

MINUTES of the Lydiard Millicent Parish Council meeting held Thursday, 5th January 2017 in Lydiard Millicent Parish Hall commencing at 7.30pm.

PRESENT: Cllrs Roland Dodge, Andrew Harris (Chairman), Andre Kayani, Alan Pflieger, Mike Sharp. Mrs Deborah Bourne (Clerk)

Also Present: Five members of the public.

Public Question Time

The Parish Council was thanked for their efforts in providing a Christmas Tree at the centre of the village. It was appreciated by residents and visitors. The Council's remembrance poppy wreath has been removed from inside the Church and placed on the War Memorial, where more people are able to see it.

Concerns were raised about the M4 junction 16 whilst major alterations are taking place. The junction had been completely closed earlier due to a gas leak and all traffic from the J16 roundabout was being diverted through Lydiard Millicent. This caused some very long queues; especially at the end of the school day and end of the working day.

This matter will be referred to Wiltshire Council.

Neighbourhood Watch: There was nothing to report specifically about Lydiard, mainly there were problems in neighbouring towns and villages. The Chairman did also remind everyone that it is illegal to dump rubbish on roadside verges, and this should be reported if witnessed.
Community Speed Watch: Very quiet at the moment.

Wiltshire Council: Wilts Cllr Mollie Groom sent her apologies; a short written report was read out.

152/16 Apologies for Absence

001/17 Apologies were received from Cllr Dean Cobb, who was attending another meeting on behalf of the Parish Council. Cllrs Jonathan Hearne and Vernon Montgomery were both ill. The Chairman also announced that Cllr Robert Baggs has resigned from the Council leaving a casual vacancy, which can be filled by co-option as there is less than six months to the elections.

153/16 Declarations of Interest

002/17 There was no declaration of interest in items on this agenda.

154/16 Minutes

003/17 It was RESOLVED to adopt the Minutes of the Full Council meeting held Thursday 1st December 2016 as a true record and they were duly signed by the Chairman.

155/16 Attendance at Meetings with Outside Bodies

004/17 The Chairman has met with a local farmer to arrange for the Community Field to be cut during the next growing season; this will be at a cost of £50.00 per cut. The farmer raised a concern that his tractor may not be able to negotiate the current entrance and it would be easier if entry could be obtained through the Parish Hall car park.

The Chairman asked if the Council was happy for this issue to be raised at the next Parish Hall meeting he attends.

It was agreed in principle that the chairman should approach the Parish Hall committee about access to the Community Field through the car park, with a request that it may be possible for them to pay half the cost of the gate.

005/17 **Planning Matters**

a. Determinations

The Council noted the following planning decisions made by Wiltshire Council during the last month that affected the parish of Lydiard Millicent.

- 16/10464/VAR – Lydiard Field Stud, The Street, Lydiard Millicent
Variation of condition 2 of planning permission 15/12575/REM to allow for a change from full height windows around the chimney to be reduced and replaced by brickwork and a change from wood cladding on the front to render.

Decision : Approve with Conditions

- 16/10518/FUL – The Laurels, 39 Stone Lane, Lydiard Millicent
Extension to outbuilding to create residential annex

Decision : Approve with Conditions

b. Applications

Planning Applications have previously been discussed with members of the Planning Working Group. They recommended that No Objections were recorded against i and ii below; and that the Councils original comments were reinforced for iii below.

- 16/10957/FUL – 3 The Crescent, Common Platt, Lydiard Millicent
Proposed : Loft and roof alterations
- 17/000007/TCA – The Vicarage, The Butts, Lydiard Millicent
Two metre reduction to 3 Ash Trees and 3 Prunus.

RESOLVED to send No Objections to the above Planning Applications.

- 16/07095/OUT – Wood Lane Nursery, Wood Lane, Braydon
APPEAL : Against refusal in respect of Demolition of existing buildings and glass houses and erection of single dwelling (Outline Application for Access and Layout Only).

RESOLVED to reply to the Planning Inspectorate, stating the Councils original No Objection comments as set out in Min Ref 120/16b.

006/17 **Finance**

It was noted that the mandates on the Councils Bank Account have finally been agreed by Lloyds Bank, meaning accounts and salaries can now be paid. This had not been possible since the middle of November.

Changing the mandate involved approximately four to five hours in telephone calls, at a cost of £48 agreed by Lloyds Bank, and several visits to the local branch. The Bank will compensate for this inconvenience to the sum of £148, which has been credited to the Councils account. Confirmation of the changes was finally given by phone on Thursday 29 December 2016 all signatures are now valid.

Two signatures from the Councillors listed below are required to authorise cheques on behalf of the Authority: Andrew Harris, Alan Pflieger, Mike Sharp, Dean Cobb and Roland Dodge. The Clerk is also now authorised to discuss Account details with the Bank on the Councils behalf.

RESOLVED that following these changes, there will be a change in the way accounts are presented for payment. Authorised Councillors will be invited to sign cheques at regular intervals and all Councillors will be invited to discuss the accounts between meetings; this will allow for better Internal Controls of the Councils finances, and invoices will be paid in a more timely manner.

007/17 **Annual Estimates of Income and Expenditure**

Councillors were advised that the effect of section 106 of the Local Government Finance Act 1992 is that if, when considering budgetary items, any Councillor is in arrears for more than two months with his/her Council Tax, he/she must declare that section 106 of the Local Government Finance Act 1992 applies and neither speak nor vote on the matter before Council.

The Responsible Financial Officer (RFO) presented a draft budget, with the additions requested at the last meeting.

Discussion was held as to whether the salary budget should be increased to allow for extra hours should they be needed.

RESOLVED that the salary budget be increased by £2,740 and to adopt the remainder of the RFOs recommended budget.

Further RESOLVED to precept £45,760 (Forty Five thousand, seven hundred and sixty pounds) for the Financial Year 2017/18. This demand will be sent to Wiltshire Council who will levy a tax on the Parish Councils behalf.

008/17 **Working Group Updates**

A meeting was held this month between the WG Chairmen, Clerk/RFO and Chairman of the Council, resulting in the following recommendations:

The following financial amounts are agreed for the remainder of this year, in addition to the budget originally set for this year.

Item	Finance Required	Reason
Bus Shelters	£4,670	Children waiting for buses at Forge Fields & Stone Lane have no shelter in wet weather.
Cricket Square	£2,000	Improvement of the Cricket Square will increase revenue to the Recreation Field & Jubilee Club House.
General Maintenance	£600	This will enable a "Handyman" to start work earlier; additional money has been agreed for next year.

New Website	£1,500	This will enable better communication with Residents and encourage positive interactions.
Community Field	£400	In preparation for use by the community
Telephone Boxes x 3	£650	Boxes are located at Greenhill, Stone Lane, and opposite "The Sun". PC should pay for the initial renovations and residents should then be encouraged to take over the day to day maintenance, as they have already in Greenhill.
Total	£9,820	These suggestions are possible due to savings made in other Budget headings and a small amount from the Councils General Reserves.

RESOLVED to authorise the extra expenditure listed above. To be funded from savings made in other budget headings and from the General Reserves; it was noted these issues have been a concern to residents and Councillors for some time and they should be progressed as quickly as possible.

009/17 Correspondence Received

Members noted details of the Keep Britain Tidy campaign. This National campaign is due to take place between 3rd and 6th March 2017.

RESOLVED that the Parish Annual Litter Pick be organised to coincide with this event, in the hope that the extra publicity will encourage more residents to participate. It was agreed that Sunday 6th March would be the most convenient date. The Clerk will arrange to borrow litter picking equipment from Wiltshire Council.

010/17 Date of Next Meeting

The next meeting of Lydiard Millicent Parish Council will be held on Thursday 2nd February 2017, commencing at 7.30pm in Lydiard Millicent Parish Hall.

The meeting finished at 8.30pm

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Cllr Andrew Harris
Chairman