

# Lydiard Millicent Parish Council

**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on *matters relating to items on this Agenda* (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

## AGENDA

1. **Apologies for Absence**

The Council is asked to note any apologies and to accept reasons they consider to be appropriate.

2. **Declarations of Interest**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.

3. **Minutes**

To confirm and sign as a true record Minutes of the Full Council Meeting held Thursday 5<sup>th</sup> September 2019.

4. **Notices, Reports and Updates**

*Appendix A*

To receive written reports as detailed below. Members will be invited to make comments as they feel are appropriate. Reports are for information only, their inclusion within this agenda does not indicate formal recognition by the Parish Council. They are primarily to be used as discussion documents to aid the Councils forward planning.

a. *Report from Unitary Councillor* – Cllr Mollie Groom

b. *Chairman's Announcements* – Cllr Alan Pflieger

c. *Working Group Reports* – Various Reports as received prior to meeting

d. *Representatives* – Councillors who represent the Parish Council on various outside bodies.

5. **Planning Matters**

*Appendix B*

a. The Council is asked to note the decisions made by Wiltshire Council since the last meeting. Planning Schedule is attached as Appendix B.

b. The Council is asked to consider and make comments on the Planning Applications indicated below.

- i. 19/06099/REM – Land off the Mews, Lydiard Millicent  
Application for Approval of Reserved Matters (Appearance, Layout, Landscaping and scale) Following Outline Approval of Application 16/03969/OUT
- ii. 19/08961/TCA – The Old Rectory, Church Place, Lydiard Millicent  
Crown raise Yew by 2m, remove lowest limbs touching house from North side of Copper Beech and Yew Tree
- iii. 19/08825/FUL – 22 Stone Lane, Lydiard Millicent  
Retrospective application for erection of single garage in rear garden.

## 6. Finance

*Appendix C*

- a. *Accounts:* To note payment of regular monthly accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations.
- b. *Democratic Engagement:* To note that a new phone line and internet connection has been installed at the Jubilee Club House. It is hoped this will allow the Parish Council to continue along the route of being professional and adapting to the numerous changes and restrictions being applied by Central Government. Previously the Council was connecting to the internet via the mobile network, which has become problematic; especially during the last month when it had not been possible to access the Council website to upload the Agenda.  
Details of changes to contact numbers will be widely published once an answerphone has been purchased.
- c. *Utility Contracts:* As part of the budgeting process comparisons should be made for the best prices for utilities. Currently the Council is on a variable rate tariff for its Gas and Electricity. Savings can be made by entering into a three-year contract. After discussions with the chairman of the Finance Working Group it was agreed that such contracts should be taken up.  
The Council is asked to ratify this change to gas and electricity suppliers.
- d. *Spoil Removal:* Routine removal of spoil from the Cemetery is due to take place. Usually the cost of this will fall within the spend limit of the Clerk, being under £1,000. An estimate has been obtained, which allows for spoil to be moved in two stages (by using the end parking space at the Parish Hall). The above approach was suggested to keep costs reasonable, the use of skips for removal would (in the contractors opinion) almost double the cost. It has not been possible to secure the use of parking bays as the hall is in constant use. A change in the contract to use skips rather than the two stage approach will take the cost into the range of needing Full Council authorisation.

The Council is asked to authorise expenditure up to £2,000 for removal of the spoil heap. On authorisation of this higher amount this routine maintenance matter can be continued to a satisfactory end.

7. **Fencing at Play Area**

The Chairman will be presenting three quotations for repair to the fencing around the Play Area in the Recreation Field. The presentation will give details of each company's insurance cover and method statements etc as required by the Councils procedures. To allow members to make an unbiased decision companies will be referred to as "A", "B" and "C".

8. **Replacement of Play Equipment at the Recreation Field**

The Chairman has been in discussion with play area companies to source additional equipment to replace the older rotting pieces. At the time of writing this agenda formal quotations were awaited. It is hoped that quotations will be available at the meeting.

9. **Ownership of Tree between Chestnut Springs and The Close** *Appendix D*  
Cllr Mollie Groom has sent the attached resident query to the Parish Council, in the hope of a resolution.

The Council is asked how it wishes to respond to Cllr Groom's request.

10. **Exclusion of the Press and Public**

The Council is asked that members of the public and press be requested to leave the meeting to allow discussion of establishment, property or finance matters as it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.

11. **Cemetery Matters**

*Appendix E*

The Council will be asked for guidance and further instructions on two matters concerning the Parish Cemetery. As these matters are sensitive the report is confidential to Councillors only.

12. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 7 November 2019, at 7.30pm in Lydiard Millicent Parish Hall.