

## LYDIARD MILLICENT PARISH COUNCIL

### FULL COUNCIL MEETING

Minutes of the Lydiard Millicent Parish Council meeting held at the Jubilee Clubhouse, Meadow Springs, Swindon, Wiltshire SN5 3NH on Thursday 8<sup>th</sup> January 2015 commencing at 7:30pm.

**MEMBERS PRESENT:** Councillors John Bennett (Chair), Alan Pflieger (Vice Chair), Simon Burley, Dean Cobb, Mollie Groom, Steve Mowbray and Tom Pepperall.

**OFFICERS PRESENT:** The Clerk and the Responsible Financial Officer.

**MEMBERS OF THE PUBLIC:** Nine

**153 APOLOGIES**

Apologies were received and accepted from Cllrs Harris (Operation), McLean-Crawford (Work) and Rees (Holiday).

**154 SAFETY BRIEFING**

A Safety Briefing was given to 9 members of the public.

**155 DECLARATION OF INTEREST**

There were no declarations of interest made.

**156 MINUTES**

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 4<sup>th</sup> December 2014 be agreed and signed as a correct record subject to the deletion of the following line under Item 142, Public Recess: "Cllr Pflieger agreed to contact Ellison's Coaches."

**157 MATTERS ARISING**

The following matters arising from the meeting held on 4<sup>th</sup> December 2014 were **NOTED**:

- Cllr Cobb informed Council that the site for the additional grit bin at Lydiard Green was on a main route which was on the gritting schedule. Cllr Cobb would chase this matter up but it was likely that if Council wanted a new grit bin at this location it would have to purchase it.
- It was confirmed that the S106 monies amounting to £5,820 could only be used for additional play equipment. The replacement springer would qualify. It was agreed to find out whether the creation of a nature area in the new car park would qualify. This would include landscaping to include some mature trees and would tie in with the school. A basketball post in the Jubilee fields was also suggested and the possible upgrading of the boules area.
- Council was provided with an update regarding the provision of a defibrillator. Grant funding was available but Council would need to

confirm a location and include a provision in its budget to maintain the defibrillator in the future. An article would be included in the Lydiards magazine asking for suggested location and this would also be included on the website.

- It was noted that Cllr Groom had put Wiltshire Council in contact with Thames Water to enable the leaking stopcock to be repaired and permit work to start on the Lydiard Green Path Part 1.
- It was noted that the bad smell at The Elms has been eliminated.
- Mr Meredith, the tenant of Lydiard Plain, had still to be contacted to ascertain if it would be cost effective to cut the hedge. An update would be provided at the next meeting.
- It was noted that the hedge at Manor Farm had been cut back. The Chair would write to Mr Hoare of Manor Farm House regarding concerns by a member of the public regarding the safety of the wall adjacent to the footpath;
- It was noted that the Chair would contact Mr Baker regarding extra signatories to the Jubilee Clock Fund as soon as he was able.
- To note that the Chair had written to the School, the Parochial Council, the Parish Hall and the Highways and Road Safety Working Group to seek an agreement on future parking restrictions at The Butts bus stop. Replies had been received from the School and the PCC. The Village Hall Committee would be meeting on Monday 12<sup>th</sup> January 2015 and would reply following that meeting.

#### **158 CO-OPTION OF NEW COUNCILLOR**

It was **RESOLVED** that Annamaria Beswick Edwards be co-opted onto Lydiard Millicent Parish Council.

Cllr Edwards duly signed her Declaration of Acceptance of Office.

#### **159 POLICE/NEIGHBOURHOOD WATCH REPORT**

Council received a short update from Neighbourhood Watch. The Bobby Van would be outside the Parish Hall on Wednesday 14<sup>th</sup> January 2015 following the lunch club along with local radio 105.5FM.

#### **160 WILTSHIRE COUNCIL REPORT**

Council received the following Wiltshire Council Report:

- The Tesco application at Royal Wootton Bassett had been withdrawn;
- A meeting was to be arranged with the Head of Highways regarding Ridgeway Farm. The Casa Paulo junction was of particular concern;
- The Waste Task Group was currently investigating better ways of communicating with the public.

**161 PUBLIC RECESS**

Nine members of the public were present. The following matters were raised:

- Concern was expressed regarding the co-option process. It was confirmed that only one official application had been received and the previous process for co-option had been followed. It was agreed to formally develop a co-option policy which would be available for consideration and adoption at the next meeting.
- Concern was expressed regarding the poor state of the cemetery entrance following a burial that had taken place earlier in the week. It was agreed to inform members prior to any burials taking place so that arrangements could be made to clear the access.
- Concern was expressed at vehicles parking on the flower beds opposite the bus stop by the school.
- There was also some concern regarding the general safety of pedestrians around the Church area due to parking and the poor design of the chicane. The support of the Parish Council was requested.

Council **RESOLVED** that the pedestrian, parking and traffic issues in Church Road would be reported to the Area Board as a priority for attention.

**162 ITEMS OF LATE BUSINESS**

There were no items of late business to consider.

**163 PARISH HALL**

The next meeting of the Parish Hall Committee would take place on Monday 12<sup>th</sup> January 2015.

**164 PLAYGROUND INSPECTION REPORTS**

- (a) **Play Inspection Report** – Council noted the inspection rota. A volunteer was required for April, August and December 2015.
- (b) **Annual Playground Inspection** – Council considered the two quotations received and **RESOLVED** to appoint Play Inspection Ltd to carry out the annual play ground inspections at a cost of £130 + VAT for both sites

**165 PLANNING MATTERS**

- (a) **Planning Applications** – Council **RESOLVED** to forward the following comments:

**Application:** 14/11460/PNCOU

**Site Location:** The Old Bakehouse 21 The Street Lydiard Millicent SN5 3LU

**Proposal:** Prior Notification - Change of Use of Office (B1a) to Dwelling.

**Comment:** No Objection

- (b) **GRANTS & REFUSALS** – The following grants & refusals were noted:

**Application:** 14/09679/VAR  
**Site Location:** 31 Stone Lane Lydiard Millicent Swindon Wiltshire SN5 3LD  
**Proposal:** Variation of Condition 13 of 09/00540/S73A in Relation to Retention of Existing Access  
**Decision:** Approve with Conditions

**Application:** 14/09743/PNCOU  
**Site Location:** Greenhill Farm Nurseries Hook Royal Wootton Bassett Wiltshire SN4 8EH  
**Proposal:** Prior Notification Under Class MB - Change of Use of Agricultural Building to Dwelling  
**Decision:** Prior Approval Refused

## 166 HIGHWAY MATTERS

- (a) **Bus Passes** – Council noted that changes to the concessionary bus scheme had been passed by Wiltshire Council.
- (b) **Holborn footpath** – Council noted that Some “rooting” work remained to be carried out on the widened verge otherwise the path is complete. The Chair would request Taylor Wimpey to cut their hedge from the village sign to Holborn corner.
- (c) **Church Chicane** – Council was reminded that the Area Board Issue 3469 was raised 1<sup>st</sup> July 14 to redesign the chicane. The Area Board had requested evidence that the Parish Council supported the proposed improvements at this location.

Following discussion it was **RESOLVED** that the Parish Council fully supported this safety measure and agreed to allocate a sum of up to £1,000 as its contribution to the work.

The Area Board Manager would be informed of this resolution and Cllr Cobb would contact Mr Hind of WC to ascertain progress with this project.

- (d) **Community Speedwatch Update** – This initiative was on-going and on the most recent Speedwatch 34 cars were recorded as speeding through the village.
- (e) **Lorry Watch Update** – This initiative was also on-going. A One Stop lorry had been reported and an assurance had been received that they would no longer use this route.

## 167 CEMETERY & PUBLIC SPACES

- (a) **Community Field Car Park** – Council was informed that to enable a properly costed quotation for the construction of the car park it would be necessary to commission a full topographical survey. Three quotations had been obtained to carry out a survey

Following a full discussion it was **RESOLVED** to accept the quotation received from SITECH Surveying Services at a cost of £390 + VAT. Confirmation would be sought that the survey would include a CBR pressure test.

- (b) **Provision of Replacement Signs in Chestnut Springs** – Council noted that Parishioners had donated £165 towards the cost of new signs in Chestnut Springs which would cost £171 plus VAT. Wiltshire Council had advised that they would erect the new signs at no cost.

Council **RESOLVED** to provide the balance of £6 for the new signs. It was agreed to give delegated authority to the Chair to order the new signs.

- (c) **Re tendering of the Parish Grounds Maintenance Contract from 1 Apr 2015 for 3 years** – Council noted that the current contract was with Enlan. It had initially been for a three year period but had been extended

The revised contract had been drawn up and reviewed by the Cemetery and Public Spaces Working Group. Following consideration it was **RESOLVED** to approve the draft contract and that tenders are sought. A tender board would be set up to review the tenders received and the new contract would commence from 1<sup>st</sup> April 2015.

## 168 FINANCIAL MATTERS

- (a) **Budget 2015/16** – Council considered the draft budget which had been amended from the original draft budget information. The proposed amended budget included a sum to pay back a £30,000 loan to help deliver the Parish Hall car park project.

	2014/15	2015/16	Increase
Precept Requirement	£20,046.79	£21,315.00	
WC Support Grant	£141.79	£103.50	
Precept Required	£19,905.00	£21,211.50	
Tax Base	731.80	738.67	
Band D	£27.20	£28.72	5.59%

Following consideration it was **RESOLVED**:

- That the budget for 2015/16 be adopted;
- That a precept of £21,211.50 be set. This excluded the £103.50 support grant.
- That a loan of £30,000 be requested from the Public Works Loan Board to enable the construction of the new car park at the Parish Hall

- (b) **Monthly Expenditures** – Council **RESOLVED** to ratify the following expenditure:

PAYEE	ITEM	NET	VAT	TOTAL
R Leckie	Salary	£39.00	£0.00	£39.00
R Leckie	Expenses JCH	£30.12	£0.00	£30.12

P Russell	Salary	£281.15	£0.00	£281.15
HMRC	PAYE Tax	£70.20	£0.00	£70.20
LMP Hall	Hire of Hall Dec 14	£25.00	£0.00	£25.00
Enlan Ltd	Grounds Contract	£420.00	£84.00	£504.00
J Richens	Dec14 Cleaning	£42.00	£0.00	£42.00
Mrs Mundy	White Lining	£100.00	£0.00	£100.00
Butchers Electrical	JCH Maintenance	80.00	£16.00	£96.00
Cotswold Tree Surgeons	Holborn Footpath	£3,915.00	£783.00	£4,698.00
Cotswold Tree Surgeons	Holborn Footpath	£120.00	£24.00	£120.00
	<b>TOTAL</b>	<b>£5,122.47</b>	<b>£907.00</b>	<b>£6,029.47</b>

**169 OTHER MATTERS**

- (a) **Resignation of Clerk** – Members noted that the current Clerk had withdrawn his resignation which was formally accepted by Council.

**170 DATE OF NEXT MEETING**

Council noted that the next Parish Council meeting would be held on Thursday 5<sup>th</sup> February 2015 in the Parish Hall commencing at 7.30pm.

There being no other business the Chair thanked members for their attendance and closed the meeting at 9.25pm.

\_\_\_\_\_  
CHAIR:

\_\_\_\_\_  
DATE: