

MINUTES of the meeting held by Lydiard Millicent Parish Council on Thursday 7th December 2017, in the Parish Hall Lydiard Millicent, commencing at 7.30pm.

PRESENT: Cllrs Dean Cobb, Andrew Harris (Chairman), Andre Kayani, Sian Penning, Alan Pflieger, Richard Selwood, Mike Sharp, Phil Shepherd. Mrs Deborah Bourne (Clerk).

Also Present: Tom McInerney (Crew Manager, Dorset & Wiltshire Fire and Rescue Service), four members of the public.

The Chairman requested that, prior to the start of Public Question Time, the Council and members of the public stand to observe a minute's silence. This was to acknowledge the recent demise of two very well known residents, Mr Joe Ricketts and Mrs Pat Stevens.

Public Question Time: Residents discussed various parish issues, with individual Councillors giving feedback.

Mr Tom McInerney was invited to speak about inconsiderate parking, generally and within the parish.

The Fire & Rescue Service are currently running a Social Media campaign entitled "Are we getting through?" which highlights the difficulties a Fire Tender has when trying to negotiate parked cars. Leaflets are available from the Fire & Rescue Service for placing on car windscreens to raise awareness, and attendance at schools can be arranged to further highlight the dangers of inconsiderate parking. Councillors and Residents asked various questions and discussed the specific issues within Lydiard Millicent especially at each end of the school day. It was suggested that Councillors could place leaflets on windscreens; and that a Fire Officer could attend to view the area and give an opinion as to potential dangers. A list of concerns could then be documented and sent to the Highways Authority for investigation and possible improvement.

The Chairman thanked Mr McInerney for attending the meeting; parking is a very major issue for residents. Hopefully now with the support and advice of the Fire Service, and the Parish Councils intervention with leaflets etc parking through out the village will improve.

Neighbourhood Planning Steering Group: Cllr Mike Sharp, as chairman of the Steering Group, gave an update.

Community Neighbourhood Watch: An update was given by Mike Sharp, as co-ordinator of the scheme. Juliette Evans is now the PCSO for this area, (she had sent her apologies for this meeting).

Community Speed Watch: Alan Pflieger gave an update, highlighting some of the difficulties being faced and changes taking place. It was acknowledged that CSW volunteers are becoming despondent as there is no feedback on their efforts. Procedures for reporting weight restriction abuses has now changed, a form must be completed, signed and sent to the Trading Standards Department, via Alan Pflieger.

Wiltshire Council Report: Wilts Cllr Mollie Groom sent her apologies to the meeting. No written report was available, despite requests for an update on current issues from the Chairman. It was highlighted that Cllr Mollie Groom is the local member for Wiltshire Council and issues relating to that Council should be sent to her.

As it is becoming increasingly difficult to contact Cllr Groom, the Chairman will write, on the Councils behalf, to Cllr Allison Bucknell detailing the concerns raised about communication between Wiltshire Council members and Parish Council members.

147/17 Apologies for Absence

Apologies for absence had previously been sent to the Clerk from Cllrs Sarah Hill Wheeler and Vernon Montgomery.

148/17 Declarations of Interest

A Declaration of Interest was made by Cllr Andrew Harris in connection with item 7, listed on the Agenda as Wiltshire Local Plan (Core Strategy) Consultation. The partner of Cllr Harris is a land owner within the parish. Cllr Sian Penning declared a friendship with applicants reference Planning Application 17/11180/FUL.

149/17 Minutes

The minutes of the meeting held 2nd November 2017 were adopted and duly signed by the Chairman.

150/17 Chairman's Announcements

The Chairman updated the meeting about concerns at the Casa Paolo junction. Wiltshire Council have now referred the issue back to the Community Area Transport Group (CAT-G).

The Chairman also read out a letter he had earlier sent to the Clerk, stating his intentions to resign as Chairman and as a Parish Councillor at the January meeting. He is hoping to move from the area in the near future and so thought it important for the Council to have a stable membership now that there are new projects being considered by the Council.

151/17 Finance

a) Monthly Report

RESOLVED to authorise Accounts for payment as listed in the November schedule. Two Councillors will sign cheques on 8th December.

b) External Audit

Under powers set out in Regulation 3 of the Local Audit (Smaller Authorities) Regulations 2015, Smaller Authorities Audit Appointments Ltd was appointed by the Secretary of State for Communities and Local Government as "a person specified to appoint local auditors" and as the Sector Led Body for smaller authorities. Smaller authorities are those whose gross annual income or expenditure is less than £6.5 million. The new contract will continue for five years, (to 2021/22) with Lydiard Millicent Parish Council Auditors being **PKF LittleJohn LLP**.

Councillors and Senior Officers must declare immediately if there is any conflict of interest between themselves and the newly appointed Auditors.

RESOLVED that Councillors and Senior Officers had no conflict of interest to declare with the newly appointed auditors. Any subsequent conflicts will be

notified accordingly. The Council will accept documents for audit can be received and sent electronically.

152/17 **Planning Matters**

a) *Determinations*

The following decisions made by Wiltshire Council Planning Department were noted:

- 17/08523/FUL – 25 Stone Lane, Lydiard Millicent
Erection of residential 1 bedroomed annex.

Decision : Approve with Conditions

- 17/09091/FUL – Lydcot, 3 The Close, Lydiard Millicent
Second storey extension over existing single storey porch to front of property. Two storey rear extension. Additional windows to existing property.

Decision : Approve with Conditions

- 17/09377/FUL – 37 Stone Lane, Lydiard Millicent
Erection of swimming pool extension

Decision : Approve with Conditions

- 17/09743/FUL – Chelwood, Holborn
Two Storey Side Extension with a Single Storey Rear Extension and other alterations.

Decision : Approve with Conditions

b) *Applications*

- 17/10116/FUL – 28 Stone Lane, Lydiard Millicent
Proposed Dormer (retrospective)

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

- 17/10915/TCA – Lydiard Millicent Primary School
Reduce branches overhanging branches in car park.

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

- 17/11180/FUL – Cotswold Heights, Greenhill
Extension and Alterations to Dwelling

The Planning WG recommendation was No Objection to this application. Subsequent to the Planning WG discussions the Council had been made aware of a neighbours objection to this application, although at the time of the meeting there were no objections listed on the Planning website.

Application was discussed by all members.

RESOLVED to send No Objections to this application based on the information available at the time.

- 17/11298/FUL – 30 Stone Lane, Lydiard Millicent
Proposed single storey side extension, new roof covering and gable windows to existing outbuilding.

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

- 17/11473/FUL – Greenacres, Greenhill
Conversion of garage, new porch to side, new detached double garage with store and 1st floor roof height increase to existing bedroom.

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

- 17/11513/FUL – Badgers Brook, The Street, Lydiard Millicent
Erection of new pool building

The Planning WG recommended that there should be No Objections to this application. RESOLVED to send No Objections to Wiltshire Council.

The Chairman having previously declared an interest in this item, made a statement about his concerns over poor transport links and infrastructure generally. He then took a seat in the public gallery.

Cllr Alan Pflieger acted as Chairman for the following item:

153/17 **Wiltshire Local Plan (Core Strategy) Consultation**

Currently the Government encourages Planning Authorities to review their Local Plans every five years, although they may (and should) cover a longer period of time. Wiltshire Council Spatial Planning Department are currently consulting with Parish Councils in order to identify housing needs up to 2036.

The main changes to 2036 are the Housing Market Areas. The Housing Market Area for North Wiltshire is now combined with Swindon. Housing allocations are set by Government, with the positioning of development determined by the Planning Authority (subject to compliance with the National Planning Policy Framework).

After discussion the following points were raised:

- Concern that all traffic seems to be diverted through Lydiard Millicent parish from neighbouring developments
- There appears to be insufficient infrastructure generally for new housing developments
- Consideration should be given to re-opening rail station at Purton
- More effective use of Park and Ride
- Members also raised smaller issues, not listed above.

RESOLVED that the Clerk completes this consultation on behalf of LMPC, including the points raised above. Consultation ends on 19th December 2017.

Cllr Andrew Harris was Chairman for remainder of meeting.

154/17 Reports from Working Groups (WG) and Reps for Outside Bodies

Members were reminded that WGs can only recommend, they have no power to decide. For any decision that is required full details must be forwarded to the Clerk for inclusion prior to publication of the Agenda.

There were no written reports available at this meeting; they will be forwarded to the Clerk for inclusion in next months agenda.

155/17 Clerks Report

The Clerk gave an update on work during the last month.

156/17 Comments/Observations from Social Media

Again, Comments / Observations on Social Media were mainly about matters not relating to the Parish Council, but rather Wiltshire Council. Issues included an increase of traffic through Lydiard Millicent, Common Platt and Washpool.

A resident, on social media, has encouraged the use of the “My Wiltshire” app and Area Board issues board to notify Wiltshire Council of traffic problems. This message is to be reinforced by LMPC.

157/17 Date of Next Meeting

The next ordinary meeting of Lydiard Millicent Parish Council will take place on Thursday 4th January 2018 at Lydiard Millicent Parish Hall, commencing at 7.30pm.

The Meeting closed at 8.55pm