Plain Farm, B4696 Oaklands North to Braydon Crossroads, SN5 0AL
Proposal: Grid Connection Cable Route (option A, B and C)
Comments by: 19 Feb 15

- (c) **GRANTS & REFUSALS** – The following grants & refusals have been received for noting.

Application: 14/11133/FUL
Site Location: 27 Greenhill, Royal Wootton Bassett Wilts SN4 8EH
Proposal: Single storey front extension (Retrospective)
(Resubmission of 14/08804/FUL)
Decision: Approve with Conditions
Comment: **No Objection**

15. HIGHWAY MATTERS

- (a) **Parking and Traffic Issues in Church Place** – Following the comments at the last meeting, the Chairman has contacted Wiltshire Council and Wiltshire Police regarding vehicles driving on the verge because of thoughtless parking along the road between the Church chicane and The Beeches. Consequently, Wiltshire Council is to erect verge makers to protect both the verge and parishioners.
- (b) **Church Chicane** – Cllr Cobb to update Council regarding any progress that had been achieved. Mr Hind was the contact at Wiltshire Council.

- (c) **Lydiard Green Footpath** – The Chairman had attended the recent Area Board meeting and noted that in the report by the Associate Director of Highways and Transport included under a table of Integrated Transport Schemes in 2014/15 the Footway in Lydiard Green completion/programmed date was to be confirmed. It had also been noted that the road closure in Lydiard Green, which it is assumed relates to work by Thames Water to permit the footpath construction has now moved to February. Cllr Cobb is requested to advise the meeting if the assumption is correct and the anticipated start date for work on the footpath. Cllr Cobb and Cllr Mowbray are requested to advise if they have had any success in obtaining additional funding from companies operating in Bagbury Park to enable construction of the new footpath to join with the existing footpath around November House. This funding would be in addition to the £3,000 allocated by the council to supplement Area Board funding.
- (d) **Cricklade & Royal Wootton Bassett Area Board Transport Group Meeting** – To note that the next CATG meeting will be held in the Limekiln Centre in Royal Wootton Bassett on Wednesday 11th February 2015. Cllr Cobb and the Chairman will be attending this meeting.
- (e) **Concessionary Bus Passes with Bradies Taxis** – To note that with effect from 1st April 2015, Wiltshire Council have decreed that concessionary travel will start at 9:30 am; journeys prior to 9:30 am will be at the standard bus rate.
- (f) **Community Speedwatch Update** – To receive an update from this initiative.
- (g) **Lorry Watch Update** – To receive an update from this initiative.

16. CEMETERY & PUBLIC SPACES

- (a) **Community Field Car Park** – To note that the topographical surveys have now been received. The next action is to procure a structural design for the car park; the design will also provide an Indemnity for the council. The Chairman will seek costs for the design and submit costed proposals to the C&PS WG for review and subsequent approval by the council.
- (b) **Re-tendering of the Grounds Maintenance Contract** – Tenders are to be invited from the following companies:
- Avium Grounds Maintenance
 - Westlea Landscapes
 - Countrywide
 - Enlan (Current contractors)

The proposed timeframe for re-letting the contract is as follows:

- Tender invitations despatched – Mon 2nd Feb
- Closing date for tenders – Mon 23rd Feb
- Tender Board – 14:30 JCH Thurs 5th March – Clerk plus 2 councillors from C&PSWG. Contract awarded and successful/ unsuccessful firms advised
- Contract starts for 3 year duration from 1st April 2015.

- (c) **Flower Beds Opposite the Parish Hall** – Mrs Redford has advised that she wishes to hand over responsibility for maintaining the flower beds opposite the Parish Hall. The Council still has to seek a sponsor/s to replace Midge Hall Nurseries which has closed and who used to provide plants either free of charge or at a reduced price. Should Council be successful in obtaining sponsorship for the plants then it still have to plant, water and weed the beds. Maintenance could be effected either by volunteers or by the Grounds Contractor and would be at extra cost to the contract being re-let above. Are there any “Bloomers” in Lydiard who are willing to take on the task? If so could they please contact the Chairman, John Bennett on 01793 770031.

17. FINANCIAL MATTERS

- (a) **Monthly Expenditures** – To consider ratifying of the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
P Russell	Salary	£281.15	£0.00	£281.15
HMRC	PAYE Tax	£70.20	£0.00	£70.20
LMP Hall	Hire of Hall Jan 15	£0.00	£0.00	£0.00
Enlan Ltd	Grounds Contract	£420.00	£84.00	£504.00
C Richens	Dec & Jan Cleaning	£105.00	£0.00	£105.00
Mrs Mundy	White Lining	£100.00	£0.00	£100.00
Cotswold Tree surgeons	Correction to previous invoice	£55.00	£11.00	£66.00
Sitech Surveying Services	Carpark survey	£390.00	£78.00	£468.00
Microshade	Citrix	£96.00	£19.20	£115.20
Community First	Subscription 2014/15	£472.77	£94.55	£567.32
	TOTAL	£2,029.12	£286.75	£2,315.87

18. OTHER MATTERS

- (a) **Discussions with the Clerk** – To note that the Clerk will be available in the Jubilee Clubhouse from 3:00 pm on Thursday 5th February 2015.

19. DATE OF NEXT MEETING

The next Parish Council meetings will be as follows. All meetings will take place in the Parish Hall commencing at 7.30pm unless otherwise stated:

- Thursday 5th March 2015;
- Thursday 3rd April 2015;
- Thursday 14th May 2015 – AGM 19:00 Monthly Council 19:30
- Thursday 28th May 2015 – Annual Parish Meeting
- Thursday 4th June 2015
- Thursday 2nd July 2015
- Thursday 6th August 2015
- Thursday 3rd September 2015
- Thursday 1st October 2015

- Thursday 5th November 2015
- Thursday 3rd December 2015

Paul Russell
Clerk to the Council