

Appendix C

Finance Report

Invoices Paid and Receipts Received
To 1 November 2018

Receipts for noting:

Date	Description	Amount

New Direct Debits set up:

Date	Description	Amount
26 Oct	Mobile Phone Contract - 24 months	22.50

Payments for ratification by Council previously signed by two cheque signatories:

Payee/Reason	Amount
Travis Perkins – Play Bark	681.89
Supreme Contractors – JCH Cleaning Sept	140.45
Supreme Contractors – General Maintenance July/Aug/Sept	1244.40
RoSPA – Play Area Inspections	159.60
Microshade – computer software rental/hosting	138.96
Pete Mathias – Cricket Square Maintenance	1155.00
Westlea Landscaping – Community Field	186.00
In Touch Design & Print – Headed Paper	89.28
Shaw & Sons Ltd – Cemetery Registers	416.40
Salary Costs – Oct	796.59
Total	£5,008.57

Note to all Councillors: Cheques are only signed when Invoice or File Note from RFO is present. Signatories are encouraged to ask questions and only sign if they are comfortable with the detail.

DEBORAH BOURNE
Responsible Financial Officer
Lydiard Millicent Parish Council

26 October 2018