

MINUTES of the Lydiard Millicent Parish Council meeting held Thursday, 12th May 2016 at Lydiard Millicent Parish Hall, commencing at 7.30pm.

PRESENT : Cllrs Dean Cobb, Roland Dodge, Andrew Harris (Chairman), , Mike Sharpe. Mrs Deborah Bourne (Clerk).

Also Present : 15 members of the public.

Public Question Time

Residents' comments included:

- Cemetery pathway and the need for it to be swept.
- Flooding at The Butts, before and after the local cloud burst.

Chairman and Councillors answered each point in turn:

- Wiltshire Councils new Parish Steward will be asked to sweep the Cemetery pathway when he is in Lydiard Millicent.
- Flooding must be reported to Wiltshire Council as quickly as possible, preferably while it is still a problem. If possible the report should contain photographs so the extent can be seen by the Contractors who will be prioritising these issues. If reporting this via the "My Wiltshire" app or Wiltshire Council website gets no response the matter should be reported to Cllr Groom with details of the issue number given at time of making report.

Chairman also informed those present that he had attended a Parish Hall Committee meeting where it had been decided that the Queens 90th Birthday should be celebrated. A date has been set for Sunday, 26th June 2016. More details to follow but keep the date free!

Neighbourhood Watch : Mike Sharp attended a RWB&C Neighbourhood Policing meeting; there was nothing to report for Lydiard Millicent. Resources are mainly focused around Cricklade and Lyneham which seem to have issues at present. There has been nothing to report in Lydiard Millicent.

Community Speed Watch : Due to the wet weather there had been no Community Speed Watch observations this week. Groups had been out last week and will hopefully go out next week, weather permitting.

Report from Wiltshire Councillor

Cllr Mollie Groom sent her apologies, Clerk gave a verbal update on Cllr Grooms behalf.

060/16 Election of Chairman

The Local Government Act 1972 s15(1) states that a chairman shall be elected annually by the Council from one of its number; and that this should be the first item of business at its Annual Meeting.

It was RESOLVED to elect Cllr Andrew Harris as chairman for the ensuing Civic year.

061/16 Declarations of Acceptance of Office

Cllr Andrew Harris signed his Acceptance of Office, which was witnessed by the Proper Officer of the Council.

062/16 Election of Vice Chairman

It was RESOLVED to elect Cllr Alan Pflieger as vice chairman for the ensuing Civic year.

063/16 Declaration of Acceptance of Office

Due to the absence of Cllr Pflieger at this meeting he was unable to sign his declaration; this will be completed as soon as possible.

064/16 Apologies for Absence

Apologies for absence were received from Cllr Alan Pflieger and Wilts Cllr Mollie Groom.

065/16 Casual Vacancy

It was noted that due to the resignation of Cllr Tom Pepperall, after the April meeting and Cllr Alison McLean-Crawford's resignation just prior to this meeting there are two more Casual Vacancies. A Notice advising the Electorate of these vacancies and their Rights to Request an Election will be placed on Noticeboards in accordance with Statutory Procedures.

066/16 Declarations of Interest

Cllr Mike Sharp declared an interest in item 13 Planning Matters, he is a neighbour to Application 16/03969/OUT. Cllr Sharp did not take part in the discussion or the vote.

067/16 Minutes

Minutes of the meeting held on Thursday 7th April 2016 were adopted as a true record of the meeting and duly signed by the Chairman.

068/16 Casual Vacancies returned to Parish Council for Co-Option

Casual Vacancies arising from the resignations of David Rees, Annamaria Beswick-Edwards, Steve Mowbray and Mollie Groom have all been returned for co-option by the Parish Council as the Electorate did not exercise its right to call for an election.

RESOLVED to co-opt members as below. Each co-opted member was given a copy of the Councils Code of Conduct and asked to read aloud and sign his Declaration of Acceptance of Office. All declarations were witnessed by the Proper Officer of the Council.

Resigned Members	Replaced by
David Rees	Robert Baggs
Annamaria Beswick-Edwards	Jonathan Hearn

Steve Mowbray	Andre Kayani
Mollie Groom	Vernon Montgomery

All co-opted members took their seats and contributed to the rest of the meeting.

069/16 Appointment of Working Groups

Lydiard Millicent Parish Council has a system of Working Groups which make recommendations to the Full Council.

It was RESOLVED that :

- i. Working Groups are reduced to four, being named Finance & Administration; Recreation, Cemetery & Public Spaces; Highways & Road Safety; Planning.
- ii. Each Working Group to have a membership of five, with the Chairman being ex-officio at each group. Chairman and Clerk to be invited to these meetings when required.
- iii. Membership of Working Groups to be as detailed in Appendix A attached.

070/16 Appointment of Council Representatives

RESOLVED to elect the following as Parish Council Representatives

NEW-V Neighbourhood Planning Group	Cllr Roland Dodge
Royal Wootton Bassett & Cricklade Area Board	Cllr Andrew Harris plus any other Cllrs who wish to attend
Community Area Transport Group (CATG)	Cllr Dean Cobb plus an observer on a rotational basis
Parish Hall Trustee	Cllr Andrew Harris

It was noted that Tom Pepperall had been involved in the NEW-V Group since the beginning and consequently has Institutional Memory. It was suggested that he could be a Community Representative for Lydiard Millient.

071/16 Planning Matters

- a. The Council noted the following decisions made by Wiltshire Council Planning Department since the last meeting.

16/00310/FUL – 22 The Close, Lydiard Millicent
Proposed Front Extension

Decision : Approve with Conditions

15/12241/FUL – Land to North of Church Farm House, Purton Road,
Lydiard Millicent
Agricultural Building for use as Hay Store

Decision : Approve with Conditions

15/12241/FUL – Bagbury Park, Lydiard Green
Erection of Extension to Existing Unit 2

Decision : Approve with Conditions

16/01462/FUL – Primrose Cottage, 21 Greenhill, Lydiard Millicent
Proposed Single Storey Side Extension

Decision : Approve with Conditions

16/01521/FUL – 3 The Orchard, Lydiard Millicent
Proposed Two Storey Side and Single Storey Rear Extension

Decision : Approve with Conditions

16/01814/FUL – 6 The Beeches, Lydiard Millicent
Revision to planning permission 15/00169/FUL – Two storey side
extension and ground floor rear extension, new garage and retrospective
application for ground floor side and rear extension

Decision : Approve with Conditions

16/03107/DDD – Manor House, Church Place, Lydiard Millicent
50% Crown Reduction to Horse Chestnut Tree

Decision : Dead, Dying, Dangerous

- b. The Council RESOLVED to send No Objections to Wiltshire Council Planning Department for the following application.

16/03526/VAR – Land to the Rear of Greatfield House, Greatfield,
Lydiard Millicent
Variation of Condition 2 of 15/08696/FUL Relating to Site Layout and
Repositioning of Garage and Turning Circle for Plot 2

- c. Discussion took place concerning the application below.

16/03969/OUT – Land off The Mews, Lydiard Millicent
Outline Planning Application for up to 4 Dwellings (with all matters reserved
except access)

Points Raised included:

- The access is via a shared driveway with The Mews, extra traffic would add to the already congested area

- Refuse lorries are not able to access this area, bins have to be left further along the road for collection. Concern that new houses would be in the same position
- The suggestion of four houses is too big for an infill application
- Surface water currently runs off into the field, buildings may increase the level of surface water and may cause additional flooding
- Residents are against this proposal, they have already met to voice their objections
- Should developers be encouraged to build houses that are needed within the parish, smaller family homes and bungalows for downsizing.
- Should the area between Swindon and Lydiard Millicent be left as Open Space to stop coalescence

RESOLVED to object to this Planning Application.

072/16 **Finance**

RESOLVED to authorise the following payments to be made:

Payee	Amount
Westlea Landscaping Ltd April	450.00
Hire of Parish Hall	25.75
JVT – Plans for Community Field	66.30
Andy Stone – Grave Digger	80.00
Microshade Quarterly Rental	123.30
WALC Annual Subscriptions	603.02
Webbpaton RPA claims	342.00
Clerk Salary April	534.32
Purchase of New Printer	57.77
Total	2282.46

073/16 **Insurance Renewal**

It was noted that the Councils insurance cover is due for renewal on 1st June. A review of the Councils insurance was carried out at last year's renewal.

RESOLVED to authorise the Clerk to negotiate renewal ready for 1st June. Two members will sign a cheque in payment for this between meetings.

074/16 **Community Defibrillator**

This item will be discussed at the next meeting. It was noted that there may already be a defibrillator within a suitable distance of the Parish.

075/16 NEW-V Neighbourhood Plan

A NEW-V Neighbourhood Planning meeting was being held at the same time as this meeting. Cllr Roland Dodge will attend the next meeting as the Parish Councils new representative.

076/16 Meeting Schedule for 2016-2017

Full Council meetings are held on the first Thursday of each month, meetings for this civic year (2016-17) will be: 2nd June 2016; 7th July 2016; 4th August 2016; 1st September 2016; 6th October 2016; 3rd November 2016; 1st December 2016; 5th January 2017; 2nd February 2017; 2nd March 2017; 6th April 2017. The next Annual Council meeting will be held on 11th May 2017, after the Local Elections.

A Parish Meeting must also be held annually between 1st March and 1st June for all electors to discuss parish business. (LGA 1972 sch 12 s 14). A meeting has already been arranged for 26th May 2016, to which everyone is invited.

RESOLVED that the above dates be adopted for Full Council meetings and that an Annual Parish Meeting for 2017 be held on Thursday, 25th May.

077/16 Date of the Next Meeting

The next meeting of Lydiard Millicent Parish Council will take place on Thursday 2nd June 2016 at Lydiard Millicent Parish Hall commencing at 7.30pm.

It was also noted that the Annual Parish meeting will take place on Thursday, 26th May 2016. At this meeting it is anticipated that local groups and organisations will attend, allowing residents to discover what is available within the parish.

The meeting closed at 8.30pm

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Cllr Andrew Harris
Chairman